

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

March 13, 2019

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with President, Stephen Bouchard opening the meeting, and board members, Janine Caudo, James Guercioni, Stephen Murphy, Steven Ortiz, MaryAnn Rogers and Dana Seaver present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Supervisor of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Maryanne Shupin.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

Mr. Bouchard called for the flag salute.

ROLL CALL

Reflected in the opening paragraph

EXECUTIVE SESSION

Upon a motion by Mr. Ortiz and second by Mrs. Seaver, the Board went into executive session at 7:04 p.m. Upon a motion by Mr. Ortiz and second by Mrs. Seaver, the Board came out of executive session at 7:25 p.m.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. There were no comments made.

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COMMENTS FOR THE GOOD OF THE BOARD

Mr. Bouchard invited comments for the good of the board. Mrs. Seaver asked for confirmation for the date (5.2.19) when the Superior Court of New Jersey Naturalization Ceremony is taking place at the EHCCS cafeteria.

MONTHLY REPORTS

Mrs. Shulby mentioned that the school calendar for 2018-2019 has been revised and will be presented to the Board at the April meeting.

Mr. Smurlo focused on VIII.E on page 3 of the agenda. The submission of the tentative 2019-2020 school district budget to the County Office of Education has no increase in the tax rate. Any changes to the budget that may occur can be made at the public hearing on May 1, 2019.

Dr. Forester spoke about the testing for the ELL students. This is the first year the test has been administered via computer. Testing will run until the end of the month. The update on the LinkIt Professional Development in February was very successful.

Mr. Griffith opened with a sad announcement. Donna Vecere, a Community Partner with Cooper Levenson, lost her son in the recent plane crash out of Ethiopia. March 14th is Pie Day. To commemorate the occasion, 7th grade teachers prepared a folder in the Google Drive to share various activities and there will be a school wide assembly where three staff members will be getting pie in their face. The Affirmative Action Team is working on the Comprehensive Equity Plan to identify and correct all discriminatory and inequitable policies, programs, practices and conditions within or affecting our schools. Mr. Griffith made two announcements. March 20th and March 21st the REACH Drama Production of *The Wizard of OZ* will be performed at 6 P.M. and March 27th EHCCS will be inducting their newest members into the National Junior Honor Society.

Mrs. Macchione described the event, Family Math Night, currently taking place at the Charles L. Spragg School.

BOARD MINUTES

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the following sets of minutes:

- February 13, 2019 Regular
- February 13, 2019 1st Executive

(Roll call: Ms. Caudo=yes; Mr. Guercioni=yes; Mr. Murphy=yes; Mr. Ortiz=yes; Ms. Rogers=yes; Mrs. Seaver=yes; Mr. Bouchard=yes). Motion carried.

FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Board Secretary's Report and the Treasurer's Report for January 2019. (Roll call:

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Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c) 3. The Egg Harbor City Board of Education certifies that as of 1/31/19 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the February 2019 bill list as follows:

1.	General Account	\$ 263,607.47
2.	Capital Account	\$ 0.00
3.	Food Service Account	\$ 78,597.16
4.	Payroll Account	\$ 577,965.14
5.	Debt Service Account	\$ 0.00

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the budget transfer (Resolution #19-12) for the 2018-19 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ March 13, 2019 Fund 10 - \$46,448.23 Fund 20 - \$600.00

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board approved Submission of the tentative 2019-2020 school district budget to the County Office of Education as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 579

BE IT RESOLVED to approve the 2019-2020 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$ 9,436,112.00
Special Revenue Fund	\$ 1,475,346.00
Debt Service Fund	<u>\$ 603,582.00</u>
	\$11,515,040.00

BE IT FURTHER RESOLVED that no banked cap will be applied to the 2019-2020 school budget

BE IT FURTHER RESOLVED to acknowledge that the 2019-2020 budget as described above will result in the following:

General Tax Fund Levy	\$2,830,311.00
Debt Service Tax Levy	<u>\$ 423,389.00</u>
	\$3,253,700.00

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$30,000.00 in the general fund 2019-2020 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the following 21st CCLC grants:

- 21st CCLC IDEA funds- \$35,000
- 21st CCLC Expansion Supplemental Funds- \$75,000

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved Resolution #19-13 appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2019-2020 school year, and approval of an agreement authorizing compensation at an assessment not to exceed 3% total of the Atlantic and Cape May Counties School Business Officials Joint Insurance Fund's assessment for the Egg Harbor City School District

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved submission of the 2017-18 final reports and acceptance of Title 1A, Title 1D LEA, and Title IIA carryover funds.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved a contract with the Greater Egg Harbor Regional School District in the amount of \$1,866.66 plus a 5% administrative fee to provide transportation for 1 special education student to and from the Pineland Learning Center for the remainder of the

2018-19 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved a contract with the Greater Egg Harbor Regional School District in the amount of \$2,094.89 plus a 5% administrative fee to provide transportation for 1 special education student to and from the Arthur Rann School in Galloway for the remainder of the 2018-19 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved The following staff members as the District Affirmative Action Team to conduct a needs assessment and develop the district's Comprehensive Equity Plan.

