

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

AGENDA

Regular Meeting/Public Hearing
May 1, 2019
Egg Harbor City Community School
Cafetorium
730 Havana Avenue
7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute/Roll Call

Mr. Bouchard ('21)
Mr. Murphy ('20)
Mrs. Seaver ('19)

Ms. Caudo ('20)
Mr. Ortiz ('19)

Mr. Guercioni, III ('19)
Ms. Rogers ('21)

BUDGET PRESENTATION

Mrs. Shulby and Mr. Smurlo

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions.

RESOLVED: At a public meeting of the Board of Education held on May 1, 2019 at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent / Principal Report Handout
- B. Business Administrator Report
- C. Director of Special Projects Report
- D. EHCCS Principal Report Handout
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor’s Report

VII. Board Minutes

- A. **APPROVE (roll call):**
 - 1. April 3, 2019 Regular Attachment
 - 2. April 3, 2019 1st Executive Attachment
 - 3. April 3, 2019 2nd Executive Attachment

VIII. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary’s Report – March, 2019 Attachment
 - 2. Treasurer of School Moneys Report – March, 2019 Attachment
- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 03/31/19 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our

knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **APPROVE (roll call):** April, 2019 Bill List *Attachment*

1. General Account	\$245,917.97
2. Capital Account	\$0.00
3. Food Service Account	\$42,674.59
4. Payroll Account	\$583,085.57
5. Debt Service Account	\$0.00

D. **APPROVE (roll call):** Budget transfer (Resolution #19-15) for the 2018-19 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

May 1, 2019 Fund 10 - \$35,458.77 Fund 20- \$3,420.48 *Attachment*

E. **APPROVE (roll call):** Approve submission of the 2019-2020 school district budget as approved by the Atlantic County Office of Education after public hearing with the following resolution:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

BE IT RESOLVED to approve the 2019-2020 school district budget as approved by the Atlantic County Office of Education as follows:

Anticipated Enrollment - 579

	Budget
General Fund	\$9,436,112.00
Special Revenue Fund	\$1,475,346.00
Debt Service Fund	<u>\$ 603,582.00</u>
	\$11,515,040.00

BE IT FURTHER RESOLVED that no banked cap will be applied to the 2019-2020 school budget.

BE IT FURTHER RESOLVED to acknowledge that the 2019-2020 budget as described above will result in the following:

General Tax Fund Levy	\$2,830,311.00
Debt Service Tax Levy	<u>\$ 423,389.00</u>
	\$3,253,700.00

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$30,000.00 in the general fund 2019-2020 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

- F. **APPROVE (roll call):** Resolution 19-16 to approve a renewal contract with Maschio's Food Service, Inc. of Chester, NJ as the district's food service management company for the 2019-20 school year. Contract terms and conditions are in accordance with the specifications and proposal as follows:

Fixed Price per Breakfast Meal	\$2.4205	Per Meal Management Fee	\$.122
Fixed Price per Lunch Meal	\$2.7707	Per Meal Management Fee	\$.15

Guaranteed Breakeven: FSMC guarantees that SFA's total food service revenues for the current year shall exceed expenses for the current year in the amount of \$30,876.00.

- G. **APPROVE (roll call):** Contract with Milestone Physical Therapy, LLC to provide physical therapy services to district students as required by the students' IEP for the 2019-20 school year at a cost of \$112.50 per initial evaluation and \$37.50 for each therapy session.
- H. **APPROVE (roll call):** Contract with Public Consulting Group, Inc. to provide Easy IEP software for use in providing Individualized Education Programs for students during the 2019-20 school year at a cost of \$6,448.00 per year.
- I. **APPROVE (roll call):** Contract with Therapeutic Learning For Children to provide occupational therapy services to district students as required by the students' IEP for the 2019-20 school year at a cost of \$130 per initial evaluation, \$48 for each individual therapy session, and \$33 per student for group therapy sessions.
- J. **APPROVE (roll call):** Approve a contract with the Preferred Home Health Care & Nursing Services, Inc. in the amount of \$48.00 per hour (\$384.00 per day) to provide one-on-one nursing services to special education student #5161304106 during the 2019-20 school year.
- K. **APPROVE (roll call):** Approve a tuition contract with Galloway Township School District for student, #1671367182 in the amount of \$9,179.36, to provide a special education program during the remainder of the 2018-19 school year.

