

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

February 14, 2018

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Vice President, Janine Caudo opening the meeting, and board members, James Guercioni, Stephen Murphy, Steven Ortiz, MaryAnn Rogers and Dana Seaver present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Supervisor of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; and Board Secretary, Maryanne Shupin.

Ms. Caudo called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Ms. Caudo called for the flag salute.

Ms. Caudo called for a moment of silence for the shooting victims at the High School in Florida.

ROLL CALL

Reflected in the opening paragraph

OPEN FLOOR TO THE PUBLIC

Ms. Caudo invited the public to comment on or question any topic related to the Board of Education agenda items. Andrew Ross questioned if the internal posting for a 5th Grade Math Teacher as a Long-Term Substitute was going to be a contracted position and Mrs. Shulby confirmed that it was. Ms. Carol Kingsley introduced herself from City Council and explained that she would be attending School Board Meetings in the future.

COMMENTS FOR THE GOOD OF THE BOARD

Ms. Caudo invited comments for the good of the board. There were no comments made.

MONTHLY REPORTS

Mrs. Shulby had a brief report on the activities at Spragg with the Family Engagement initiative and Climate Committee. An etiquette class was held at EHCCS with fine china and the students were taught the proper way to dine out. The PTO Snowflake Dance sold out again this year, a great time was had by all who attended.

Mr. Smurlo stated that he is currently working on the building project and HVAC. There is a problem with the air handlers in the attic; they keep on tripping. The contractors are working on a solution. The Finance Committee meet this afternoon and the State Aid numbers have been pushed back, they will be out on March 15, 2018. This will create a need to adjust a future meeting to review budget numbers.

Dr. Forester spoke about the second round of LinkIt Benchmarks. The assessment platform is empowering teachers to track student performance so they are more effective with their lessons.

Mr. Griffith spoke about working with the Food Bank and Cooper Levinson Law Firm. On March 1st the boat show will feature the Captain's Table Event. There will be a herb garden for sale that were made by our students to help raise money for the Please Let Us Eat summer program.

Mrs. Macchione spoke about planning for next year's budget and the expansion grant.

BOARD MINUTES

Upon a motion by Ms. Rogers, seconded by Mrs. Seaver, the Board approved the following sets of minutes:

- January 3, 2018 Reorganization / Regular

(Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board approved the Board Secretary's Report and the Treasurer's Report for December 2017. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3. The Egg Harbor City Board of Education certifies that as of 12/31/17 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board approved the February 2018 bill list as follows:

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|--------------------|--------------|
| 1. General Account | \$373,459.96 |
| 2. Capital Account | \$ 0.00 |

3.	Food Service Account	\$ 79,220.83
4.	Payroll Account	\$557, 491.40
5.	Debt Service Account	\$ 0.00

(Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board approved the budget transfer (Resolution #18-11) for the 2017-18 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ February 14, 2018 Fund 10 - \$2,611.71.20 Fund 20 - \$0.00

(Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved use of the facilities by the American Red Cross to hold a Blood Drive on May 7, 2018 in the Spragg School Multi-Purpose Room. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved use of the facilities by the American Cancer Society to use the Community School parking lot as a rest stop for riders during their Bike-A-Thon to be held on June 10, 2018. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the letter of retirement, with regret, from CLS Principal's Secretary, Maria McIntyre, dated 12/20/17 and effective 6/30/18. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the posting for CLS Principal's Secretary. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board ratified and affirmed a medical leave of absence for Concetta Burzo, CLS Teacher, effective 1/16/18 to 2/4/18 in accordance with the Family Medical Leave Act (FMLA). (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the posting for a part-time EHCCS Teacher Aide for the remainder of the 2017.2018 school year, salary prorated. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the internal posting for a 5th Grade Math Teacher (Long-Term Substitute) for the remainder of the 2017.2018. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Cristina Reyes-Sanchez as a Custodial Substitute for the 2017.2018 school year. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved an increase in the daily rate for Substitute Custodians from \$70 to \$80. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board ratified and affirmed Adrienne Shulby as the School Safety Specialist for Egg Harbor City Public School District. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

STUDENT ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the board approved the following field trip:

