

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

April 11, 2018

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board President, Stephen Bouchard opening the meeting, and board members, Janine Caudo, Stephen Murphy, Steven Ortiz, MaryAnn Rogers and Dana Seaver present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Director of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Maryanne Shupin.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

PRESENTATION

Mr. Griffith started the Cooper Levensen Holiday Card recognition by publicly apologizing for having to reschedule this presentation more than once. He introduced Mrs. Porreca, EHCCS Art Teacher, to the audience. Mrs. Porreca explained that these holiday cards are sent to thousands and thousands of clients and colleagues around the world. She introduced Yolanda Melville and Donna Vecere, representatives from Cooper Levensen who presented plaques to this year's winners: Joshua Castillo and Marissa Niceler.

STAFF RECOGNITION

Mrs. Shulby introduced Bianca Marinucci as 2018 Teacher of the Year from Charles L. Spragg School. Ms. Marinucci is a third year teacher that started her teaching career in Atlantic City and is currently a second grade teacher in Egg Harbor City. She is on the Climate Committee, teaches Homebound Instruction and spearheads Literacy Nights. Ms. Marinucci is innovative and a go-get-her. She goes over and above to make students feel special. Mrs. Shulby feels lucky to have her on staff.

Ms. Marinucci thanked the Board, Mrs. Shulby and Dr. Forester for hiring her and giving her the opportunity to teach Egg Harbor City's beloved.

Mr. Griffith introduced Kelsey Wertz as 2018 Teacher of the Year from Egg Harbor City Community School. Mrs. Wertz is a fifth year teacher who teaches fourth grade students. Mr. Griffith shared that she has a fantastic rapport with her students by always greeting them at the door. She introduced Mindfulness to the 4th grade

and started morning meetings to help students feel welcome and part of the classroom family. Mrs. Wertz is part of the I&RS, Climate Committee, REACH News and Core Connections. Mr. Griffith expressed Mrs. Wertz is well deserving of this honor.

Mrs. Wertz thanked the Board, Administration and her Colleagues. She stated that she is humbled by this honor especially since it comes from her peers.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. Mrs. Carol Kingsley wanted to know why after 24 years of service, a wonderful company wasn't getting a renewed contract. Mr. Sahli explained that the Board had elected to go for a Request for Proposal (RFP) and the company that she spoke of had the option to submit a proposal. Mr. Angelo Lello asked for an explanation on the terms of a RFP. Mr. Smurlo described the 5 year time frame for a contract and defined the Fixed Price component.

COMMENTS FOR THE GOOD OF THE BOARD

Mrs. Seaver thanked Mr. Smurlo for taking time to go over the budget and answering all of her questions during a recent one on one meeting. She found his account to be incredibly helpful and she was extremely grateful. Mr. Bouchard expressed that Board Members are in constant communication with the Administration for clarification to help them prepare for the monthly Board Meetings.

MONTHLY REPORTS

Mrs. Shulby had three points of interest:

1. Spragg had a successful Read-Across-America campaign thanks to Mrs. Bauers and Mrs. Craig.
2. The PARCC infrastructure test went well. The test begins on the 23rd for third graders.
3. In light of the recent school violence, Greater Egg Harbor constituents discussed Emergency Operation Plans. At our district level, meetings have been scheduled to review the current plan and staff feedback is recorded to update and edit this plan. School Resource Officers have been budgeted for the 2018-2019 school year.

Mr. Smurlo received confirmation from the county that the 2018-2019 budget has been approved and it will be presented at the May 2nd Board Meeting.

Dr. Forester reports Professional Development in March was a success. She is pleased with the partnership developed with Stockton University. Dr. Forester is preparing for the summer PD in English Language Arts and Facilitators for LinkIt.

Mr. Griffith detailed information on the JNHS induction, Autism Awareness Month, PARCC testing and REACH Drama club.

Mrs. Macchione noted the Preschool Education Aid and Preschool Expansion Grant for 2018-2019 will include a one-time supplemental funding in the amount of \$2000.00 which will be used for Literacy Night.

BOARD MINUTES

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the following sets of minutes:

➤ March 28, 2018 Regular

Correction: Personnel Item D states that the current daily rate for Substitute Nurse is \$125.00 per day. The actual rate is \$100.00.

(Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Board Secretary's Report and the Treasurer's Report for February 2018. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3. The Egg Harbor City Board of Education certifies that as of 02/28/18 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the March bill list as follows:

1. General Account	\$314,226.05
2. Capital Account	\$0.00
3. Food Service Account	\$36,576.82
4. Payroll Account	\$557,467.71
5. Debt Service Account	\$486,821.88

(Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the budget transfer (Resolution #18-13) for the 2017-18 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ April 11, 2018 Fund 10 - \$5,303.94 Fund 20 - \$0.00

(Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Contract with Source 4 Teachers to provide Substitute Teacher placement for the 2018-2019 school year at the following daily rates:

