

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

AGENDA
Regular Meeting
June 10, 2020
via a ZOOM Meeting
7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute/Roll Call

Mr. Bouchard ('21)	Ms. Caudo ('20)	Ms. Fuentes ('22)
Mr. Guercioni, III ('22)	Mr. Murphy ('20)	Ms. Rogers ('21)
Mrs. Seaver ('22)		

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on June 10, 2020 at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent/Principal Report *Attachment*
- B. Business Administrator Report
- C. Director of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor's Report

VII. Annual Appointments (Roll Call)

- A. Business Administrator/Asst. Board Secretary
Motion to appoint Joseph Smurlo
- B. Treasurer of School Moneys
Motion to appoint Ms. Susan Palaia
- C. Public School Auditor
Motion to appoint Ford, Scott & Associates, L.L.C.
- D. Board Attorney
Motion to appoint Sahli & Padovani
- E. Board Architect
Motion to appoint Becica Associates, LLC, Architect of Record
- F. Medical, Prescription and Dental Benefits Broker – Cynergy Group, James Whittaker
- G. Authorization to Procure Goods and Services through State Contracts
- H. Qualified Purchasing Agent N.J.S.A. 18A:18A-3a /N.J.A.C. 5:34-5 et seq.
Motion to appoint Joseph Smurlo and sets the bid threshold at \$40,000.
- I. Affirmative Action Officer N.J.A.C. 6:4-1.3(c)
Motion to appoint the EHCCS Principal John Griffith, School & Classroom Practices
- J. Practices & Public Agency Compliance Officer.

Motion to appoint Joseph Smurlo

- K. CEPA (Conscientious Employee Protection Act) Officer N.J.S.A. 34:19-1
Motion to appoint Joseph Smurlo

- L. Executive Safety Committee
Motion to appoint John Griffith, Lorie Walsh, Stacy Bagstrom,
J. Scott Wheeler and Joseph Smurlo

- M. Title IX Coordinator 34 CFR 106.8(c)
Motion to appoint Adrienne Shulby

- N. Custodian of School Records
Motion to appoint Joseph Smurlo

- O. Section 504 Compliance Officer – Grievance Procedure 34 CFR 104.7(a)
Motion to appoint Gina Forester

- P. ADA Coordinator 28 CFR 35.107(a)
Motion to appoint Gina Forester

- Q. Homeless Liaison per N.J.S.A. 18A:39-1 et seq.; N.J.A.C. 6:20-3.1 et seq.
Motion to appoint Gina Forester

- R. Integrated Pest Management Coordinator
Motion to appoint J. Scott Wheeler

- S. Right to Know Officer
Motion to appoint J. Scott Wheeler

- T. Chemical Hygiene Officer
Motion to appoint J. Scott Wheeler

- U. AHERA Coordinator
Motion to appoint J. Scott Wheeler

- V. Bond Counsel
Motion to appoint Wilentz, Goldman & Spitzer, P.A.

- W. Financial Advisors of Record
Motion to appoint Phoenix Advisors, LLC

- X. Issuing Officer
Motion to appoint John Griffith or designee as “Issuing Officer” of certificates or permits in accordance with the provisions of the Child Labor Act N.J.S.A 34:2-21.1 et seq. (working papers)

VIII. Annual Motions and Designations (Roll Call)

- A. Motion to approve Depositories for School Funds
Depositories: OceanFirst Bank or any GUDPA or federally approved depository in the State of New Jersey

- B. Motion to approve Signatures for School Funds
Signatories – General Account (3 of 4 required)
Board President
Treasurer of School Moneys
Board Secretary
Business Administrator

Signatories – Payroll (1 of 3 required)
Board Treasurer
Board Secretary
Business Administrator

Signatories – Payroll Agency (1 of 2 required)
Business Administrator
Board Secretary

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)
Business Administrator
Board Secretary

Signatories – Lunch Account (1 of 2 required)
Business Administrator
Board Secretary

Signatories – CAP Reserve (1 of 2 required)
Business Administrator
Board Secretary

Signatories – Debt Service (1 of 2 required)
Business Administrator
Board Secretary

Signatories – Health Benefit Account (1 of 2 required)
Business Administrator
Board Secretary

- C. Motion to approve Tax Shelter Annuity Companies
The Equitable
Siracusa Benefits Program
Lincoln Investment Planning, Inc.
Metropolitan Life

