

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

March 28, 2018

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board Vice President, Janine Caudo opening the meeting, and board members, James Guercioni, Stephen Murphy, Steven Ortiz, MaryAnn Rogers and Dana Seaver present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Supervisor of Special Projects, Gina Forester; and Board Secretary, Maryanne Shupin.

Ms. Caudo called the meeting to order at 7:03 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

ROLL CALL

Reflected in the opening paragraph

Ms. Caudo called for the flag salute.

OPEN FLOOR TO THE PUBLIC

Ms. Caudo invited the public to comment on or question any topic related to the Board of Education agenda items. Ms. Kingsley requested a copy of the tentative budget being submitted to the county, and for representatives of the Board to attend a Council Meeting to discuss the School Budget. Mr. Smurlo explained that the tentative budget could change and our Public Hearing for the school budget is scheduled for May 2nd where the tax levy remains the same. Mr. Ross commented on the revised 2017-2018 school calendar and wondered if snow days would be built into future calendars. Mrs. Shulby explained the pros and cons for both calendars. Mr. Ross shared his reasoning for the JNHS's trip to Six Flags includes the benefits of the Spring Physics Day at the park. Middle School students will participate in STEM activities that are geared around the amusement rides.

COMMENTS FOR THE GOOD OF THE BOARD

Ms. Caudo invited comments for the good of the board. There were no comments

MONTHLY REPORTS

Mrs. Shulby mentioned Stacy Baggstrom was awarded a Finalist for AtlantiCare's Healthy Educator of the Year. She will be honored at a dinner for all her hard work.

Mr. Smurlo stated they he is still working with SDA and the Temporary CO was extended to June 30th. Mr. Smurlo will submit the tentative budget to the county tomorrow and there is no increase to the tax levy.

Dr. Forester told the Board about the MOA that is up on tonight's agenda. This partnership is with Stockton's student teachers being evaluated by EHCS.

BOARD MINUTES

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board approved the following sets of minutes:

➤ February 14, 2018 Regular

(Roll call: Mr. Guercioni-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the Board Secretary's Report and the Treasurer's Report for January 2018. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c) 3. The Egg Harbor City Board of Education certifies that as of 1/31/18 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the February 2018 bill list as follows:

1. General Account	\$249,107.48
2. Capital Account	\$ 0.00
3. Food Service Account	\$ 60.00
4. Payroll Account	\$563,279.32
5. Debt Service Account	\$ 0.00

(Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the budget transfer (Resolution #18-12) for the 2016-17 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ March 28, 2018 Fund 10 - \$1,903.98 Fund 20 - \$0.00

(Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the submission of the tentative 2018-2019 school district budget to the County Office of Education as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 562

BE IT RESOLVED to approve the 2018-2019 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$8,959,293.00
Special Revenue Fund	\$1,451,086.00
Debt Service Fund	<u>\$ 600,282.00</u>
	\$11,010,661.00

BE IT FURTHER RESOLVED that no banked cap will be applied to the 2018-2019 school budget

BE IT FURTHER RESOLVED to acknowledge that the 2018-2019 budget as described above will result in the following:

General Tax Fund Levy	\$2,761,017.00
Debt Service Tax Levy	<u>\$ 478,609.00</u>
	\$3,239,626.00

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$30,000.00 in the general fund 2018-2019 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations. (Roll call: Mr. Guercioni-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved Contract with Phoenix Advisors, LLC to provide Continuing Disclosure Agent services for the 2018-2019 school year at a cost of \$850.00 annually. (Roll call: Mr. Guercioni-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a contract with Management and Evaluation Associates to provide external evaluation of the district's 21st CCLC Program Administrator and staff during the 2017-2018 school year at a cost of \$19,500.00 annually. (Roll call: Mr. Guercioni-yes; Mr.

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Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes).
Motion carried.