	<u>Daily Rate</u>	<u>Pricing</u>
Teaching Staff and Aides – 60 Credits	\$80 per day	\$107.20
Teaching Staff and Aides – BA/BS	\$85 per day	\$113.90
Teaching Staff and Aides – Teacher’s Cert	\$90 per day	\$120.60
Nurse	\$100 per day	\$140.00
Custodian	\$70 per day	\$95.20

(Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Contract with Above and Beyond Learning Group, LLC to provide a Functional Behavior Assessment for student 7426584094 at a cost of \$140.00 per hour, up to 12 hours, plus a \$500.00 administrative fee. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Miscellaneous

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the board approved resolution #18-14 appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2018-2019 school year, and approval of an agreement authorizing compensation at an assessment not to exceed 3% total of the Atlantic and Cape May Counties School Business Officials Joint Insurance Fund’s assessment for the Egg Harbor City School District. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the board approved authorization for the Business Administrator to solicit proposals for a Food Service Management company for the 2018-2019 school year. . (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the posting of the following positions for the 21st CCLC Summer Program (July 5, 2018 – July 31, 2018), at the contractual rate funded by the FY’18 21st CCLC and IDEA 21st CCLC grant:

- Instructors:

Special Education	1	up to 90 hours each
Science	1	up to 90 hours each
General	1	up to 90 hours each
Math	1	up to 90 hours each

- | | | |
|---------------|---|----------------------|
| Language Arts | 1 | up to 90 hours each |
| 2. Nurse | 1 | up to 100 hours each |

(Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the posting of the following positions for the Special Education Extended School Year Program (July 5, 2018 – July 31, 2018), at the contractual rate:

- | | | |
|-------------------------------|---|---------------------|
| Special Education Instructors | 5 | up to 90 hours each |
| Reading Specialist Instructor | 1 | up to 90 hours |
| Classroom Aides | 3 | up to 80 hours each |

(Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the posting for a Speech and Language Specialist for the Extended School Year Program (July 5, 2018 – July 31, 2018), at the contractual rate for a maximum of 86 hours. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the posting for 3 Charles L. Spragg and 5 Egg Harbor City Community School LinkIt Teacher Facilitators for 4 hours of professional development on August 7, 2018 at the contractual rate. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the posting for 4 Charles L. Spragg and 5 Egg Harbor City Community School Teachers for 8 hours total (2 sessions – 1 in June 2018 and 1 in August 2018) of English Language Arts professional development at the contractual rate. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

STUDENT ITEMS

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PROGRAM ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved acceptance of the Field Trip New Jersey Grant FY'18 for \$700.00. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

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Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved submission of the Charles L. Spragg School OceanFirst Model Classroom Grant \$10,000.00 due May 1st. Mrs. Seaver asked for clarification on this grant. Mrs. Shulby plans to create an Calm Down Room for OT and PT. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved submission of the Egg Harbor City Community School OceanFirst Model Classroom Grant \$10,000.00 due May 1st. In response to Mrs. Seaver's question, Mr. Griffith plans to create a STEAM Lab. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved operation of the General Education Summer School Program from 6/25/18 – 6/29/18. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved operation of the 21st Century Community Learning Center summer program from 7/5/18 - 7/31/18. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved operation of the Special Education Extended School Year summer program from 7/5/18 - 7/31/18. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved collaboration with the Community Food Bank for ESY and 21st CCLC summer meals for July 2018. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved Acceptance of \$360,300.00 in Preschool Education Aid and \$223,963.00 in Preschool Expansion Grant Funds for school year 2018-2019, which includes one-time supplemental funding in the amount of \$2,000.00 (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved acceptance of \$100.00 from AtlantiCare Healthy Educator for CLS winner, Nurse Stacy Baggstrom. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved acceptance of \$50 from AtlantiCare Green Mustache Contest winner, CLS 2nd grade, Ms. Marinucci's class. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved Sharen Dempsey and Helen Gentile as Volunteer Master Gardeners for Spragg gardens. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved Professional Development Workshops for the 2017-2018 school year. (Roll call: Mrs. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes). Motion carried.

INFORMATIONAL ITEMS

AtlantiCare Healthy Schools, Healthy Children's Green Mustache Contest winner – \$50 awarded to Ms. Marinucci's 2nd grade class.

OPEN TO THE PUBLIC

Mr. Griffith described a change to distribution of EHCCS's report cards this marking period. To encourage more parent participation, report cards will be given out at conferences on April 16th and April 17th.

Mr. Lello shared his feelings on how to keep taxes down. He believes it is the responsibility of City Council and the Board of Education. He called for the Board to take another look at this budget and try everything possible. Mr. Bouchard invited Mr. Lello to our next Board Meeting on May 2nd for the 2018-2019 school year Budget Presentation.

CALENDAR DATES

District dates of interest for the upcoming month:

April 16 & 17	Parent/Teacher Conferences (early dismissal – 12:50)
May 2	BOE Meeting/Public Hearing 2018-19 Budget

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz, seconded by Ms. Caudo, and carried unanimously, the Board adjourned the meeting at 8:14 p.m.

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Respectfully submitted,

Maryanne Shupin
Board Secretary