

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

February 13, 2019

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with President, Stephen Bouchard opening the meeting, and board members, Janine Caudo, James Guercioni, Stephen Murphy, Steven Ortiz, MaryAnn Rogers and Dana Seaver present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Supervisor of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Maryanne Shupin.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

Mr. Bouchard called for the flag salute.

ROLL CALL

Reflected in the opening paragraph

RECOGNITION OF COOPER LEVENSEN HOLIDAY CARDS WINNERS

Mr. Griffith introduced EHCCS Art Techer, Mrs. Karen Porreca and the Community Partners from the law firm Cooper Levensen. Each year students from Egg Harbor City submit holiday cards for the annual contest and the city has been very well represented. The contest was birthed to bring attention to food insecurity and the Please Let Us Eat Foundation was formed. The two 8th grade 2018 contest winners are Amayah Cruse and Joshua Castillo. Joshua is a two time winner as he won last year as a 7th grader. Each student described the essence of their holiday card. Memorial plaques were presented and numerous photographs were taken.

AUDIT PRESENTATION

Mr. Smurlo introduced Carol Russ from Ford Scott and Associates, L.L.C. and two reports were presented: the Comprehensive Annual Financial Report had no findings and the Auditor's Management Report on Administrative Findings reported a discrepancy in grade level on the application for ASSA counts but the total number was correct. Mrs. Russ complimented Mr. Smurlo on his work ethic and professionalism.

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board approved to accept the 2017-18 school audit and approve a corrective action plan in response to the following recommendations in the audit:

Finding:

Although the total number of students reported on the Application for State School Aid (ASSA) agreed with the District's workpapers, differences were noted in five (5) grade levels.

Corrective Action: A reconciliation of all workpapers for the October 15, 2018 ASSA was completed and audited prior to final submission.

(Roll call: Ms. Caudo – yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board approved to go into Executive Session. Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions.

RESOLVED: At a public meeting of the Board of Education held on February 13, 2019 at 7:22 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

Upon a motion by Ms. Rogers, seconded by Mrs. Seaver, and voted unanimously the Board agreed to exit the Executive Session.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. There were no comments made.

COMMENTS FOR THE GOOD OF THE BOARD

Mr. Bouchard invited comments for the good of the board. There were no comments made.

MONTHLY REPORTS

Mrs. Shulby recognized Mrs. Cindi Craig as Charles L. Spragg Teacher of the Year. Mrs. Craig is a Culture Champion; she makes school a happy place to be. Exciting things are happening in Professional Development with training in Resiliency TechSpo with Michael McKnight from the county office. Mr. McKnight lead the opening of the 2018.2019 school year and was well received by EHCPD staff.

Mr. Smurlo discussed the budge and the submission from the teachers. The state aid numbers are not in yet. A Finance Committee meeting will be scheduled prior to the next Board Meeting. The budget needs to go to the county by March 20, 2019.

Dr. Forester spoke about the focus of data driven bench marks and the second round of identifiers. The student growth is amazing. Everyone is excited and the student performance is empowering.

Mr. Griffith spoke about a naturalization ceremony being held at the Egg Harbor City Community School on May 2, 2019.

Mrs. Macchione thanked the PTO for a wonderful evening at the Snowflake Dance. Their commitment to our students and the community is sincerely appreciated.

BOARD MINUTES

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the following sets of minutes:

- January 3, 2019 Reorganization / Regular

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

FINANCIAL ITEMS

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for December 2018. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Caudo, seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c) 3. The Egg Harbor City Board of Education certifies that as of 12/31/18 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Ms. Caudo-yes;

Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Caudo, seconded by Mr. Ortiz, the Board approved the January 2019 bill list as follows:

1.	General Account	\$ 304,434.97
2.	Capital Account	\$ 0.00
3.	Food Service Account	\$ 38,090.57
4.	Payroll Account	\$ 558,910.32
5.	Debt Service Account	\$ 0.00

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Caudo, seconded by Mr. Ortiz, the Board approved the budget transfer (Resolution #19-11) for the 2018-19 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

