

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

AGENDA

Regular Meeting

May 5, 2021

Charles L. Spragg School

Multi-Purpose Room

601 Buffalo Avenue

7:00 PM

I. Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Mr. Bouchard ('21)

Ms. Fuentes ('22)

Ms. Caudo ('23)

Mr. Guercioni, III ('22)

Mrs. Seaver ('22)

Mrs. DiGiacomo ('23)

Ms. Rogers ('21)

2021-2022 BUDGET PRESENTATION

Mrs. Shulby and Mr. Bedell

IV. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on May 5, 2021 at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (2) Litigation
- (3) Personnel
- (4) Contracts
- (5) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

V. Open Floor to Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

VI. Comments for the Good of the Board

VII. Monthly Reports

- a. Superintendent / Principal Report *Attachment*
- b. Business Administrator Report
- c. Director of Special Projects Report
- d. EHCCS Principal Report *Attachment*
- e. Supervisor of Early Childhood/LDTC Report
- f. Board Solicitor’s Report

VIII. Board Minutes

- a. **APPROVE (roll call):**
 - i. April 14, 2021 Regular *Attachment*
 - ii. April 14, 2021 Executive *Attachment*

IX. Financial Items

a. **APPROVE (roll call):**

- i. Board Secretary's Report – March 2021 *Attachment*
- ii. Treasurer of School Moneys Report – March 2021 *Attachment*

- b. Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 3/31/21 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** April 2021 Bill's List *Handout*

1	General Account	\$422,970.13
2	Capital Account	\$0.00
3	Food Service Account	\$32,847.27
4	Payroll Account	\$604,738.35
5	Debt Service Account	\$0.00

- d. **APPROVE (roll call):** Budget transfer (Resolution #21-21) for the 2020-21 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

May 5, 2021 Fund 10 - \$48,808.991 *Attachment*

- e. **APPROVE (roll call):** Approve submission of the 2021-2022 school district budget as approved by the Atlantic County Office of Education after public hearing with the following resolution:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 512

BE IT RESOLVED to approve the 2021-2022 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$11,029,963
Special Revenue Fund	\$1,794,578
Debt Service Fund	\$598,982
Total	\$13,423,523

BE IT FURTHER RESOLVED that no banked cap will be applied to the 2021-2022 school budget.

BE IT FURTHER RESOLVED to acknowledge that the 2021-2022 budget as described above will result in the following:

General Fund Tax Levy	\$2,886,917
Debt Service Tax Levy	\$597,897
Total Tax Levy	\$3,484,814

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$30,000.00 in the general fund 2021-2022 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

- f. **APPROVE (roll call):** Contract with Milestone Physical Therapy, LLC to provide physical therapy services to district students as required by the students' IEP for the 2021-22 school year at a cost of \$112.50 per initial evaluation and \$37.50 for each therapy session.

- g. **APPROVE (roll call):** Contract with Public Consulting Group, Inc. to provide Easy IEP software for use in providing Individualized Education Programs for students during the 2021-22 school year at a cost of \$6,840.00 per year.

- h. **APPROVE (roll call):** A contract in the amount of \$1,403,620.20 with Horizon Blue Cross and Blue Shield of New Jersey as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Medical Insurance Plan for the district during the 21-22 school year. *Attachment*

- i. **APPROVE (roll call):** A contract in the amount of \$84,038.40 to HealthNow Administrative Services as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34- 2.3(b) to provide Employee Stop Loss Medical Insurance for the district during the 21-22 school year. *Attachment*

- j. **APPROVE (roll call):** A contract in the amount of \$34,088.00 to EB Employee Solutions, LLC as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Medical Copayment Plan for the district during the 21- 22 school year. *Attachment*

- k. **APPROVE (roll call):** A contract in the amount of \$71,654 to Delta Dental of NJ as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Medical Copayment Plan for the district during the 21- 22 school year. *Attachment*

- l. **APPROVE (roll call):** A contract with Ford-Scott & Associates, LLC to provide Auditing Services for the year ended June 30, 2021 in the amount of \$19,500, and accept their Peer Review letter dated November 30, 2019. *Attachment*

- m. **APPROVE (roll call):** To approve the submission of and accept the funds from the CRRSA Consolidated Application.
 - i. ESSER II - \$946,922.00
 - ii. Learning Loss - \$60,678.00
 - iii. Mental Health Supports - \$45,000*Attachment*

- n. **APPROVE (roll call):** Approve a contract with the Preferred Home Health Care & Nursing Services, Inc. in the amount of \$50.00 per hour (\$400.00 per day) to provide one-on-one nursing services to special education student #5161304106 during the 2021-22 school year.

