

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING  
December 13, 2017

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Janine Caudo, Stephen Murphy, Steven Ortiz, MaryAnn Rogers, Dana Seaver and Jeanne Williams present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Director of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; and Board Secretary, Maryanne Shupin.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

PRESENTATION

A Comprehensive Annual Financial Report for the Egg Harbor City Board of Education for the Fiscal Year Ending June 30, 2017 was prepared by Ford Scott and Associates and presented by the district auditor, Carol Kiniry. Ms. Kiniry stated there were no findings or no recommendations in this audit report. Ms. Kiniry complimented Mr. Smurlo on a job well done and she thanked the Business Office Staff for their support during the entire process.

RECOGNITION

Ms. Alysha Garcia presented a metal to Cecilia Peterson. Cecilia was the winner of the poster contest for New Jersey Agriculture Society's 2017 Farm-City Week. Cecilia illustrated this year's theme: "My Peculiar Plant Person".

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments on agenda items. No comments were made.

COMMENTS FOR THE GOOD OF THE BOARD

Ms. Rogers was happy to report the show presented by 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> grade students on December 12, 2017 was fabulous.

### MONTHLY REPORTS

Mrs. Shulby, Superintendent/Principal, reports the Family Engagement initiative is gathering strength. 55 families were represented at Spragg during Education Week.

Mrs. Shulby announced Bianca Marinucci was named Spragg's Teacher of the Year during today's faculty meeting.

Mrs. Shulby recognized Mrs. Williams's years of service to Egg Harbor City Public School District. Mrs. Williams stated she loved being here and supporting the district. She added that you can always count on her! A tray of cookies was presented to Mrs. Williams.

Mr. Smurlo, Business Administrator, reports that the HVAC is still under renovation. The majority of the work to be completed deals with the controls and hot water valves. The next meeting with the SDA is 12/14/17. The current TCO is valid through December 31<sup>st</sup>. It will most likely be extended into January.

Dr. Forester, Director of Special Projects, reports that the 2<sup>nd</sup> STEM workshop got competitive during the hands on activity of building rockets. The training has been fantastic and she is looking forward to the next session.

Mr. Griffith reports that the REACH Program will begin to serve dinner to all students after the New Year. He is happy to see the program growing.

Mr. Griffith shared a nice holiday story about a former student who paid an outstanding meal account for a family in need from the Spragg School.

Mr. Griffith announced Kelsey Wertz was named Community School's Teacher of the Year.

Mrs. Macchione, Supervisor of Early Childhood/LDTC, reports great ideas are being brought back from Professional Development workshops. Preschool parents have been invited to come in to increase Family Engagement.

### BOARD MINUTES

Upon a motion by, Mr. Ortiz seconded by Mrs. Williams, the Board approved the following set of minutes:

1. November 8, 2017 Regular

(Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the Board Secretary’s Report and the Treasurer’s Report for October, 2017. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the Board Certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 10/31/17 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the November 2017 bill’s list as follows:

1. General Account	\$217,949.82
2. Capital Account	\$ 0.00
3. Food Service Account	\$ 48,590.61
4. Payroll Account	\$560,327.77
5. Debt Service Account	\$ 0.00

(Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board approved the Budget transfer (Resolution #18-08) for the 2017-18 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ December 13, 2017 Fund 10 - \$19,640.75 Fund 20 - \$7,605.00

(Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved to accept the 2016-17 school audit. There are no recommendations in the audit, and therefore, a Corrective Action Plan does not need to be filed.

(Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a contract for a Preschool student, #7311820531, in the amount of \$12,902.00, and a Grade 1 Multiply Disabled student #1290348928, in the amount of \$17,912.00, who are homeless and whose district of residency is the City of Newark School District, to provide an educational program during the 2017-18 school year. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a tuition contract with Southern Regional School District, in the amount of \$14,900.00, to provide an educational program during the 2017-18 school year for student #7013673707. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo the Board approved the revised 2017-2018 School Calendar. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo the Board approved the 2018-2019 School Calendar. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a Memorandum of Understanding Regarding Live Streaming of Video Surveillance between the Egg Harbor City Public School District and the Egg Harbor City Police Department. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved an Employee Wellness Plan in coordination with the Employee Medical Copayment Plan (Difference Card) during the 17-18 school year. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a contract with Evergreen Consolidated, LLC to provide snow removal service during the 2017-18 school year. Pricing varies with accumulation levels in accordance with the attached quote. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

PERSONNEL ITEMS (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board extended a medical leave of absence for EHCCS Teacher, Margaret Wharton, to 1/31/18 in accordance with the Family

Medical Leave Act (FMLA). (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board approved a letter of resignation, with regret, from EHCCS Math Teacher, Margaret Wharton, received 11/28/17 and effective 2/1/18. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

#### STUDENT ITEMS

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved EHCCS boys' and girls' basketball trip transportation for the 2017-2018 season. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved the Spragg School and the Egg Harbor City Community School to be licensed as official sites for Youth Advocate Programs, Inc. (YAP) Outpatient mental health services. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

#### PROGRAM ITEMS

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the revised curriculum schedule. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the acceptance of the following items from the website DonorsChoose.org for the Community School:

1. Five (5) Samsung Chromebooks (Kelsey Wertz)
2. Five (5) Google Chrome Licenses

(Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the acceptance of funds from the Target Soccer Grant in the amount of \$1,000.00 for the Egg Harbor City Community School FY'18. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the collaboration with the South Jersey Community Food Bank and the New Jersey Department of Agriculture to provide free dinner to students in the 21<sup>st</sup> CCLC program during the 2017-2018 school year. Beginning date set for January 8, 2018. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved EHCCS fieldwork placement for Stockton University student, Shawn Feldman, assigned to Kelsey Wertz from January 2, 2018 through May 4, 2018. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the Acceptance of the Gap Foundation Volunteer Grant in the amount of \$2,250.00 for the Community School. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the acceptance of funds for the 21<sup>st</sup> Century Community Learning Center IDEA Supplemental funding FY'18 in the amount of \$35,000.00. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

#### PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved Professional Development Workshops for the 2017-2018 school year. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

#### POLICIES/REGULATIONS ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the first reading of New/Revised Policies/ Bylaws/ Regulations as follows:

1. Policy 9322 – Public and Executive Sessions

(Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

#### NEW BUSINESS

INFORMATIONAL ITEMS

Congratulations to the Egg Harbor City Community School for winning a \$100 award, as a Finalist, in the Atlanticare 2017 Fruit and Veggie Infomercial Contest.

OPEN TO THE PUBLIC

Mr. Ross questioned if there is going to be a replacement for Mrs. Wharton. Mrs. Shulby responded, "The position will continue to be filled with Source4Teachers."

CALENDAR DATES

District dates of interest for the upcoming month:

December	22	Winter Recess Begins (12:20 p.m. dismissal)
December	25-29	Winter Recess (bldgs. closed)
January	1	Winter Recess (bldgs. closed)
January	2	School Re-opens
January	3	Reorganization/Regular Board Meeting

EXECUTIVE SESSION

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board resolved to enter executive session as follows:

**RESOLVED:** At a public meeting of the Board of Education held on December 13, 2017 at 7:35 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from Executive Session at 7:49 p.m.

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz, seconded by Mrs. Rogers and carried unanimously, the Board adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Maryanne Shupin  
Board Secretary