- February 13, 2019 Fund 10 - \$19,156.90 Fund 20 - \$0.00

(Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Caudo, seconded by Mr. Ortiz, the Board approved Colonial Life and Accident Insurance Company as an approved provider of Long Term Disability Insurance to district staff. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Caudo, seconded by Mr. Ortiz, the Board approved a tuition contract with the Southern Regional School District, in the amount of \$14,900.00, to provide an educational program during the 2018-19 school year for student #7013673707. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Caudo, seconded by Mr. Ortiz, the Board approved acceptance of \$800 from the AtlantiCare School Wellness Grant for Charles L. Spragg School. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Caudo, seconded by Mr. Ortiz, the Board approved acceptance of \$800 from the AtlantiCare School Wellness Grant for Egg Harbor City Community School. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Caudo, seconded by Mr. Ortiz, the Board approved financing of network switches and related technology upgrades by means of a lease purchasing financing not to exceed \$100,000.00 for a period not to exceed 5 years. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Upon a motion by Ms. Rogers, seconded by Ms. Caudo, the Board approved the DM Panthers basketball team for practice during the 2018-19 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Ms. Caudo, the Board approved the Use of facilities by the American Cancer Society to use the Community School parking lot as a rest stop for riders during their Bike-a-thon to be held on June 9, 2019. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Ms. Caudo, the Board approved the use of facilities by the Cedar Creek Boys' and Girls' Basketball teams for practice during the 2018-19 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Ms. Caudo, the Board approved the use of the EHCCS cafeteria for a naturalization ceremony by Superior Court of New Jersey on Thursday, May 2, 2019. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Ms. Caudo, the Board approved a contract with the Greater Egg Harbor Regional School District in the amount of \$10,125.00 plus a 5% administrative fee to provide transportation for 1 special education student to and from the YALE School-Northfield during the 2018-19 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved Alysha Garcia and Jim Connelly as Curriculum/Data Team Leaders for up to 50 hours each at the contractual rate for the 2018-2019 school year. Funded by ESSA SIA Funds FY19. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved Alysha Garcia to move laterally on the salary guide per Article XIII.D.2 of the agreement between the EHCEA and EHC BOE, beginning September 1, 2019 from Step 7BA

to Step 8BA+15. Documentation of having attained sufficient credit for the lateral move to be submitted prior to September 1, 2019. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved Abigail Sibley an ACIT student to volunteer with the PM REACH drama production of The Wizard of Oz. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

STUDENT ITEMS

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved acceptance of five (5) science laboratory kits for Gabrielle Rote's 7th grade classroom through the website DonorsChoose.org. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved Atlantic Prevention Resources (APR) to provide assembly to EHCCS students on vaping. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved the following field trips for FY' 19 21st CCLC Supplemental Funding:
March 1st 5:45PM-9PM Cedar Creek PAC (Shrek the musical). (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PROGRAMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the submission of the 2019-2022 Preschool Program Plan. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a memorandum of understanding between ASAPP Health Care Inc. and the Egg Harbor City Public School District with additional acceptable wording as to hold harmless. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Ms. Caudo, seconded by Mrs. Seaver, the Board approved Professional Development Workshops for the 2018-2019 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PROFESSIONAL DEVELOPMENT

Upon a motion by Ms. Caudo, seconded by Mrs. Seaver, the Board approved Professional Development Workshops for the 2018-2019 school year. (Roll call: Ms. Caudo-yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

POLICIES/REGULATIONS

NEW BUSINESS

There was no new business.

INFORMATIONAL ITEMS

Congratulations to CLS from AtlantiCare School Wellness Grant: \$800.00.

OPEN TO THE PUBLIC

Mr. Ross submitted his letter of intent to begin negotiations and is looking forward to an agreement. This year's National Junior Honor Society is the largest class he has had.

Mr. Griffith highlighted the Captain's Table at this year's Boat Show which promoted the Please Let Us Eat platform.

Ms. Fuentes addressed the Board concerning students outdoors during inclement weather.

CALENDAR DATES

District dates of interest for the upcoming month:

February	15	Staff Development (no school)
February	18	Presidents' Day – (buildings closed)
February	27	Staff Development (12:50 dismiss)
March	13	Regular Board Meeting

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz, seconded by Ms. Caudo, and carried unanimously, the Board adjourned the meeting at 8:07 p.m.

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Respectfully submitted,

Maryanne Shupin
Board Secretary