

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

AGENDA

Regular Meeting

March 11, 2020

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute/Roll Call

Mr. Bouchard ('21)

Ms. Caudo ('20)

Ms. Fuentes ('22)

Mr. Guercioni, III ('22)

Mr. Murphy ('20)

Ms. Rogers ('21)

Mrs. Seaver ('22)

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on March 11, 2020 at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

(1) Litigation

- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent / Principal Report *Attachment*
- B. Business Administrator Report
- C. Director of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor's Report

VII. Board Minutes

- A. **APPROVE (roll call):**
 - 1. February 12, 2020 Regular *Attachment*
 - 2. February 12, 2020 1st Executive *Attachment*
 - 3. February 12, 2020 2nd Executive *Attachment*

VIII. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – January 2020 *Attachment*
 - 2. Treasurer of School Moneys Report – January 2020 *Attachment*

- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 01/31/20 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. **APPROVE (roll call):** February, 2020 Bill List
- | | |
|-------------------------|--------------|
| 1. General Account | \$283,165.82 |
| 2. Capital Account | \$0.00 |
| 3. Food Service Account | \$ 45,873.45 |
| 4. Payroll Account | \$583,797.40 |
| 5. Debt Service Account | \$0.00 |

Attachment

- D. **APPROVE (roll call):** Budget transfer (Resolution # 20-11) for the 2019-20 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

March 11, 2020 Fund 10 - \$101,673.77 Fund 20 - \$281.40 *Attachment*

- E. **APPROVE (roll call):** Submission of the tentative 2020-2021 school district budget to the County Office of Education as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 508

BE IT RESOLVED to approve the 2020-2021 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$ 9,930,574.00
Special Revenue Fund	\$ 1,357,143.00
Debt Service Fund	<u>\$ 601,432.00</u>
	\$11,889,149.00

BE IT FURTHER RESOLVED that no banked cap will be applied to the 2020-2021 school budget

BE IT FURTHER RESOLVED to acknowledge that the 2020-2021 budget as described above will result in the following:

General Tax Fund Levy	\$2,886,917.00
Debt Service Tax Levy	<u>\$ 369,083.00</u>
	\$3,256,000.00

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$ 30,000.00 in the general fund 2020-2021 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

IX. Non-instructional Operations Items

A. Transportation

1. **RATIFY and AFFIRM (roll call):** School Bus Emergency Evacuation Drill Report *Attachment*
2. **APPROVE (roll call):** a Resolution for Participation in Joint Transportation Agreement with the Atlantic County Special Services School District to provide transportation for special education and non-public students during the 2020-2021 school year which includes a 3% administrative fee for in-house students and a 6% administrative fee for contracted routes.

B. Facilities

1. **APPROVE (roll call):** Use of facilities by the American Cancer Society to use the Community School parking lot as a rest stop for riders during their Bike-a-thon to be held on June 14, 2020.

C. Miscellaneous

1. **APPROVE (roll call):** a 60 month lease contract with Stewart/Xerox to provide a copier for the Spragg School teachers' room at a cost of \$331.25 per month plus \$.0058 per copy in accordance with State contract #072736000.
2. **APPROVE (roll call):** a 60 month lease contract with Stewart/Xerox to provide a copier for the Community School main office at a cost of \$138.72 per month plus \$.004 per b/w copy and \$.039 per color copy in accordance with State contract #072736100.
3. **APPROVE (roll call):** Resolution #20-12, appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2020-2021 school year, and approval of an agreement authorizing compensation at an assessment not to exceed 3% total of the Atlantic and Cape May Counties School Business Officials Joint Insurance Fund's assessment for the Egg Harbor City School District. *Attachment*

X. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** Appointment of Sean Dawson as Substitute Custodian for the remainder of the 2019-2020 school year at the rate of \$88.00 per day pending a Criminal History Review and P.L. 2018, c.5.
- B. **APPROVE (roll call):** The following EHCCS extracurricular position for the 2019-2020 school year funded by the Target Soccer Grant up to \$1000.00.
 - Student Leadership Athletic Program
- C. **APPROVE (roll call):** Michele Bauers return from FMLA effective March 13, 2020.
- D. **APPROVE (roll call):** Acceptance of resignation letter, with regret, from EHCCS Guidance Counselor, Gretchen Halfpenny dated 3/6/2020 and effective 7/1/2020. *Attachment*

XI. Policies / Regulations Item

XII. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*
- B. **RATIFY and AFFIRM (roll call):** The EHCCS Drama Club's field trip to Cedar Creek High School on March 6, 2020. Transportation and admission provided by the EHC PTO.
- C. **APPROVE (roll call):** The Community School's NJHS field trip to Great Adventure on April 24, 2020. Transportation provided by the EHC PTO.
- D. **APPROVE (roll call):** The following student enrichment trip on May 29, 2020. All admissions and transportation funded by students and the EHC PTO:
 - 5th Grade to Cape May County Zoo, CMCH, NJ
- E. **APPROVE (roll call):** The following student enrichment trip on May 27, 2020. All admissions and transportation funded by students and the EHC PTO:
 - 6th Grade to Get-Air Trampoline Park, Mays Landing, NJ

- F. **APPROVE (roll call):** The following student enrichment trip on June 4, 2020. All admissions and transportation funded by students and the EHC PTO:
- 4th Grade to Young's Skating Center, Mays Landing, NJ
- G. **APPROVE (roll call):** The following student enrichment trip on June 12, 2020. All admissions and transportation funded by students and the EHC PTO:
- 7th Grade to AC Aquarium and Gardener's Basin Atlantic City, NJ
- H. **APPROVE (roll call):** The following student enrichment trip on April 24, 2020. Admission is free and transportation funded by the EHC PTO:
- 2nd Grade to Philadelphia Zoo
- I. **APPROVE (roll call):** The following student enrichment trip on May 22, 2020. All admissions and transportation funded by students and the EHC PTO:
- Kindergarten to Cape May County Zoo, CMCH, NJ
- J. **APPROVE (roll call):** The following student enrichment trip on June 5, 2020. All admissions and transportation funded by students and the EHC PTO:
- Kindergarten to Wetlands Institute, Stone Harbor, NJ
- K. **APPROVE (roll call):** The following student enrichment trip on May 21, 2020 (Rain date: May 28, 2020). All admissions and transportation funded by students and the EHC PTO:
- 3rd Grade to Atlantic City Aquarium and Brigantine Cove
- L. **APPROVE (roll call):** The Career Day Activity trip for 8th Grade students to Atlantic County Criminal Court, Mays Landing, NJ on May 15, 2020.
- M. **APPROVE (roll call):** Trip for 15 8th Grade Students to Cedar Creek High School for a Shadow Program on March 31, 2020.

XIII. Program Items

- A. **APPROVE (roll call):** CLS fieldwork placement (140 hours) for Rowan University students from September 1, 2020 to December 9, 2020.
- Sarah Murphy with Lauren Leising
 - Kelsie Salvati with Michele Bauers
- B. **APPROVE (roll call):** CLS student teaching placement for Rowan University students from January 19, 2021 to May 7, 2021.
- Sarah Murphy with Lauren Leising
 - Kelsie Salvati with Michele Bauers

- C. **APPROVE (roll call):** The Bright and Beautiful Therapy Dogs, Inc. to run a pet therapy program at the EHCCS during the 19-20 school year.
- D. **APPROVE (roll call):** EHCCS fall clinical practice placement (196 hours) and spring clinical practice placement (560) for Rowan University student from September 1, 2020 to May 7, 2021.
 - Natalia Bessa with Kylene Farnan (5th Grade)

XIV. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA) legislation, local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2019-2020 school year. *Handout*

XV. New Business

XVI. Informational Items

XVII. Open to Public

XVIII. Calendar Dates

March	20	Staff Development (no school)
April	8	Regular Board Meeting

XIX. Executive Session

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XX. Adjournment

Time: _____