- | | |
|----------------|---|
| March 3, 2018 | EHCCS Boys Basketball Team to Wells Fargo Center for the Villanova vs. Georgetown. |
| March 23, 2018 | 21 st CCLC to Youngs Skating as a preapproved grant funded recreational trip. |
| May 1, 2018 | 1 st Grade trip to Funny Farm Rescue, Mays Landing, NJ |
| May 10, 2018 | Kindergarten Class to Wetlands Institute, 1075 Stone Harbor Blvd., Stone Harbor, NJ |
| May 25, 2018 | Kindergarten Class to Cape May Zoo, 707 Route US 9, N Cape May Court House, NJ 08210 |
| May 29, 2018 | 3 rd Grade trip to AC Aquarium & Brigantine Cove, 800 North New Hampshire Avenue, Atlantic City, 08401 |

(Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

PROGRAMS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the submission of the Preschool Expansion Grant (PEG) to the New Jersey Department of Education for the 2018-19 school year. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the acceptance of funds from AtlantiCare in the amount of \$800 for C.L. Spragg School Wellness Grant FY'18. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board ratified and affirmed the submission of Kids in the Game Go! Grant application in the amount of \$1000-\$5000 for the Egg Harbor City Community School FY'18. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the submission of the 2017-2018 NCLB application and acceptance of Title 1 SIA allocated funds. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the submission of the Field Trip New Jersey Grant for \$700. Application due February 16, 2018. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the following Stockton University Criminal Justice students to observe the 21st CCLC After School Program (February through May) for the Spring '18 semester.

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|-------------------------|----------------------------|
| 1. Thomas Barrett | 17. Kevin Lawler |
| 2. John Barton | 18. Laura Lawrance |
| 3. Michael Baylock | 19. Cassandra Ledesma |
| 4. Adam Capwell | 20. Parker Magee |
| 5. Kyle Chard | 21. Shannon Malloy |
| 6. Angel Cordero | 22. Nicole Mattia |
| 7. Nancy DiPalma | 23. Ivan Mitc |
| 8. Nicholas Geannakakes | 24. Christopher Moeder |
| 9. Chris Hall | 25. Eriic Montesinos Rojas |
| 10. Ryan Hatfield | 26. Hernan Prado |
| 11. Nadia Hayat | 27. Equequiel Ramoso |
| 12. Robert Heck | 28. John Ressani |
| 13. Robert Keil | 29. Anais Rodriguez |
| 14. Alexandra Kern | 30. Michael Solomone |
| 15. Ashley Kumar | 31. Alexander Stevens |
| 16. Johnathan Laboy | 32. Mikayla Tuley |
| | 33. Harry Webb |

(Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved Professional Development Workshops for the 2017-2018 school year. (Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

POLICIES/REGULATIONS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved first reading of New/Revised Policies/Regulations as follows:

1. Policy 2131 Chief School Administrator
2. Policy 4115 Supervision
3. Policy 4116 Evaluation of Teaching Staff Members
4. Regulation 4116 Evaluation of Teaching Staff Members
5. Policy 4131/4131.1 Staff Development, Inservice Education, Visitation, Conferences
6. Exhibit 4131/4131.1 Staff Development, Inservice Education,

Visitation, Conferences

7. Policy 5118 Nonresidents
8. Policy 5131.1 Harassment, Intimidation and Bullying
9. Policy 5141.9 Head Lice
10. Policy 6171.3 Improving Academic Achievement and Parent and Family Engagement

(Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved second reading of New/Revised Policies/Regulations as follows:

1. Policy 2130 – Principal Evaluation
2. Regulation 2130 – Principal Evaluation
3. Policy 1250 – Visitors

(Roll call: Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Ms. Caudo-yes). Motion carried.

NEW BUSINESS

There was no new business.

INFORMATIONAL ITEMS

Thank you acknowledgements were accepted from AtlantiCare Healthy Schools and Zero The End of Prostate Cancer.

OPEN TO THE PUBLIC

Ms. Caudo invited the public to comment on or question any topic related to the Board of Education agenda items. Andrew Ross announced he is in the process of accepting applications for the Junior National Honor Society. He would like to schedule the induction ceremony during the evening to allow as many family members to attend. Mrs. Shulby shared the next day was the 100th day of school. The day will be filled with various celebrations for this mile stone.

CALENDAR DATES

District dates of interest for the upcoming month:

February	16	Staff Development (no school)
February	19	Presidents' Day – (buildings closed)
March	7	Staff Development (12:50 dismiss)
March	14	Regular Board Meeting
March	16	Staff Development (no school)

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz, seconded by Ms. Rogers, and carried unanimously, the Board adjourned the meeting at 7:17 p.m.

Regular Meeting
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Respectfully submitted,

Maryanne Shupin
Board Secretary