- L. **APPROVE (roll call):** Authorize the Business Administrator to contract with Becica Associates to develop an Energy Savings Plan in accordance with N.J.S.A 18A:18A-4.6. *Attachment*

- M. **RATIFY and AFFIRM (roll call):** A contract in the amount of \$1,260,810.48 to Horizon Blue Cross and Blue Shield of New Jersey as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Medical Insurance Plan for the district during the 19-20 school year.

- N. **RATIFY and AFFIRM (roll call):** A contract in the amount of \$77,408.28 to HealthNow Administrative Services as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide Employee Stop Loss Medical Insurance for the district during the 19-20 school year.

- O. **RATIFY and AFFIRM (roll call):** A contract in the amount of \$30,020.00 to EB Employee Solutions, LLC as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Medical Copayment Plan for the district during the 19-20 school year. *Attachment*

- P. **APPROVE (roll call):** Acceptance of AtlantiCare's Award Certificate and \$50 Gift Card to Mrs. Boysen's 2nd Grade Class for their participation in National Nutrition Month and proudly displaying their healthy Green Mustache.

- Q. **APPROVE (roll call):** Acceptance of AtlantiCare's \$100.00 award check to Egg Harbor City Community School in recognition of Lisa Jiampetti as a finalist of the 2019 AtlantiCare Healthy Educator Award.

IX. Non-instructional Operation Items

- A. Facilities
 - 1. **APPROVE (roll call):** Use of facilities by the Cedar Creek Girls' Basketball Program to run a basketball camp for students Grade K through 4 from July 1-3, 2019.

X. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** Renewal of staff contracts for the 2019-2020 school year. *Attachment*

- B. **APPROVE (roll call):** Additional postings for following curriculum writing positions as noted below at the contractual rate:
 - 6/24/19 – 6/26/19 Science and Math 1 Additional Staff Member
5 hours per day x 3 days
 - 8/12/19 – 8/13/19 Social Studies 2 Additional Staff Members
6 hours per day x 2 days

C. **APPROVE (roll call):** The contract between Harborfields and the Egg Harbor City Public School District for the 2019-2020 school year pending Title I N & D FY'20 ESSA Grant funds. *Attachment*

D. **APPROVE (roll call):** Posting for the following Harborfields positions for the 2019-2020 school year at the contractual rate pending funding by the Title I N & D FY'20 ESSA Grant as follows:

- 2 Teachers as tutors for 8 hours per week for 48 weeks each
- 1 Facilitator for 6 hours per week for 48 weeks

E. **APPROVE (roll call):** The following staff for the Special Education Extended School Year Program (July 8, 2019 to July 31, 2019 including 1 prep day July 1, 2019), at the contractual rate:

Jim Connelly	Special Education Instructor	up to 90 hours
Tom D'Attilio	Special Education Instructor	up to 90 hours
Deanna Walker	Special Education Instructor	up to 90 hours
Alysha Garcia	Special Education Instructor	up to 90 hours
Brittany Griffin	Special Education Instructor	up to 90 hours
Emily Rheault	Reading Specialist Instructor	up to 90 hours
Linda Schromsky	Classroom Aide	up to 80 hours
Corine Lenzi	Classroom Aide	up to 80 hours
Stacey Mohr	Classroom Aide	up to 80 hours

F. **APPROVE (roll call):** The following staff for the 21st Century Community Learning Center Summer Camp (July 8, 2019 to July 31, 2019 including 1 prep day July 1, 2019) at the contractual rate, funded by the FY'19 21st CCLC grant and IDEA 21st CCLC grant:

Danielle Broomhead	Special Education Teacher	up to 100 hours
Kylene Farnan	Language Arts Teacher	up to 100 hours
Kristen Polisano	Health/PE Teacher	up to 100 hours
Andrew Ross	Science Teacher	up to 100 hours
Gabrielle Rote	Math Teacher	up to 100 hours
Matthew Wira	Special Education Teacher	up to 100 hours
Stacey Baggstrom	Nurse	up to 57.5 hours
Lorie Walsh	Nurse	up to 57.5 hours