- Mr. Jack Griffith – District Affirmative Action Officer
- Ms. Heather Camillo
- Mr. Jim Connelly
- Ms. Yvette Ortiz

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-recuse; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved Marc Roesch to complete his Practicum at the Charles L. Spragg Elementary School from October 7, 2019 – December 13, 2019 and his Internship I and II from January 2020 – June 2020 at the Charles L. Spragg Elementary School as a graduate learner in the school counseling program at Capella University. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved Susan Savino, CLS 1st grade teacher, retirement effective November 1, 2018. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the following Stockton University Education student to observe the 21st CCLC After School Program (March through May) for the Spring '19 semester.

➤ Sara Wolfgang

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

STUDENT ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as

reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved The following 21st CCLC Supplemental funding field trip: March 29th - Levoy Theater '*James and the Giant Peach Jr.*' 7 pm-10 pm. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the following student enrichment trips. All admissions and transportation funded by students and the EHC PTO:

- 8th Grade - May 30, 2019 – Morey Pier, Wildwood, NJ
- 7th Grade - May 7, 2019 - Funny Farm & Estelle Manor Park, Mays Landing, NJ
- 6th Grade - May 30, 2019 - Cape May Zoo, Cape May Court House, NJ
- 5th Grade - May 17, 2019 - Cape May Zoo, Cape May Court House, NJ
- 4th Grade - May 23, 2019 - Longport Beach, Longport, NJ
- 1st Grade - May 21, 2019 - Funny Farm & Estelle Manor Park, Mays Landing, NJ

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a tuition contract for a Kindergarten student, #4243317637, in the amount of \$6,533.42, and a Grade 5 student #4802992750, in the amount of \$7,326.34, who are homeless and whose district of residency is the Hammonton School District, to provide an educational program during the remainder of the 2018-19 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a tuition contract for a Grade 4, #3702392925 in the amount of \$7,581.91, who is homeless and whose district of residency is the Atlantic City School District, to provide an educational program during the remainder of the 2018-19 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved tuition contracts for two Self-Contained MD student, #9776807159, and #7936559748 in the amount of \$9,732.01 each, who are homeless and whose district of residency is the Winslow Township School District, to provide an educational program during

the remainder of the 2018-19 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a tuition contract with Pineland Learning Center to provide a special education program for student #2899423835 in the amount of \$21,978.00 for the remainder of the 2018-19 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PROGRAMS

Upon a motion by Ms. Rogers, seconded by Ms. Caudo, the Board approved Global Premiere Soccer to be used in the 21st CCLC After School program from March through July. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved Professional Development Workshops for the 2018-2019 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

POLICIES/REGULATIONS

NEW BUSINESS

There was no new business.

INFORMATIONAL ITEMS

Congratulations to CLS from AtlantiCare School Wellness Grant: \$800.00.

OPEN TO THE PUBLIC

Mr. Joe Ritchie introduced himself from the local council and asked for a clarification on the budget with a no tax increase. Mr. Smurlo confirmed the tentative budget has no tax increase.

Mr. Andrew Ross invited the Board and those present to the NJHS ceremony being held on Wednesday, March 27th at 6 P.M.

Ms. Jessica Sanchez expressed concern for her son and an incident that took place on school grounds over a weekend. Once her comments became negative towards a staff member, Mr. Sahli made arrangements to go into Executive Session.

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Ms. Eileen DiGiacamo shared her frustration with wanting to speak to Mrs. Shulby concerning her daughter, a student at C.L. Spragg. Arrangements were made to have a conversation privately via telephone at a later time.

CALENDAR DATES

District dates of interest for the upcoming month:

March	29	Staff Development (no school)
April	10	Regular Board Meeting

Mr. Bouchard announced that due to a conflict, the next BOE meeting needed to be changed. After a brief discussion and unanimous vote the meeting has been rescheduled to April 3, 2019.

EXECUTIVE SESSION

Upon a motion by Mr. Ortiz and seconded by Ms. Rogers the Board agreed unanimously to go into Executive Session.

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on March 13, 2019 at 7:45 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

Upon a motion by Mr. Ortiz and seconded by Ms. Rogers the Board agreed unanimously to come out of Executive Session at 7:56 p.m.

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz, seconded by Ms. Caudo, and carried unanimously, the Board adjourned the meeting at 7:57 p.m.

Respectfully submitted,

Maryanne Shupin
Board Secretary