- D. Motion to approve Government Money Market Funds as permissible investments by the Egg Harbor City Board of Education, as outlined in N.J.S.A. 18A:20-37(d); and that the business administrator or the board secretary could transfer funds between the money market fund account and the general account.
- E. Motion to approve facsimile signatures on checks/contracts with at least one original signature on each.
- F. Motion to approve Newspaper/Community Sources for Notice of Public Meetings
 - 1) The Press of Atlantic City
- G. Motion to approve fees to be charged individuals who request notice of Board meetings and other public information per NJSA 10:4-19.
- H. Motion to approve district curriculum for all grades pending New Jersey Student Learning Standards adoptions/revisions.
- I. Motion to readopt District Bylaws and Policies.
- J. Motion to direct Administration to collect pupil information as permitted by N.J.A.C. 6:3-6.3.
- K. Motion to recognize the EHCEA as Official Bargaining Unit for Egg Harbor City School Professional Staff.

IX. Board Minutes

- A. **APPROVE (roll call):**
 - 1. May 6, 2020 Regular *Attachment*

X. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – April, 2020 *Attachment*
 - 2. Treasurer of School Moneys Report – April, 2020 *Attachment*
- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 04/30/20 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **APPROVE (roll call):** May, 2020 Bill List *Attachment*

1.	General Account	\$283,354.96
2.	Capital Account	\$0.00
3.	Food Service Account	\$21,169.83
4.	Payroll Account	\$556,256.58
5.	Debt Service Account	\$0.00

D. **APPROVE (roll call):** Budget transfer (Resolution # 20-15) for the 2019-20 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

June 10, 2020: Fund 10 - \$8,851.00 Fund 20 - \$0.00 *Attachment*

E. **APPROVE (roll call):** Resolution 20-16 to approve a renewal contract with Maschio's Food Service, Inc. of Chester, NJ as the district's food service management company for the 2020-21 school year. Contract terms and conditions are in accordance with the specifications and proposal as follows:

Fixed Price per Breakfast Meal \$2.47
Fixed Price per Lunch Meal \$2.82

Guaranteed Breakeven: FSMC guarantees that SFA's total food service revenues for the current year shall exceed expenses for the current year in the amount of \$30,876.00.

F. **APPROVE (roll call):** Contract with Therapeutic Learning For Children to provide occupational therapy services to district students as required by the students' IEP for the 2020-21 school year at a cost of \$130 per initial evaluation, \$50 for each individual therapy session, and \$35 per student for group therapy sessions.

G. **APPROVE (roll call):** Approve a contract with Duff & Phelps (formerly American Appraisal) to update the fixed asset accounting ledger for accounting and financial reporting as of June 30, 2020 at a cost of \$1,400.00.

H. **APPROVE (roll call):** Approve a Resolution for Participation in Joint Transportation Agreement with the Atlantic County Special Services School District to provide transportation for special education and non-public students during the 2020-21 school year which includes a 3% administrative fee for in-house students and a 6% administrative fee for contracted routes.

I. **APPROVE (roll call):** Acceptance of CLS \$200 award from *AtlantiCare's Turn Your School Wellness into Wealth Program*.

J. **APPROVE (roll call):** Acceptance of EHCCS \$300 award from *AtlantiCare's Turn Your School Wellness into Wealth Program*.

XI. Non-instructional Operations Items

A. Facilities

1. **APPROVE (roll call):** Authorization to submit to the Executive County Superintendent an Application for Dual Use of Educational Space for the Speech/ELL room at the Charles L. Spragg School for the 2020-21 school year.
2. **APPROVE (roll call):** Participation in and the use of EHCCS facilities for the summer feeding program, Let Us Eat Please.

B. Miscellaneous

1. **APPROVE (roll call):** Pursuant to PL 2015, Chapter 47 the Egg Harbor City Board of Education intends to renew, award, or permit to expire the following contract previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to Board action.
 - South Jersey Gas Natural Gas
\$65,000
 - South Jersey Energy Natural Gas
\$35,000
 - Glenn Insurance RMC
\$2,600.00
 - Duff and Phelps Fixed Assets
\$1,400.00
 - Stephen A. Nurkiewicz, MD School Physician
\$10,000.00
 - Milestone Physical Therapy Physical Therapy
\$37.50/session
 - Therapeutic Learning For Children Occupational Therapy
\$130/Evaluation
 - Atlantic County Special Services School District Tuition
\$557,127
 - Source4Teachers Substitute Teachers
\$103,000
 - Ford, Scott and Associates Auditing
\$19,000.00
 - Becica Associates, LLC Architect
\$5,000
 - Sahli & Padovani Attorney
\$100.00/hour
 - Schindler Plus Elevator Maintenance
\$2,100.00
 - Blackboard Engage Web Hosting