G. **APPROVE (roll call):** The following staff for curriculum writing positions for ELA and World Language for 5 hours per day for 5 days (6/24/19-6/28/19) at the contractual rate:

- Pam Nandal
- Bianca Boysen
- Alysha Garcia
- Lauren Leising
- Marc Roesch
- Lori-Beth Silver
- Kylene Farnan

- H. **APPROVE (roll call):** The following staff for curriculum writing positions for Science and Math for 5 hours per day for 3 days (6/24/19-6/26/19) at the contractual rate:
- Kelsey Wertz
 - Andrew Ross
 - Gabrielle Rote
 - Allison Stiles
 - Heather Crosson
- I. **APPROVE (roll call):** The following staff for curriculum writing positions for Visual and Performing Arts for 5 hours per day for 3 days (6/24/19-6/26/19) at the contractual rate:
- Heather Camillo
 - Karen Porreca
 - Lacey Lake
- J. **APPROVE (roll call):** The following staff for curriculum writing positions for Health and P.E. for 5 hours per day for 3 days (6/24/19-6/26/19) at the contractual rate:
- Kristen Polisano
- K. **APPROVE (roll call):** The following staff for curriculum writing positions for Social Studies for 6 hours per day for 2 days (8/12/19-8/13/19) at the contractual rate:
- Jamie Valasek-McAvaddy
 - Marc Roesch
 - Jim Connelly
 - Shaun Gunther
 - Cindi Craig
- L. **APPROVE (roll call):** Posting for seven (7) CLS staff as Climate Committee members for the 2019-2020 school year not to exceed 20 hours each (including summer) at the contracted rate.
- M. **APPROVE (roll call):** Posting for eight (8) EHCCS staff as Grade/Department Team Leaders for the 2019-2020 school year, not to exceed 30 hours (including summer) each at the contracted rate.
- N. **APPROVE (roll call):** EHCCS staff members for summer hours at the contractual rate:
- Mrs. Gretchen Halfpenny, Guidance Counselor - up to 30 hours
 - Mrs. Lorie Walsh, School Nurse – up to 15 hours
- O. **APPROVE (roll call):** Posting of the following EHCCS extracurricular/coaching positions for the 2019-2020 at the contractual rate pending results of negotiations:
- Boys Basketball Coach
 - Girls Basketball Coach
 - Athletic Coordinator

- Athletic Chaperones (Fall & Winter)
- Band Advisor
- National Junior Honor Society Advisor
- Yearbook Advisor
- Student Council Advisor
- AM/PM Duty Teachers
- Intervention and Referral Services Coordinator
- Long Detention Lead Teacher
- Office Detention Lead Teacher

- P. **APPROVE (roll call):** Posting for Spragg extra-curricular activity positions for the 2019-2020 school year at the contractual rate as follows:
- Art Club Advisor
 - I&RS (1)
 - AM/PM Duty Staff (5)
 - Safety Patrol Advisor
- Q. **RATIFY and AFFIRM (roll call):** Posting for an anticipated vacancy for a EHCCS Part-time Teacher's Aide during the 2018-2019 school year.
- R. **APPROVE (roll call):** Posting for a Full-time Maintenance position during the 2019-2020 school year.
- S. **APPROVE (roll call):** Posting for one (1) teacher for the 21st CCLC Art Enrichment Camp (August 1 – August 16) for up to 60 hours at the contractual rate funded by FY 19 21st CCLC supplemental funds.
- T. **APPROVE (roll call):** Posting for two (2) teachers for the 21st CCLC Basketball Camp (August 12 – August 23) for up to 45 hours each at the contractual rate funded by FY 19 21st CCLC supplemental funds.
- U. **APPROVE (roll call):** Appointment of Ana Cabral, School Psychologist, for up to 80 hours of summer work at the contractual rate.
- V. **APPROVE (roll call):** Appointment of Jen Connelly, School Social Worker, for up to 80 hours of summer work at the contractual rate.
- W. **APPROVE (roll call):** Appointment of Tiffany Giordano for up to 86 hours of summer work at the contractual rate.
- X. **APPROVE (roll call):** Posting for district free and reduced lunch applications coordinator for the 2019-2020 school year, at the contractual rate.
- Y. **APPROVE (roll call):** Posting for district substitute call person for the 2019-2020 school year, at the contractual rate.
- Z. **APPROVE (roll call):** Posting for district registrar for the 2019-2020 school year, at the contractual rate.

