

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

March 11, 2020

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with President, Stephen Bouchard opening the meeting, and Board Members, Janine Caudo, Kiomy Fuentes, James Guercioni, Stephen Murphy, MaryAnn Rogers and Dana Seaver present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Director of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Maryanne Shupin.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

Mr. Bouchard called for the flag salute.

ROLL CALL

Reflected in the opening paragraph

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved to go into Executive Session. Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions.

RESOLVED: At a public meeting of the Board of Education held on March 11, 2020 at 7:05 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel

(3) Contracts

(4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

Upon a motion by Ms. Rogers, seconded by Mrs. Seaver, and voted unanimously the Board agreed to exit the Executive Session at 7:26 P.M.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. There were no comments made.

COMMENTS FOR THE GOOD OF THE BOARD

Mr. Bouchard invited comments for the good of the board. There were no comments made.

MONTHLY REPORTS

Mrs. Shulby sadly announced the passing of Tony Mangiello, a former Principal of Fanny D. Rittenberg School. To honor Mr. Mangiello's years of dedicated service to EHC, a plaque will be on display at the entrance of Charles L. Spragg School. Mrs. Shulby was present for a COVID-19 conference call with Governor Murphy last week. At that time there were no known cases in the state and the governor spoke in general terms for the future. On Friday, Mrs. Shulby attended her Superintendent Round Table Meeting and a representative from the Department of Health was present. They received recommendations for the possible school closings. Information coming in is rapidly changing protocol minute by minute. The presentation scheduled for today's PD was cancelled so staff had the opportunity to prepare to move into remote teaching/learning from home. They were instructed to gather two weeks work for two hours per day. Websites/online learning cannot be the only source of teaching. All field trips currently scheduled need to be reviewed for cancellation policies. Nurses are keeping a log of staff illness; tracking for the possibility of COVID-19. Signs have been posted at three major entrances warning to stay away if the person shows symptoms of a flu. The district purchased a Bio Blast machine that will spray a fine mist that kills germs. The custodial staff had their schedules changed to ensure the proper rotation to administer all areas daily. Mrs. Shulby has modified the current Pandemic Plan to include COVID-19. Students who receive free or reduced priced meals will continue to need and receive this service during a school closure.

Mr. Smurlo shared that the Finance Committee met again this evening. At the prior meeting they didn't know the state aid numbers. This year the General Fund received \$420,000.00 and PreK Aid received an additional \$23,000.00. \$100,000.00 is going into the Capital Reserve to help build the infrastructure. Going into this year's budget there will be a 0 tax increase. On May 6th a Public Hearing will present this budget to the public.

Dr. Forester focused on the PD training and the representative of LinkIt. She is seeing phenomenal results in the 2nd benchmark. Two staff members were selected to learn how to train their colleagues using the Lucy Calkins Program. This will be a two-year program with summer workshops for 2020 and 2021. Access for ELL's is in the middle of testing and should be completed by the 1st week in April.

Mrs. Macchione shared all the wonderful events of Reach Across America Week and Dr. Seuss's Birthday.

BOARD MINUTES

Upon a motion by Ms. Caudo, seconded by Mrs. Seaver, the Board approved the following sets of minutes:

- February 12, 2020 Regular Meeting
- February 12, 2020 1st Executive
- February 12, 2020 2nd Executive

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

FINANCIAL ITEMS

Upon a motion by Ms. Rogers, seconded by Ms. Caudo, the Board approved the Board Secretary's Report and the Treasurer's Report for January 2020. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Ms. Caudo, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c) 3. The Egg Harbor City Board of Education certifies that as of 1/31/20 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Ms. Caudo, the Board approved the February 2020 bill list as follows:

1.	General Account	\$ 283,165.82
2.	Capital Account	\$ 0.00
3.	Food Service Account	\$ 45,873.45
4.	Payroll Account	\$ 583,797.40
5.	Debt Service Account	\$ 0.00

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(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Ms. Caudo, the Board approved the budget transfer (Resolution #20-11) for the 2019-20 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

□ March 11, 2020 Fund 10 - \$101,673.77 Fund 20 - \$281.40

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Guercioni, the Board approved the submission of the tentative 2020-2021 school district budget to the County Office of Education as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 508

BE IT RESOLVED to approve the 2020-2021 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$ 9,930,574.00
Special Revenue Fund	\$ 1,357,143.00
Debt Service Fund	<u>\$ 601,432.00</u>
	\$11,889,149.00

BE IT FURTHER RESOLVED that no banked cap will be applied to the 2020-2021 school budget

BE IT FURTHER RESOLVED to acknowledge that the 2020-2021 budget as described above will result in the following:

General Tax Fund Levy	\$2,886,917.00
Debt Service Tax Levy	<u>\$ 369,083.00</u>
	\$3,256,000.00

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$ 30,000.00 in the general fund 2020-2021 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board ratified and affirmed the School Bus Emergency Evacuation Drill Report. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved a resolution for participation in Joint Transportation Agreement with the Atlantic County Special Services School District to provide transportation for special education and non-public students during the 2020-2021 school year which includes a 3% administrative fee for in-house students and a 6% administrative fee for contracted routes. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the use of facilities by the American Cancer Society to use the Community School parking lot as a rest stop for riders during their Bike-a-Thon to be held on June 14, 2020. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved a 60 month lease contract with Stewart/Xerox to provide a copier for the Spragg School teachers' room at a cost of \$331.25 per month plus \$.0058 per copy in accordance with State contract #072736000. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved a 60 month lease contract with Stewart/Xerox to provide a copier for the Community School main office at a cost of \$138.72 per month plus \$.004 per b/w copy and \$.039 per color copy in accordance with State contract #072736100. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved Resolution #20-12, appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2020-2021 school year, and approval of an agreement authorizing compensation at an assessment not to exceed 3% total of the

