

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING

April 3, 2019

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board President, Stephen Bouchard opening the meeting, and board members, Janine Caudo, James Guercioni, Steven Ortiz, MaryAnn Rogers and Dana Seaver present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Community School Principal, John Griffith; Director of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Maryanne Shupin.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

STAFF RECOGNITION

Mrs. Shulby introduced Cindi Craig as Charles L. Spragg's 2019 Teacher of the Year. Mrs. Craig started in 2015. She is a self-contained teacher in the upper grades at Spragg. Mrs. Craig brought back Safety Patrol to the Spragg School. The program is very successful and students take pride in being a Safety. Mrs. Shulby shared the best thing about Mrs. Craig is when she has a problem she always brings a solution to the table. Mrs. Craig always has wonderful ideas and for an administrator that is a blessing.

Mrs. Craig thanked the Board, Mrs. Shulby, Dr. Forester and Mrs. Macchione for hiring her and giving her the opportunity to teach at Egg Harbor City.

Regular Meeting

April 3, 2019

Page 2

Mr. Griffith introduced Tom Kresz as EHCCS's 2019 Teacher of the Year. Mr. Griffith described Mr. Kresz as a lifesaver. He's a life guard, knows CPR and is saving lives everyday while teaching. Mr. Kresz makes his students his priority and is determined to change the lives of his students.

Mr. Kresz thanked the Board, Administration and his Colleagues. He stated the support from his Colleagues is greatly appreciated.

#### EXECUTIVE SESSION

Upon a motion by Mr. Ortiz and seconded by Ms. Caudo, and carried unanimously, the Board moved into Executive Session.

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions.

**RESOLVED:** At a public meeting of the Board of Education held on April 3, 2019 at 7:12 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

Upon a motion by Ms. Caudo and seconded by Mrs. Seaver, and carried unanimously, the Board moved out of Executive Session.

#### OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. No comments made.

#### COMMENTS FOR THE GOOD OF THE BOARD

Mrs. Shupin thanked Mrs. Yvette Ortiz for helping her in a time of medical need. Mrs. Ortiz consistently puts the needs of others before her own. She goes above and beyond to help out in every situation when she is called upon. Mrs. Shupin also thanked the nurses, Mrs. Baggstrom and Mrs. Walsh, as well as the administrators, Mr. Griffith and Dr. Forester.

Mrs. Seaver was impressed with the students' play, The Wizard of Oz.

#### MONTHLY REPORTS

Mrs. Shulby had four points of interest:

1. Spragg had a successful Read-Across-America campaign that ended with the 3<sup>rd</sup> Grade vs. Parents March Madness basketball game.

2. March 13, 2019 was Math Night at Spragg. The event was well received by the number of family members who attended and their positive feedback.
3. The Board will be voting on a Kindergarten position for Mrs. Snyder's retirement.
4. Contract negotiations have begun.

Dr. Forester presented a Performance Review 2018-2019 NJQSAC with a handout to explain the initial NJQSAC monitoring for 2016-2017 school year, the monitoring review for 2018-2019 school year and the 2019-2020 monitoring document update. She went into great detail of the results for the Interim NJQSAC monitoring review for the 2018-2019 school year and the plan to have successful monitoring in 2019-2020.

Mr. Griffith detailed the thrill of March was the Wizard of Oz. He acknowledged the Reach Program for a wonderful job and providing the students with the opportunity to present a play to the community.

The NJHS induction had a packed house with a record number of inductees. Mr. Griffith thanks Mr. Ross for his hard work in preparing for this awesome annual event.

Mr. Griffith attended the NJSBA's 8<sup>th</sup> Grade Dialogue with Jordan Perez. He was proud of the nice job she did in representing Egg Harbor City Public School District.

The 7th Grade Team put together a fun-filled day to celebrate Pi Day. An assembly was presented for a staff Pie in the Face. The proceeds from the event (\$300.00) were given to the EHC PTO for field trips.

On April 11<sup>th</sup> EHCCS will be hosting Hobby Night to spot light students who might not otherwise be recognized. All are welcome.

