

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

AGENDA

Regular Meeting

March 28, 2018

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

II. Flag Salute/Roll Call

Mr. Bouchard ('18)

Ms. Caudo ('20)

Mr. Guercioni, III ('19)

Mr. Murphy ('20)

Mr. Ortiz ('19)

Ms. Rogers ('18)

Mrs. Seaver ('19)

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on March 28, 2018 at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

(1) Litigation

(2) Personnel

(3) Contracts

(4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent / Principal Report *Attachment*
- B. Business Administrator Report *Attachment*
- C. Director of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor's Report

VII. Board Minutes

- A. **APPROVE (roll call):**
 - 1. February 14, 2018 Regular *Attachment*

VIII. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – January 2018 *Attachment*
 - 2. Treasurer of School Moneys Report – January 2018 *Attachment*

- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 01/31/18 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. **APPROVE (roll call):** February, 2018 Bill List
 - 1. General Account \$249,107.48
 - 2. Capital Account \$0.00
 - 3. Food Service Account \$60.00
 - 4. Payroll Account \$563,279.32
 - 5. Debt Service Account \$0.00

Attachment

- D. **APPROVE (roll call):** Budget transfer (Resolution #18-12) for the 2017-18 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

March 28, 2018 Fund 10 - \$ 1,903.98 Fund 20 - \$ 0.00 *Attachment*

- E. **APPROVE (roll call):** Submission of the tentative 2018-2019 school district budget to the County Office of Education as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 562

BE IT RESOLVED to approve the 2018-2019 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$8,959,293.00
Special Revenue Fund	\$1,451,086.00
Debt Service Fund	<u>\$ 600,282.00</u>
	\$11,010,661.00

BE IT FURTHER RESOLVED that no banked cap will be applied to the 2018-2019 school budget

BE IT FURTHER RESOLVED to acknowledge that the 2018-2019 budget as described above will result in the following:

General Tax Fund Levy	\$2,761,017.00
Debt Service Tax Levy	<u>\$ 478,609.00</u>
	\$3,239,626.00

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$30,000.00 in the general fund 2018-2019 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

- F. **APPROVE (roll call):** Contract with Phoenix Advisors, LLC to provide Continuing Disclosure Agent services for the 2018-2019 school year at a cost of \$850.00 annually.
- G. **APPROVE (roll call):** A contract with Management and Evaluation Associates to provide external evaluation of the district's 21st CCLC Program Administrator and staff during the 2017-2018 school year at a cost of \$19,500.00 annually.

IX. Non-instructional Operations Items

- A. Miscellaneous
 - 1. **APPROVE (roll call):** Revised 2017-2018 School Calendar *Attachment*
 - 2. **APPROVE (roll call):** Use of facilities by Sustainable EHC on April 13, 2018 to hold a community event where they will show a documentary film in the Community School Cafetorium about plastic waste in our oceans.
 - 3. **APPROVE (roll call):** Resolutions #18-13 and #18-14 authorizing the Alliance for Competitive Energy Services (ACES, a cooperative alliance composed of NJSBA, NJASA, and NJASBO) to bid to obtain electric generation and natural gas services for the district effective through May 2023.

X. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** Appointment of the following substitute for the 2017-2018 school year:
Custodian Substitute (Daily rate: \$80.00)
 - Adriana Puerta
- B. **APPROVE (roll call):** Appointment of Ashley Popa as Long-term Grade 5 Math substitute teacher for the remainder of the 2017-2018 school year, at the salary of Step 1-BA-\$51,004.00-prorated pending receipt of archive for Criminal History and Official Transcript. As per NJSA 18A:16-1.1 substitute teachers hired because of the temporary absence of an employee may not acquire tenure. *Attachment*
- C. **APPROVE (roll call):** Appointment of Whitney Amado as Part-time Special Education teacher-aide (FTE .85) for the remainder of the 2017-2018 school year, at the salary of Step 1- Aides BA-\$24,776.00-prorated pending receipt of archive for Criminal History and Official Transcript. *Attachment*

XI. Policies / Regulations Item

- A. **APPROVE (roll call):** Second reading of the following policies/regulations:
 - 1. Policy 2131 Chief School Administrator *Attachment*
 - 2. Policy 4115 Supervision *Attachment*
 - 3. Policy 4116 Evaluation of Teaching Staff Members *Attachment*
 - 4. Regulation 4116 Evaluation of Teaching Staff Members *Attachment*
 - 5. Policy 4131/4131.1 Staff Development, Inservice Education, Visitation, Conferences *Attachment*
 - 6. Exhibit 4131/4131.1 Staff Development, Inservice Education, Visitation, Conferences *Attachment*
 - 7. Policy 5118 Nonresidents *Attachment*
 - 8. Policy 5131.1 Harassment, Intimidation and Bullying *Attachment*
 - 9. Policy 5141.9 Head Lice *Attachment*
 - 10. Policy 6171.3 Improving Academic Achievement and Parent and Family Engagement *Attachment*

XII. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*
- B. **RATIFY and AFFIRM (roll call):** 21st CCLC Drama Club field trip to Cedar Creek to see Grease at 6:30 p.m. on Saturday, March 3, 2018.
- C. **APPROVE (roll call):** Application for admittance into Kindergarten for the child of Nonresident Staff Member Danielle Broomhead, per district policy 5118. *Attachment*
- D. **APPROVE (roll call):** Following field trips:
 - April 14, 2018 Reach Running Club/Cross Country, Atlantic City Kids Fit Mile, Atlantic City, NJ 08401
 - April 19, 2018 2nd Grade trip to the Philadelphia Zoo, 3400 West Girard Avenue, Philadelphia, PA 19104
 - April 26, 2018 Reach Running Club/Cross Country, Ocean City Boardwalk and 9th Street, Ocean City, NJ 08226
 - May 31, 2018 8th Grade to Morey's Pier, Wildwood, NJ

XIII. Program Items

- A. **APPROVE (roll call):** Memorandum of Understanding between Stockton University and Egg Harbor City School District. *Attachment*
- B. **APPROVE (roll call):** Submission of the FY' 19 Continuation 21st Century Community Learning Centers Grant application for a total allocation of \$350,000.00.
- C. **APPROVE (roll call):** Submission of the AAA School Safety Patrol Advancement Grant in the amount of \$500.00.
- D. **APPROVE (roll call):** Tuition contracts for 3 homeless students whose district of residency is the Atlantic City School District to provide an educational program during the 2017-2018 school year. Grade 8 student #3128570134 in the amount of \$7,192.08; Grade 5 student #6325964001 in the amount of \$6,580.56; and Kindergarten student #4371670627 in the amount of \$6,021.12.

XIV. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2017-2018 school year. *Handout*

XV. New Business

XVI. Informational Items

Stacy Bagstrom, CLS Nurse, was selected as a Finalist for 2018 AtlanticCare Healthy Educator Finalist Award *Attachment*

XVII. Open to Public

XVIII. Calendar Dates

March	29	Spring Recess Begins (12:20 dismissal)
March	30	Spring Recess (bldgs. closed)
April	2	Spring Recess (bldgs. closed)
April	3	Schools Re-opens
April	11	Regular Board Meeting

XIX. Executive Session

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XX. Adjournment

Time: _____