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Atlantic and Cape May Counties School Business Officials Joint Insurance Fund's assessment for the Egg Harbor City School District. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the appointment of Sean Dawson as Substitute Custodian for the remainder of the 2019-2020 school year at the rate of \$88.00 per day pending a Criminal History Review and P.L. 2018, c.5. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the following EHCCS extracurricular position for the 2019-2020 school year funded by the Target Soccer Grant up to \$1000.00.

□ Student Leadership Athletic Program

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved Michele Bauers's return from FMLA effective March 13, 2020. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

POLICIES/REGULATIONS ITEMS

Upon a motion by Mr. Guercioni, seconded by Ms. Caudo, the Board approved first reading of New/Revised Policies/Bylaws/Regulations as follows:

1. Policy 3542.31 - Free or Reduced-Priced Lunches/Milk Offer Versus Serve. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

STUDENT ITEMS

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board ratified and affirmed the EHCCS Drama Club's field trip to Cedar Creek High School on March 6, 2020. Transportation and admission provided by the EHC PTO. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the Community School's NJHS field trip to Great Adventure on April 24, 2020. Transportation provided by the EHC PTO. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the following student enrichment trip on May 29, 2020. All admissions and transportation funded by students and the EHC PTO:

□ 5th Grade to Cape May County Zoo, CMCH, NJ

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the following student enrichment trip on May 27, 2020. All admissions and transportation funded by students and the EHC PTO:

□ 6th Grade to Get-Air Trampoline Park, Mays Landing, NJ

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the following student enrichment trip on June 4, 2020. All admissions and transportation funded by students and the EHC PTO:

□ 4th Grade to Young's Skating Center, Mays Landing, NJ

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the following student enrichment trip on June 12, 2020. All admissions and transportation funded by students and the EHC PTO:

□ 7th Grade to AC Aquarium and Gardener's Basin A.C., NJ

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the following student enrichment trip on April 24, 2020. Admission is free and transportation funded by the EHC PTO:

□ 2nd Grade to Philadelphia Zoo

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the following student enrichment trip on May 22, 2020. All admissions and transportation funded by students and the EHC PTO:

□ Kindergarten to Cape May County Zoo, CMCH, NJ

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the following student enrichment trip on June 5, 2020. All admissions and transportation funded by students and the EHC PTO:

□ Kindergarten to Wetlands Institute, Stone Harbor, NJ

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the following student enrichment trip on May 21, 2020 (Rain date: May 28, 2020). All admissions and transportation funded by students and the EHC PTO:

□ 3rd Grade to Atlantic City Aquarium and Brigantine Cove

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the Career Day Activity trip for 8th Grade students to Atlantic County Criminal Court, Mays Landing, NJ on May 15, 2020. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the trip for 15 8th Grade Students to Cedar Creek High School for a Shadow Program on March 31, 2020. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PROGRAMS

Upon a motion by Mr. Guercioni, seconded by Ms. Rogers, the Board approved CLS fieldwork placement (140 hours) for Rowan University students from September 1, 2020 to December 9, 2020.

- Sarah Murphy with Lauren Leising
- Kelsie Salvati with Michele Bauers

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Guercioni, seconded by Ms. Rogers, the Board approved CLS student teaching placement for Rowan University students from January 19, 2021 to May 7, 2021.

- Sarah Murphy with Lauren Leising
- Kelsie Salvati with Michele Bauers

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Guercioni, seconded by Ms. Rogers, the Board approved the Bright and Beautiful Therapy Dogs, Inc. to run a pet therapy program at the EHCCS during the 19-20 school year. Ms. Rogers is excited and thinks it's a great program. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Guercioni, seconded by Ms. Rogers, the Board approved EHCCS's fall clinical practice placement (196 hours) and spring clinical practice placement (560) for the following Rowan University student from September 1, 2020 to May 7, 2021.

- Natalia Bessa with Kylene Farnan (5th Grade)

(Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Director of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act legislation (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved Professional Development Workshops for the 2019-2020 school year. (Roll call: Ms. Caudo-yes; Ms. Fuentes-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

NEW BUSINESS

There was no new business.

INFORMATIONAL ITEMS

Members of the county QSAC team completed their site visit and a formal letter will follow in 30 days.

OPEN TO THE PUBLIC

Mrs. DePiero thanked the Board Members for attending this year's Captain's Table.

Mr. Ross shared this year the Junior National Honor Society inducted 17 students. Tomorrow night between 6-8 P.M. is March Madness. This is a great evening of basketball and mentoring.

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CALENDAR DATES

District dates of interest for the upcoming month:

March	20	Staff Development (no school)
April	8	Regular Board Meeting

ADJOURNMENT

There being no further business, upon a motion by Ms. Caudo, seconded by Ms. Rogers, and carried unanimously, the Board adjourned the meeting at 7:51 P.M.

Maryanne Shupin

Board Secretary