

**BOARD OF EDUCATION**  
**EGG HARBOR CITY PUBLIC SCHOOLS**  
**Egg Harbor City, New Jersey 08215**

**AGENDA**

Regular Meeting

February 10, 2021

Charles L. Spragg School

Multi-Purpose Room

601 Buffalo Avenue

7:00 PM

**I. Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

**II. Flag Salute**

**III. Roll Call**

Mr. Bouchard ('21) -P

Ms. Fuentes ('22) -P

Mrs. Seaver ('22) -P

Ms. Caudo ('23) -P

Mr. Guercioni, III ('22)-A

Mrs. DiGiacomo ('23) -P

Ms. Rogers ('21) -P

**Presentation**

Carol Russ from Ford Scott & Associates presented the 2019-2020 audit.

**IV. Open Floor to Public**

There were no public comments.

**V. Comments for the Good of the Board**

Mr. Bouchard reminds members about mandated training, the virtual county board meeting, and discussed the difficulties with standardized testing requirements in a pandemic.

**VI. Monthly Reports**

- A. Superintendent / Principal Report *Attachment*  
Mrs. Shulby discussed the resolution to ask Governor Murphy to prioritize school employees for vaccines and how the school was recognized as Kindness Certified.
- B. Business Administrator Report  
Mr. Bedell discussed progress on the preliminary budget and the potential for state aid numbers to influence it.
- C. Director of Special Projects Report  
Dr. Forester discussed finishing the interim QSAC report on assessment and that the Goals & Objectives progress reports were sent home.
- D. EHCCS Principal Report *Attachment*  
Mr. Griffith discussed what the teachers are doing for Black History Month and how both the counselors and SROs are going into the community to deliver meals.
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor's Report

**VII. Board Minutes**

**Motion: Mrs. Caudo**

**Second: Mrs. Seaver**

- A. **APPROVE (roll call):**
  - 1. January 6, 2021 Regular *Attachment*

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -Y  
Mr. Guercioni, III ('22)-A Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

**VIII. Financial Items**

**Motion: Ms. Rogers**

**Second: Mrs. Seaver**

- A. Motion to approve Signatures for School Funds

Signatories – General Account (3 of 3 required)

Board President  
Treasurer of School Moneys  
Business Administrator

Signatories – Payroll (1 of 3 required)

Board Treasurer

Board President  
Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator  
Board Treasurer

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator  
Board Treasurer

Signatories – Lunch Account (1 of 2 required)

Business Administrator  
Board Treasurer

Signatories – Capital Reserve (1 of 2 required)

Business Administrator  
Board Treasurer

Signatories – Debt Service (1 of 2 required)

Business Administrator  
Board Treasurer

Signatories – Medical Plan (1 of 2 required)

Business Administrator  
Board Treasurer

B. **APPROVE (roll call):**

1. Board Secretary's Report – December 2020 *Attachment*
2. Treasurer of School Moneys Report – December 2020 *Attachment*

C. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 12/31/20 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. **APPROVE (roll call):** February 2020 Bill's List

*Handout*

1.	General Account	\$297,907.87
2.	Capital Account	\$0.00
3.	Food Service Account	\$45.00

4.	Payroll Account	\$608,342.92
5.	Debt Service Account	\$0.00

- E. **APPROVE (roll call):** Budget transfer (Resolution #21-15) for the 2020-21 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

February 10, 2021 Fund 10 - \$1,577.10 Fund 20 - \$1,000.00 *Attachment*

- F. **APPROVE (roll call):** Acceptance of the 2019-20 school audit as presented. There are no recommendations in the audit, and therefore, a Corrective Action Plan does not need to be filed.

- G. **APPROVE (roll call):** To approve resolution 21-13 to specify the signers for accounts at the OceanFirst Bank. *Attachment*

- H. **APPROVE (roll call):** To approve the Board President and the Treasurer to use a facsimile on the following accounts with an unlimited threshold and at least 1 physical signature: General and Payroll.

- I. **APPROVE (roll call):** To approve the treasurer to use a facsimile on the following accounts with an unlimited threshold and at least 1 physical signature: Payroll Agency, FDR Memorial Scholarship Fund, Lunch Account, Capital Reserve, Debt Service, and Medical Plan.

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -Y  
Mr. Guercioni, III ('22)-A Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

## **IX. Non-instructional Operations Items**

**Motion: Mrs. Caudo**

**Second: Ms. Rogers**

- A. **APPROVE (roll call):** Motion to approve and advertise Regular Meeting Dates, Times a 7:00 PM in the Charles L. Spragg Elementary School Multi-Purpose Room located at 601 Buffalo Avenue, Egg Harbor City, NJ, 08215.