Plans continue to evolve for the May 2<sup>nd</sup> Naturalization for new citizens from Cape May and Atlantic Counties.

Mrs. Macchione stated the Preschool Program has been funded for the 2019-2020 school year.

#### BOARD MINUTES

Upon a motion by Ms. Caudo, seconded by Mrs. Seaver, the Board approved the following sets of minutes:

- March 13, 2019      Regular
- March 13, 2019      1<sup>st</sup> Executive
- March 13, 2019      2<sup>nd</sup> Executive

Correction: Financial Item D states the Budget Transfer is Resolution (19-12). The actual Resolution is (19-13).

(Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

#### FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the Board Secretary's Report and the Treasurer's Report for February 2019. (Roll call:

Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3. The Egg Harbor City Board of Education certifies that as of 02/28/19 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion Mr. Ortiz, seconded by Ms. Rogers, the Board approved the March bill list as follows:

1. General Account	\$337,976.63
2. Capital Account	\$0.00
3. Food Service Account	\$0.00
4. Payroll Account	\$576,495.59
5. Debt Service Account	\$495,140.63

(Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the budget transfer (Resolution #19-14) for the 2018-19 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ April 3, 2019 Fund 10 - \$1,915.34 Fund 20 - \$23,025.00

(Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the Contract with Source 4 Teachers to provide Substitute Teacher placement for the 2018-2019 school year at the following daily rates:

	<u>Daily Rate</u>	<u>Pricing</u>
Teaching Staff and Aides – 60 Credits	\$90 per day	\$120.60
Teaching Staff and Aides – BA/BS	\$95 per day	\$127.30
Teaching Staff and Aides – Teacher's Cert	\$100 per day	\$134.00
Nurse	\$100 per day	\$140.00
Custodian	\$70 per day	\$95.20

(Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-abstain; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a tuition contract with Galloway Township School District for a Grade 6 student, #9443763529 in the amount of \$8,297.70, who is homeless and whose district of

residency is Egg Harbor City, to provide an educational program during the remainder of the 2018-19 school year. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a tuition contract with Galloway Township School District for a student, #7426584094 in the amount of \$10,381.72, to provide a special education program during the remainder of the 2018-19 school year. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

#### NON-INSTRUCTIONAL OPERATIONS ITEMS

##### Miscellaneous

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the revised 2018-2019 school calendar. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a contract with Phoenix Advisors, LLC to provide Continuing Disclosure Agent services for the 19-20 school year at a cost of \$1,000.00 annually. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a contract with Duff & Phelps (formerly American Appraisal) to update the fixed asset accounting ledger for accounting and financial reporting as of June 30, 2019 at a cost of \$1,400.00. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a renewal agreement with Lifetouch for school year 2019-20, 2021 and 2022. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a contract with Above and Beyond Learning Group LLC to provide a Functional Behavior Assessment for student #2143980579 year at a cost of \$150.00 per hour, up to 12 hours. Estimated total cost \$1,800.00. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

##### Facilities

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved use of facilities by the Kiwanis for a Growth Summit Conference on May 11, 2019. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved use of the facilities by the Cumberland Cape Atlantic YMCA to use the Charles L. Spragg School parking lot as a bus pick up location to provide bussing to their outdoor Camp Merrywood in Pittsgrove, NJ during the summer of 2019. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Transportation

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a Resolution for Participation in Joint Transportation Agreement with the Atlantic County Special Services School District to provide transportation for special education and non-public students during the 2109-2020 school year which includes a 3% administrative fee for in-house students and a 6% administrative fee for contracted routes. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved the posting of the following positions for the 21<sup>st</sup> CCLC Summer Program (July 8, 2019 – July 31, 2019, including 1 prep day 7/1/19), at the contractual rate funded by the FY'19 21<sup>st</sup> CCLC grant:

1. Instructors:

Special Education	1	up to 100 hours each
Science	1	up to 100 hours each
Health and PE	1	up to 100 hours each
Math	1	up to 100 hours each
Language Arts	1	up to 100 hours each
2. Nurse

(Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved the posting for the following positions for the Special Education Extended School Year Program (July 8, 2019 – July 31, 2019 including 1 prep day 7/1/19), at the contractual rate:

- |                               |   |                     |
|-------------------------------|---|---------------------|
| Special Education Instructors | 5 | up to 90 hours each |
| Reading Specialist Instructor | 1 | up to 90 hours      |
| Classroom Aides               | 3 | up to 80 hours each |

(Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved the posting for following curriculum writing positions as noted below at the contractual rate.