- \$3,213.00
- Bolt Courier Service Courier Service
\$60.00/month
 - Preferred Home Health 1:1 Nurse
\$47/hour

XII. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** Contract for Joseph Smurlo, School Business Administrator, for a term of July 1, 2020 to June 30, 2021 as approved by the NJDOE, Interim Atlantic County Executive Superintendent. *Attachment*
- B. **APPROVE (roll call):** The appointment of Marc Roesch as the EHCCS Guidance Counselor at Step 9 – Teacher MA \$ 62,627.00 for the 2020-2021 school year.
- C. **APPROVE (roll call):** The posting for the following staff members for the 2020 Virtual Egg Harbor City Summer Camp from July 6, 2020 – August 21, 2020 (date and number of hours have been revised):
 - 8 Instructional Staff - 175 hours each at the contractual rate
 - 2 Guidance Counselors - 175 hours each at the contractual rate
 - 2 Nurses – 70 hours each at the contractual rate
 - 1 Social Worker - 140 hours each at the contractual rate
 - 1 School Psychologist - 140 hours each at the contractual rate
 - 1 Site Supervisor - 140 hours each at the contractual rate
 - 1 Secretary - 140 hours each at the contractual rate
 - All certified staff for approval as substitutes at the contractual rate
- D. **APPROVE (roll call):** Posting of the following positions for the 2020-2021 school year at the Charles L. Spragg School:
 - Elementary School Teacher Dual Certified Required
- E. **APPROVE (roll call):** Posting of the following positions for the 2020-2021 school year at the Egg Harbor City Community School:
 - Part-Time Special Education Teacher Aide
 - Two (2) Middle School Special Education Teachers Dual Certified Required
 - Middle School Teacher Math/Science: 1- year maternity leave
- F. **APPROVE (roll call):** Posting of the following extra-curricular position for the 2020-2021 school year at the Charles L. Spragg School:
 - Homework Club

- G. **APPROVE (roll call):** All EHCCS certificated staff members as members of the school wellness team and eligible for compensation through the School Wellness Grant for the 2020-2021 school year.
- H. **APPROVE (roll call):** Appointment of all district certificated staff as detention, AM/PM duty, athletic chaperones and SMT/Climate Committee substitutes for the 2020-2021 school year at the contractual rate.
- I. **APPROVE (roll call):** The following staff members for CLS Climate Committee for the 2020-2021 school year:
- Bianca Boysen
 - Stacy Baggstrom
 - Alysha Garcia
 - Cindi Craig
 - Emily Rheault
 - Lauren Leising
 - Michele Bauers
- J. **APPROVE (roll call):** The following staff members for EHCCS Grade Level/Department Team Leaders for the 2020-2021 school year:
- James Connelly
 - Kristen Polisano
 - Lori-Beth Silver
 - Kylene Farnan
 - Allison Stiles
 - Gabrielle Elefante
 - Andrew Ross
 - Marc Roesch
- K. **APPROVE (roll call):** Alysha Garcia and Jim Connelly as Assessment/Data Team Leaders for up to 50 hours each at the contractual rate for the 2020-2021 school year (including summer). Funded by ESSA SIA Funds FY20 carryover.
- L. **APPROVE (roll call):** The contract between Harborfields and the Egg Harbor City Public School District for the 2020-2021 school year pending Title I N & D FY'21 ESSA Grant funds. *Attachment*
- M. **APPROVE (roll call):** Appointment of the following substitutes for the 2020-2021 school year:
1. **Custodian (daily rate: \$88.00)**
Monica Puerta
Robert Rifkin
 2. **Nurse (daily rate: \$150.00)**
Judy Fern
Beatrice O'Hanlon

- N. **APPROVE (roll call):** Appointment of Darlene Hagel as district registrar for the 2020-2021 school year, at the contractual rate. *Attachment*
- O. **APPROVE (roll call):** Appointment of Yvette Ortiz as district free and reduced lunch applications coordinator for the 2020-2021 school year at the contractual rate. *Attachment*
- P. **APPROVE (roll call):** Appointment of Stacy Snavely as district substitute call person for the 2020-2021 school year, at the contractual rate. *Attachment*
- Q. **APPROVE (roll call):** Approve the following staff for the Special Education Extended School Year Program (July 6, 2020 to July 31, 2020), at the contractual rate:

Gianna Miranda	Special Education Instructor
Jim Connelly	Special Education Instructor
Alysha Garcia	Special Education Instructor
Deanna Walker	Special Education Instructor
Caitlin Stewart	Special Education Instructor