*Attachment*

- B. **APPROVE (roll call):** Motion to approve Resolution #21-14 requesting that Governor Murphy include public school district workers in the official expert vaccine allotment panel's definition of frontline workers. *Attachment*

- C. **APPROVE (roll call):** Motion to approve Atlantic Prevention Resources to provide CAP (Child Assault Prevention) programs to students at the Egg Harbor City Community School and the Charles L. Spragg Elementary School during the 2020-2021 school year, no cost involved.
- D. **APPROVE (roll call):** Motion to approve the attached list of Stockton students to volunteer to assist with the Reach program/21<sup>st</sup> CCLC grant through the end of the 2020-2021 school year. *Attachment*

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -Y  
Mr. Guercioni, III ('22)-A Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

**X. Personnel Items – as recommended by the Superintendent of Schools:**

**Motion: Ms. Rogers**

**Second: Mrs. Caudo**

- A. **APPROVE (roll call):** Alysha Garcia and Jim Connelly as Curriculum/Data Team Leaders for an additional 25 hours each at the contractual rate for the 2020-2021 school year. Funded by ESSA SIA Funds FY21.
- B. **APPROVE (roll call):** Family Medical Leave of Absence for CLS Teacher, Bianca Boysen, anticipated effective date March 5, 2021 - in accordance with the Family Medical Leave Act (FMLA). *Attachment*
- C. **Ratify and Affirm (roll call):** Family Medical Leave of Absence for Board Secretary Maryanne Shupin, from January 4, 2021 through an anticipated return on February 23, 2021.
- D. **Ratify and Affirm (Roll Call):** Motion to Appoint Laura Quinones as Board of Education Secretarial substitute at the rate of \$25 per hour as needed, for the remainder of the 2020-2021 school year.
- E. **APPROVE (roll call):** Motion to Appoint Jason Bedell as the Assistant Board Secretary to perform all duties of the Board Secretary when that position is unavailable.
- F. **Ratify and Affirm (roll call):** Intermittent Family Medical Leave of Absence for Tiffany Ljoka through the remainder of the 2020-2021 school year.
- G. **APPROVE (roll call):** Motion to approve a lateral move on the guide from BA to BA+15 Kaitlyn Williams for the 2021-2022 school year.

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -Y  
Mr. Guercioni, III ('22)-A Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

## **XI. Student Items**

**Motion: Ms. Rogers**

**Second: Mrs. Caudo**

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Attachment*
- B. **APPROVE (roll call):** Acceptance of a classroom set of the 2020 Hess Toy Truck STEM Kit at CLS, applied for by Stacy Baggstrom. *Attachment*
- C. **RATIFY and AFFIRM (roll call):** Submission of the Student Safety Data System report to the NJDOE for Report Period 1: 9/1/20-12/31/20.
- D. **APPROVE (roll call):** Motion to approve a contract with LearnWell for in-hospital academic services for student ID 3785833663 at a rate of \$53 per hour, not to exceed 10 hours per week plus a 33% administrative fee, from January 20, 2021 until the student was discharged on February 3, 2020.

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -Y  
Mr. Guercioni, III ('22)-A Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

## **XII. Program Items**

**Motion: Mrs. Caudo**

**Second: Mrs. Seaver**

- A. **APPROVE (roll call):** CLS Clinical Practicum II (student teaching) for a Rowan University student from March 15, 2021 - May 7, 2021.  
Madison Hull with Heather Camillo

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -Y  
Mr. Guercioni, III ('22)-A Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

## **XIII. Professional Development**

**Motion: Ms. Rogers**

**Second: Mrs. Caudo**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA),

local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2020-2021 school year. *Attachment*

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -Y  
Mr. Guercioni, III ('22)-A Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

**XIV. Policies / Regulations Items**  
None

**XV. New Business**

**XVI. Informational Items**

Recognition of Kids for Peace awarding Egg Harbor City School District as Kindness Certified.

EHCCS February 2021 Newsletter

Mr. Bouchard mentioned that ethics forms to be signed and committee assignments are in the board's folders.

**XVII. Open to Public**

Andrew Ross brought up that 57 new 7<sup>th</sup> and 8<sup>th</sup> graders are eligible to apply to the Jr. National Honor Society.

Mr. Griffith discussed the targeted approach the school is taking to make sure students do not fall through the cracks.

Mrs. DiGiacamo asked about leaving the virtual option open for families through the end of the year. Mrs. Shulby answered that was the plan unless the school is mandated otherwise.

Mrs. Fuentes asked returning to virtual meetings to improve parent engagement. Mr. Bouchard said that he will explore options.

**XVIII. Calendar Dates**

March 10 Regular Board Meeting

**XIX. Adjournment**

**Motion: Mrs. Caudo**

**Second: Mrs. Seaver**

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -Y  
Mr. Guercioni, III ('22)-A Ms. Rogers ('21) Y Mrs. Seaver ('22) -Y

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Time: 7:45