6/24/19 – 6/28/19	ELA and World Language	7 Staff Members	5 hours per day x 5 days
-------------------	------------------------	-----------------	--------------------------

6/24/19 – 6/26/19 per day x 3 days	Science and Math	4 Staff Members	5 hours
6/24/19 – 6/26/19 per day x 3 days	Visual and Performing Arts	3 Staff Members	5 hours
6/24/19 – 6/26/19 per day x 3 days	Health and P.E.	2 Staff Members	5 hours
8/12/19 – 8/13/19 per day x 2 days	Social Studies	3 Staff Members	6 hours

(Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved Marc Roesch's revised request to complete his Practicum at the Charles L. Spragg Elementary School from October 7, 2019 – December 13, 2019 and his Internship I and II from January 2020 – June 2020 at the Egg Harbor City Community School as a graduate learner in the school counseling program at Capella University. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved the appointment of Kristy Bird as a full-time CLS Kindergarten Teacher at MA Level 1 – \$53,446.00 prorated for the remainder of the 2018-2019 school year effective 4/29/19, pending a Criminal History Review, P.L. 2018, c.5 and receipt of official transcripts. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

#### STUDENT ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a motion acceptance of two (2) Mindfulness Chimes and four (4) Mediation Chairs for Ms. Randik's 7<sup>th</sup> grade classroom through the website DonorsChoose.org. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the following student enrichment trips:

8th Grade	April 30, 2019	Cedar Creek High (16 students) Shadow Program
Kindergarten	May 24, 2019	Wetlands Institute
3 <sup>rd</sup> Grade	June 3, 2019	AC Aquarium/ Brigantine Cove

Regular Meeting

April 3, 2019

Page 8

(Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Submission of the FY'20 Competitive 21<sup>st</sup> Century Community Learning Centers Grant application for a total allocation of \$350,000. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

#### PROGRAM ITEMS

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved operation of the General Education Summer School Program from 6/24/19 - 6/28/19. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved operation of the 21<sup>st</sup> Century Community Learning Center summer program from 7/8/19 - 7/31/19. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved operation of the Special Education Extended School Year summer program from 7/8/19 - 7/31/19. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved submission of the proposed Comprehensive Equity Plan 3 Year Statement of Assurance for 2019-2022. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved a 3-Year Affiliation Agreement with Stockton University to provide student teaching opportunities to Stockton students. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved Acceptance of the NJQSAC initial placement and interim review placement scores for EHC District. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

#### PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act



Regular Meeting

April 3, 2019

Page 9

(ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved Professional Development Workshops for the 2018-2019 school year. (Roll call: Mrs. Caudo-yes; Mr. Guercioni-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

#### CALENDAR DATES

April 16 & 17	Parent/Teacher Conferences (early dismissal – 12:50)
April 17	Buildings and Grounds Committee Meeting
April 24	Finance Committee Meeting
May 1	BOE Regular Meeting/Public Hearing 2019-20 Budget

#### EXECUTIVE SESSION

Upon a motion by Mr. Ortiz and seconded by Ms. Rogers, and carried unanimously, the Board moved into Executive Session.

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions.

**RESOLVED:** At a public meeting of the Board of Education held on April 3, 2019 at 7:55 p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (5) Litigation
- (6) Personnel
- (7) Contracts
- (8) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

Upon a motion by Mr. Ortiz and seconded by Ms. Rogers, and carried unanimously, the Board moved out of Executive Session.

#### ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz, seconded by Ms. Rogers, and carried unanimously, the Board adjourned the meeting at 8:14 p.m.

Respectfully submitted,

Maryanne Shupin  
Board Secretary