- o. **APPROVE (roll call):** Approve a Resolution for Participation in Joint Transportation Agreement with the Atlantic County Special Services School District to provide transportation for special education and non-public students during the 2021-22 school year which includes a 3% administrative fee for in-house students and a 6% administrative fee for contracted routes. *Attachment*

- p. **APPROVE (roll call):** Resolution 21-22 to approve a renewal contract with Maschio's Food Service, Inc. of Chester, NJ as the district's food service management company for the 2021-22 school year. Contract terms and conditions are in accordance with the specifications and proposal as follows:

Fixed Price per Breakfast Meal \$2.49

Fixed Price per Lunch Meal \$2.85

Guaranteed Breakeven: FSMC guarantees that SFA's total food service revenues for the current year shall exceed expenses for the current year in the amount of \$30,876.00.

- q. **APPROVE (roll call):** Approve the acceptance of a \$300 check from the AtlantiCare Healthy Schools, Healthy Children Initiative for EHCCS participation in AtlantiCare's Turn Your School Wellness into Wealth Program for the 2020-2021 School Year.

- r. **APPROVE (roll call):** A contract with the Atlantic Community Charter School to provide transportation for 17 students at a cost of \$1,000.00 per student during the 2021-22 school year. *Attachment*

X. Non-instructional Operations Items

- a. **RATIFY and AFFIRM (roll call):** A contract with the Educational Services Commission of NJ (ESCNJ) for Route Number T325 and student ID #162837882547675181 for transportation to Piscataway Regional Day School at a rate of \$225 per diem plus \$60 for a bus aide, totaling \$285 per day, plus a 6% administrative fee, beginning April 6, 2021 for the remainder of the 2020-2021 school year.

- b. **APPROVE (roll call):** Approve the district record of textbooks for the 2021-2022 school year.
- c. **APPROVE (roll call):** Approve the job description for the Intervention Coach position. *Attachment*
- d. **APPROVE (roll call):** Resolution #21-23, appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2021-2022 school year, and approval of an agreement authorizing compensation at an assessment not to exceed 3% total of the Atlantic and Cape May Counties School Business Officials Joint Insurance Fund's assessment for the Egg Harbor City School District. *Attachment*

XI. Personnel Items – as recommended by the Superintendent of Schools:

- a. **APPROVE (roll call):** Renewal of staff contracts for the 2021-2022 school year. *Attachment*
- b. **APPROVE (roll call):** The posting of the following anticipated full-time CLS positions for the 2021-2022 school year, pending CRRSA approval:
 - i. 2 Elementary School Teachers, dual-certified in Special Education
- c. **APPROVE (roll call):** The posting of the following anticipated full-time EHCCS positions for the 2021-2022 school year, pending CRRSA approval:
 - i. 1 Elementary School Teacher
 - ii. 1 Middle School Teacher
 - iii. 1 Special Education Teacher
- d. **APPROVE (roll call):** The posting of the following part-time EHCCS positions for the 2021-2022 school year:
 - i. 1 Support Aide
- e. **APPROVE (roll call):** The posting of the following anticipated full-time position for the 2021-2022 school year split CLS and EHCCS, pending CRRSA approval:
 - i. 1 Library Media Specialist
- f. **APPROVE (roll call):** Posting of the following EHCCS extracurricular/coaching positions for the 2021-2022 at the contractual rate:
 - i. Intervention and Referral Services Coordinator
 - ii. Student Council Advisor
 - iii. Band Advisor

- iv. Office Detention Teacher
 - v. Long Detention Teacher
 - vi. Yearbook Club Advisor
 - vii. National Junior Honor Society Advisor
 - viii. Drama Club Advisor
 - ix. Media Club Advisor
 - x. Art Club Advisor
 - xi. Athletic Coordinator
 - xii. Athletic Chaperones
 - xiii. Boys' Basketball Coach
 - xiv. Girls' Basketball Coach
 - xv. AM/PM Duty Teachers (8)
- g. **APPROVE (roll call)**: Posting for Spragg extra-curricular activity positions for the 2021-2022 school year at the contractual rate as follows:
- i. Art Club Advisor
 - ii. I&RS
 - iii. AM/PM Duty Staff (5)
 - iv. Safety Patrol Advisor
 - v. Morning Fitness
 - vi. Reading Club
 - vii. Homework Club
- h. **APPROVE (roll call)**: Appointment of Ana Cabral, School Psychologist, for up to 80 hours of summer work at the contractual rate.
- i. **APPROVE (roll call)**: Appointment of Jen Connelly, School Social Worker, for up to 80 hours of summer work at the contractual rate.
- j. **APPROVE (roll call)**: Appointment of Marc Roesch, Guidance Counselor, for up to 40 hours of summer work at the contractual rate.
- k. **APPROVE (roll call)**: Submission of a contract for Jason Bedell, School Business Administrator, for the term July 1, 2021 to June 30, 2022 to be reviewed and approved by the Atlantic County Executive Superintendent. *Attachment*
- l. **APPROVE (roll call)**: Posting for 1 School Social Worker for the 2021-2022 school year, at the contractual rate pending CRRSA approval.