Emily Rheault	Reading Specialist Instructor
Linda Schromsky	Classroom Aide

- R. **APPROVE (roll call):** Appointment of _____ as EHCCS Science/Social Studies Teacher at Step - \$_____ for the 2020-2021 school year pending a Criminal History Review, P.L. 2018, c.5 and receipt of official transcripts.
- S. **APPROVE (roll call):** Posting for one (1) certificated staff member to work from 6/11/20 – 7/2/20 – 30 hours total at the contractual rate to plan and prepare for the EHCASP Summer Program.
- T. **APPROVE (roll call):** Request to approve the posting for the following Harborfileds positions for the 2020-2021 school year at the contractual rate pending funding by the Title I N & D FY'21 ESSA Grant as follows:

2 Teachers as tutors for 8 hours per week for 48 weeks each
1 Facilitator for 6 hours per week for 48 weeks

XIII. Student Items

- A. **APPROVE (roll call):** On-going walking field trips to various institutions/businesses/parks/schools located within Egg Harbor City for all District students throughout the 2020-2021 school year.

- B. **APPROVE (roll call):** Acceptance of a Donor's Choose \$1000 grant, Keep Kids Learning, to help fund 4th grade student needs during this time of at-home learning. Applied for by Mrs. Lori-Beth Silver.
- C. **APPROVE (roll call):** Acceptance of a Donor's Choose \$1000 Education Assistance Product Voucher to use towards learning materials and other essential items. Applied for by Mrs. Bianca Boysen.
- D. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Attachment*

XIV. Program Items

- A. **APPROVE (roll call):** The Charlotte Danielson Framework for Teaching 2007 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ) for the 2020-2021 school year.
- B. **APPROVE (roll call):** The Multidimensional Principal Performance Rubric Ltd. As the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ) for the 2020-2021 school year.
- C. **APPROVE (roll call):** District record of textbooks for the 2020-2021 school year. *Attachment*
- D. **APPROVE (roll call):** Five-year curriculum evaluation schedule. *Attachment*
- E. **APPROVE (roll call):** The District Mentoring Plan for the 2020-2021 school year.
- F. **APPROVE (roll call):** The District Professional Development Plan for the 2020-2021 school year.
- G. **APPROVE (roll call):** The revised Health-Related School Closure Plan as approved by the NJ Department of Education *Attachment*
- H. **Approve (roll call):** CLS Full Year Clinical Practice I Placement from Stockton University student from August 17, 2020 to May 7, 2021:
 - Marisa Rosamilia with Bianca Boysen *Attachment*
- I. **Approve (roll call):** EHCCS fieldwork placement (80-130 hours) from Stockton University students from August 17, 2020 to December 23, 2020:
 - Michael Lorge with Dan Sakers
 - Cameron Maugeri with C. Shaun Gunther *Attachment*

- J. **APPROVE (roll call):** Approve the submission of the 2020-21 ESEA applications, acceptance of Title 1A, Title 1 SIA, Title 1D LEA, and Title IIA allocated funds, and the refusal of Title III funds.
- K. **APPROVE (roll call):** Submission of the 2020-21 IDEA applications and acceptance of Basic and Preschool funds.
- L. **APPROVE (roll call):** Submission of the 2020-21 21st CCLC Grant.
- M. **APPROVE (roll call):** a resolution to sponsor and supervise a possible summer event.

Whereas, Student Accident Coverage is afforded if a student is injured while studying virtually, including physical education if applicable, and;

Whereas, Coverage will be afforded to graduates after graduation if they are injured while attending a sponsored & supervised an activity, and;

Whereas, the district wishes to hold an event in honor of the graduating eighth grade students should COVID-19 restrictions be lifted,

Therefore, the Board resolves to sponsor and supervise the event.

XV. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act legislation (ESSA), New Jersey Student Learning Standards, local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

XVI. Policies / Regulations Items

- A. **APPROVE (roll call):** Second reading of New/Revised Policies/Bylaws/Regulations as follows:

- 1. Policy 6147.1 Evaluation of Individual Student Performance

Attachment

XVII. New Business

XVIII. Informational Items

- A. Congratulations CLS for earning a \$200 cash prize from *AtlantiCare's Turn Your School Wellness into Wealth Program.*

- B. Congratulations EHCCS for earning a \$300 cash prize from *AtlantiCare's Turn Your School Wellness into Wealth Program.* Attachment

XIX. Open to Public

XX. Calendar Dates

June 17	8 th Grade Graduation
July 4	4 th of July (Buildings closed)
July 8	Regular BOE Meeting

XXI. Executive Session

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RESOLVED: At a public meeting of the Board of Education held on June 10, 2020, at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

XXII. Adjournment

Time: _____