- AA. **APPROVE (roll call):** Acceptance of the resignation letter from Janel Schafer, EHCCS STEM Teacher, dated 4/15/19 effective 6/30/19. *Attachment*
- BB. **APPROVE (roll call):** Submission of a contract for Joseph F. Smurlo, School Business Administrator, for the term July 1, 2019 to June 30, 2020 to be reviewed and approved by the Atlantic County Executive Superintendent.
- CC. **APPROVE (roll call):** Submission of a contract for Adrienne K. Shulby, Superintendent/Principal, for the term July 1, 2019 to June 20, 2024 to be reviewed and approved by the Atlantic County Executive Superintendent.

XI. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*
- B. **APPROVE (roll call):** 21st CCLC enrichment trips funded by FY 19 21st CCLC supplemental funds:
- August 8, 2019 Philadelphia Art Museum, Philadelphia, PA
 - August 15, 2019 Wildwood Convention Center, Wildwood, NJ
- C. **APPROVE (roll call):** Acceptance of four (4) LuxFit Exercise Ball Chairs, a set of Chair Bands, two (2) Bean Bag Chairs, and an area rug for Ms. Rote's 7th grade classroom through the website DonorsChoose.org.
- D. **APPROVE (roll call):** Acceptance of Grade 6-8 classroom library classics and a set of acclaimed graphic novels for Ms. Randik's 7th grade classroom through the website DonorsChoose.org.
- E. **APPROVE (roll call):** The following rescheduled student enrichment trip. All admissions and transportation funded by students and the EHC PTO:
- 7th Grade- June 11, 2019 - Funny Farm & Estelle Manor Park, Mays Landing, NJ
- F. **APPROVE (roll call):** The following student enrichment trip. All admissions and transportation funded by students and the EHC PTO:
- Junior National Honor Society – May 22, 2019 – Six Flags-Great Adventure, Jackson, NJ

XII. Program Items

- A. **APPROVE (roll call):** Revised 2019-2020 school calendar. *Attached*

- B. **APPROVE (roll call):** Participation in the Sustainable Jersey for Schools Certification Program (Resolution #19-17).

Whereas-The Egg Harbor City Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas-The Egg Harbor City Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas-Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas-Many options and choices exist for schools to use resources more efficiently; to reduce, reuse and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas-Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas-the Egg Harbor City Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a preexisting group within the district if desired.)

Whereas-Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas-the Egg Harbor City Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Egg Harbor City Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the Board's intention to pursue certification for schools in the district.

We hereby appoint Ms. Alysha Garcia to be the district's liaison to Sustainable Jersey for Schools.

We do hereby recognize Charles L. Spragg Public School and EHCCS as the agents to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

XIII. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2018-2019 school year. *Handout*

XIV. New Business

XV. Informational Items

- A. Congratulations to Mrs. Boysen's 2nd Grade Class as a Winner of AtlantiCare Healthy Schools, Healthy Children by participating in the Green Mustache Contest and promoting March as *National Nutrition Month*. *Attachment*
- B. Congratulations to Mrs. Jiampetti as a Finalist of the 2019 AtlantiCare Healthy Educator Award. *Attachment*
- C. Congratulations to Mr. Bouchard on his 20th anniversary serving as a member of EHC's Board of Education. *Attachment*

XVI. Open to Public

XVII. Calendar Dates

May 8	Staff Development (12:50 dismiss)
May 27	Memorial Day (bldgs. closed)
June 12	Regular Board Meeting

XVII. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on May 1, 2019, at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

XVIII. Adjournment

Time: _____