- m. **APPROVE (roll call):** Posting for 1 Intervention Coach for the 2021-2022 school year, at the contractual rate pending CRRSA approval.
- n. **RATIFY AND AFFIRM (roll call):** Posting for Administrative Assistant/Board Secretary for the remainder 2020-2021 school year.
- o. **APPROVE (roll call):** Appointment of Toni Michel as District Registrar for 2021-2022 school year, at the contractual rate.
- p. **APPROVE (roll call):** Appointment of Yvette Oritz as the Free and Reduced Lunch Applications Coordinator for 2021-2022 school year, at the contractual rate.
- q. **APPROVE (roll call):** Appointment of Stacy Snavelly as the District Substitute Call Person for 2021-2022 school year, at the contractual rate.
- r. **APPROVE (roll call):** Acceptance of resignation letter, with regret, from EHCCS Support Aide Jordyn Dulski, dated April 21, 2021 and effective June 30, 2021. *Attachment*
- s. **APPROVE (roll call):** Approve the following positions as listed:
 - i. Special Education Extended School Year Program (July 6, 2021 to July 30, 2021) at the contractual rate:

1. Jim Connelly	Special Education Instructor
2. Cindi Craig	Special Education Instructor
3. Deanna Walker	Special Education Instructor
4. Caitlin Stewart	Special Education Instructor
5. Emily Rheault	Reading Specialist Instructor
6. Corine Lenzi	Classroom Aide
7. Jude Filep	Classroom Aide
8. Linda Schromsky	Classroom Aide
 - ii. Summer School Year Program (July 6, 2021 to July 30, 2021), at the contractual rate:

1. Sarah Sharp	Instructor
2. Kristy Bird	Instructor
3. Rebecca Sartorio	Instructor
4. Marie Farnan	Instructor
5. Stacey Mohr	Instructor
6. Pam Clouser	Instructor

- 7. Kelly Roberts Instructor
- 8. Ashley Popa Instructor
- 9. Kylene Farnan Instructor
- 10. Jordan Melchionni Instructor
- 11. Andrew Ross Instructor
- 12. Lorie Walsh Nurse
- 13. Stacy Baggstrom Nurse

iii. 21st CCLC REACH Program (July 6, 2021 to July 30, 2021), at the contractual rate unless otherwise indicated:

- 1. Cindi Craig Instructor
- 2. Stacey Mohr Instructor
- 3. Andrew Ross Instructor
- 4. Jordan Melchionni Instructor
- 5. Kylene Farnan Instructor
- 6. Megan Donnelly Instructor
- 7. Kelly Roberts Instructor
- 8. Lorie Walsh Nurse (7/6/21-7/16/21)
- 9. Stacy Baggstrom Nurse (7/19/21-7/30/21)
- 10. Alysha Garcia Project Director
- 11. Kristen Polisano Program Coordinator
- 12. Yvette Ortiz Data Entry Clerk

XII. Student Items

- a. **APPROVE (roll call):** To approve the ESCNJ Master Tuition Contract through 2025 for the purposes of sending student ID 162837882547675181 to the Piscataway Regional Day School effective April 6, 2021. *Attachment*

XIII. Program Items

- a. **APPROVE (roll call):** To submit Amendment 2 of the ESEA Consolidated grant;
 - i. Title I A: \$324,828
 - ii. Title I D: \$182,239
 - iii. Title I SIA: \$31,800
 - iv. Title II A: \$23.370

- b. **APPROVE (roll call):** A memorandum of understanding between Youth Advocate Programs, Inc. and the Egg Harbor City Public School District for the remainder of the 2020-2021 school year for the Mentoring Opportunities for Youth Initiative Grant. *Attachment*

- c. **APPROVE (roll call):** EHCCS guidance fieldwork for a Rowan University student from September 1, 2021 - May 10, 2022.
Jordyn Dulski with Jack Griffith
- d. **APPROVE (roll call):** Approve the District Professional Development Plan for the 2021-2022 school year.
- e. **APPROVE (roll call):** Approve the District Mentoring Plan for the 2021-2022 school year.
- f. **APPROVE (roll call):** Approve the five-year curriculum evaluation schedule.
- g. **RATIFY AND AFFIRM (roll call):** Approve a field trip on May 5, 2021 to Absegami High School for REACH track meet.
- h. **APPROVE (roll call):** Approve a field trip on May 13, 2021 to Oakcrest High School for REACH track meet.
- i. **APPROVE (roll call):** Approve a field trip on May 24, 2021 to Holy Spirit High School for REACH track meet.
- j. **APPROVE (roll call):** Approve the submission of the DCA Local Recreation Improvement Grant for Fiscal Year 2021.

XIV. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2020-2021 school year. *Attachment*

XV. Policies / Regulations Items

XVI. New Business

XVII. Informational Items

Student Recognition, Maschio's Earth Day Contest Winner

XVIII. Open to Public

XIX. Calendar Dates

- a. June 9, 2021 - Regular Board Meeting

XX. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on May 5, 2021 at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

XXI. Adjournment Time

Time: _____