

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

AGENDA

Regular Meeting

July 12, 2017

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

II. Flag Salute/Roll Call

Mr. Bouchard ('18)

Ms. Caudo ('17)

Mr. Murphy ('17)

Mr. Ortiz ('19)

Ms. Rogers ('18)

Mrs. Seaver ('19)

Mrs. Williams ('17)

PRESENTATION

- NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights

AWARD PRESENTATION

Retiree: Veronica Warrakah - CLS

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on July 12, 2017 at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent/Principal Report *Attachment*
- B. Business Administrator Report *Attachment*
- C. Director of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor's Report

VII. Board Minutes

- A. **APPROVE (roll call):**
 - 1. June 14, 2017 Regular *Attachment*

VIII. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – May 2017 *Attachment*
 - 2. Treasurer of School Moneys Report – May 2017 *Attachment*
- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 05/31/17 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. **APPROVE (roll call):** June, 2017 Bill List *Attachment*

1. General Account	\$251,250.29
2. Capital Account	\$0.00
3. Food Service Account	\$26,771.73
4. Payroll Account	\$607,817.98
5. Debt Service Account	\$0.00

- D. **APPROVE (roll call):** Budget transfer (Resolution #18-01) for the 2017-18 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:
 - July 12, 2017 Fund 10 - \$6,022.52 Fund 20 - \$42.46 *Attachment*

- E. **APPROVE (roll call):** Approve the closing of Charles L. Spragg Elementary School roof replacement and HVAC alterations project (Fund 30) and move the unused cash portion in the amount of \$8,494.25 back into Capital Reserve.

- F. **APPROVE (roll call):** The Board authorizes the Business Administrator to transfer the unused portion of the 2016-17 withdrawal from Maintenance Reserve in the amount of \$31,208.12 back into the Maintenance Reserve as of June 30, 2017.

- G. **APPROVE (roll call):** Approve the withdrawal of \$31,208.12 from the Maintenance Reserve and appropriation to the required maintenance lines in the 17-18 budget.

- H. **APPROVE (roll call):** Authorize OceanFirst Bank to honor any and all checks, drafts, or other orders for the payment or withdraw of money drawn the Egg Harbor City School District's name including those drawn bearing a facsimile signature. *Attachment*

IX. Non-instructional Operations Items

- A. **APPROVE (roll call):** A contract with Phoenix Advisors, LLC to provide Continuing Disclosure Agent services for the 17-18 school year at a cost of \$850.00 annually.

- B. **APPROVE (roll call):** Lunch prices for the 2017-18 school year as follows:

	<i>Spragg</i>		<i>Community</i>	
	<u>Full</u>	<u>Reduced</u>	<u>Full</u>	<u>Reduced</u>
Lunch	\$2.75	\$.40	\$2.90	\$.40
Breakfast	Free	Free	Free	Free
Adult Lunch	\$4.25		\$4.25	
Adult Breakfast	\$1.75		\$1.75	

The weighted average price will be increased by \$.07 cents from the previous year in accordance USDA Paid Lunch Equity requirements for the National School Lunch Program. Breakfast will be free of charge for all students.

- C. **APPROVE (roll call):** Renew contract with Contini Caterers of Margate Inc. as the district’s food service management company for the 17-18 school year. Contract terms and conditions are in accordance with the specifications and proposal as follows:
 - Management fee: \$13,800.00 (no increase in accordance with U.S. Dept. of Commerce Current “Index Rate” of 0%). Guarantee breakeven contract; not to exceed total management fee.
- D. **APPROVE (roll call):** Contract with the Bolt Courier Service in the amount of \$15 per delivery (\$780.00 annually) to provide pickup and delivery of bank deposits for the 2017-18 school year.
- E. **APPROVE (roll call):** Approve a contract with the Proasys Managed Water Solutions chemical water treatment to the district’s HVAC system and provide twice annual Legionella testing for a cost of \$6,825.00 annually during the 17-18 school year.

X. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** The following Harborfields staff for the 2017-2018 school year at the contractual rate funded by FY’18 NCLB Title I D Grant as follows:
 - Brian Bender, Teacher for 8 hours per week for 48 weeks
 - Lapell Chapman, Teacher for 8 hours per week for 48 weeks
 - Rochelle Andres, Facilitator for 8 hours per week for 48 weeks
- B. **APPROVE (roll call):** Nova Southeastern University student, Samantha Talley for a Speech and Language Externship with the Special Projects Department for the 2017-2018 school year. *Attachment*
- C. **APPROVE (roll call):** EHCCS Teacher, Deepa McCabe, for up to ten (10) hours as summer Chromebook Camp teacher, funded by the Atlantic County Prosecutor’s Office.
- D. **APPROVE (roll call):** The following Spragg extra-curricular activity positions for the 2017-2018 school year at the contractual rate as follows:

ACTIVITY POSITION	
Art Club	Heather Camillo

DUTIES	
AM/PM Duty	Alysha Garcia Tina Hennaut Bianca Marinucci Laura Gentile
CLS SMT	
School Management Team (Summer & School Year)	Stacy Baggstrom Michele Bauers Cindi Craig Alysha Garcia Tina Hennaut Bianca Marinucci Alternates: Emily Rheault Sandy Snyder

- E. **APPROVE (roll call):** EHCCS extracurricular, duty and coaching positions as listed for the 17-18 school year at the contractual rate.

ACTIVITY POSITION	
Nat. Jr. Honor Society	Andrew Ross
Student Council	Marc Roesch
Yearbook Club	Andrew Ross
Athletic Coordinator	Stacy Snavely
I&RS Coordinator	Kelsey Nickles
COACHING	
Girls' Basketball Coach	Marc Roesch
Boys' Basketball Coach	Dan Sakers
Athletic Chaperones for Basketball	Marc Roesch James Connelly Lorie Walsh Tom D'Attilio Bianca Marinucci
DUTIES	
AM/PM Duty	Thomas Culleney James Connelly

	Jen Connelly Tom D'Attilio Tom Kresz Gianna Miranda
Long Detention Supervisor (90 Minutes)	Mary O'Sullivan
Office Detention Supervisor (40 Minutes)	Tina Scibilia
EHCCS SMT	
School Management Team (Summer & School Year)	Jim Connelly Gretchen Halfpenny Marc Roesch Kelsey Nickles Karen Porreca Andrew Ross

- F. **APPROVE (roll call):** Appointment of the following substitutes for the 2017-2018 school year:
1. Nurse Substitutes (Daily rate: \$100.00)
 - Theresa Albani
 - Bonnie Bowen
 - Kimberly Davis
 - Judy Fern
 - Michele Patterson
 2. Custodian Substitutes (Daily rate: \$70.00)
 - Rochelle Gerber
 - Robert Rifkin
 - Edward Adams
- G. **APPROVE (roll call):** Posting for teacher mentors for the 2017-2018 school year.
- H. **APPROVE (roll call):** Posting for district free and reduced lunch applications coordinator for the 2017-2018 school year, at the contractual rate.
- I. **APPROVE (roll call):** Posting for district substitute call person for the 2017-2018 school year, at the contractual rate.

- J. **APPROVE (roll call):** Posting for district registrar for the 2017-2018 school year, at the contractual rate.

XI. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*

XII. Program Items

- A. **APPROVE (roll call):** The submission of the 2017-18 NCLB applications, acceptance of Title 1A, Title 1D LEA, and Title IIA allocated funds, and the refusal of Title III funds.
- B. **APPROVE (roll call):** 21st Century Community Learning Center grant for 2017-2018 school year for \$350,000.00 September 1, 2017 through August 31, 2018.
- C. **APPROVE (roll call):** Standing Orders for Egg Harbor City School District Nurses 2017-2018 school year. *Attachment*
- D. **APPROVE (roll call):** Submission of the Comprehensive Equity Plan Annual Statement of Assurance for the School year 2017-2018. *Attachment*

XIII. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2017-2018 school year. *Handout*

XIV. Policies / Regulations Items

- A. **APPROVE (roll call):**
First reading of New/Revised Policies/Regulations as follows:
 - 1. 3542.2 School Meal Program-Arrears *Attachment*
 - 2. 5141.4R Missing, Abused and Neglected Children-Regulation *Attachment*
 - 3. 3510 Operation and Maintenance of Plant *Attachment*
 - 4. 3516 Safety *Attachment*

B. **APPROVE (roll call):**

Second reading of New/Revised Policies/Regulations as follows:

1. 5141.1 Missing, Abused and Neglected Children *Attachment*

XV. New Business

XVI. Informational Items

XVII. Open to Public

XVIII. Calendar Dates

August 9 Regular Board Meeting

XIX. Executive Session

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XX. Adjournment

Time: _____