Non-instructional Operations Items

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers the Board approved the revised 2017.2018 school calendar. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers the Board approved the use of the facilities by Sustainable EHC on April 13, 2018 to hold a community event where they will show a documentary film in the Community School Cafetorium about plastic waste in our oceans. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers the Board approved Resolutions #18-13 and #18-14 authorizing the Alliance for Competitive Energy Services (ACES, a cooperative alliance composed of NJSBA, NJASA, and NJASBO) to bid to obtain electric generation and natural gas services for the district effective through May 2023. Mr. Murphy asked for clarification and Mr. Smurlo explained that a group of school districts are represented by ASBO to bid for a vendor and we are locked in for three years. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers the Board approved the use of facilities by DM Panthers AAU Basketball during the 2017-2018 school year. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers the Board approved the appointment of Adriana Puerta, Substitute Custodian, for the 2017-2018 school year (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers the Board approved the appointment of Ashley Popa as Long-term Grade 5 Math Substitute teacher effective 3/29/18 through 6/30/18 at the salary of Step 1-BA-\$50,804.00-prorated. As per NJSA 18A: 16-1.1 substitute teacher hired because of the temporary absence of an employee may not acquire tenure. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers the Board approved the appointment Whitney Amado as Part-time Special Education teacher-aide (FTE .85) for the remainder of the 2017-2018 school year, at the salary of Step 1- Aides

BA-\$24,776.00-prorated pending receipt of archive for Criminal History and Official Transcript. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers the Board approved the increase in the daily rate for Substitute Nurses from \$100.00 to \$150.00. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

POLICIES/REGULATIONS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers the Board approved the second reading of the following policies/regulations:

1. Policy 2131 Chief School Administrator
2. Policy 4115 Supervision
3. Policy 4116 Evaluation of Teaching Staff Members
4. Regulation 4116 Evaluation of Teaching Staff Members
5. Policy 4131/4131.1 Staff Development, Inservice Education, Visitation, Conferences
6. Exhibit 4131/4131.1 Staff Development, Inservice Education, Visitation, Conferences
7. Policy 5118 Nonresidents
8. Policy 5131.1 Harassment, Intimidation and Bullying
9. Policy 5141.9 Head Lice
10. Policy 6171.3 Improving Academic Achievement and Parent and Family Engagement

(Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

STUDENT ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board ratified and affirmed the 21st CCLS Drama Club field trip to Cedar Creek to see Grease at 6:30 p.m. on Saturday, March 3, 2018. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved application for admittance into Kindergarten for the child of Nonresident Staff Member Danielle Broomhead, per district policy 5118. Mrs. Seaver questioned C and Mrs. Shulby explained the no cost is an incentive for our Staff. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the following field trip:

- | | |
|----------------|---------------------------------------------------------------------------------------------|
| April 14, 2018 | Reach Running Club/Cross Country, Atlantic City Kids Fit Mile, Atlantic City, NJ 08401 |
| April 19, 2018 | 2nd Grade trip to the Philadelphia Zoo, 3400 West Girard Avenue, Philadelphia, PA 19104 |
| April 26, 2018 | Reach Running Club/Cross Country, Ocean City Boardwalk and 9th Street, Ocean City, NJ 08226 |
| May 31, 2018 | 8 th Grade to Morey's Pier, Wildwood, NJ |

(Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

PROGRAMS

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the Memorandum of Understanding between Stockton University and Egg Harbor City School District. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the submission of the FY'19 Continuation 21st Century Community Learning Centers Grant application for a total allocation of \$350,000.00. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the submission of the AAA School Safety Patrol Advancement Grant in the amount of \$500.00. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the tuition contracts for 3 homeless students whose district of residency is the Atlantic City School District to provide an educational program during the 2017-2018 school year. Grade 8 student #3128570134 in the amount of \$7,192.08; Grade 5 student #6325964001 in the amount of \$6,580.56; and Kindergarten student #4371670627 in the amount of \$6,021.12. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or

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required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved Professional Development Workshops for the 2017-2018 school year. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

NEW BUSINESS

Ms. Caudo invited the public to comment on any new business. No comments were made.

INFORMATIONAL ITEMS:

Stacy Baggstrom, CLS, nurse was a finalist for AtlantiCare for Healthy Educator of the Year.

OPEN TO THE PUBLIC

Ms. Caudo invited the public to comment on or question any topic related to the Board of Education agenda items. Mr. Ross announced the JNHS induction will be Thursday, April 12, 2018 at 7 p.m.

CALENDAR DATES

District dates of interest for the upcoming month:

March	17	Staff Development (no school)
April	12	Regular Board Meeting

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz, seconded by Mr. Murphy, and carried unanimously, the Board adjourned the meeting at 8:01 PM.

Respectfully submitted,

Maryanne Shupin
Board Secretary