

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING
November 8, 2017

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Janine Caudo, Stephen Murphy, Steven Ortiz, MaryAnn Rogers, Dana Seaver and Jeanne Williams present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Maryanne Shupin.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

OPEN FLOOR TO THE PUBLIC

No comments from the public

COMMENTS FOR THE GOOD OF THE BOARD

The comment made about the festive decorations looking great was repeated several times.

MONTHLY REPORTS

Mrs. Shulby, Superintendent/Principal, reports Fall Family Fun night was a huge success. The new initiative, Family Engagement, will be in force during the National Education Week starting on the 11th. Each day the school building will be opened for Families to visit for different grade levels.

Mr. Smurlo, Business Administrator, reports that the Exit Audit Conference yielded no findings. The firm will present their report at the December Board meeting.

Mr. Smurlo explained item XII- F. The Department of Agriculture is trying to change the way negotiations are conducted with food contracts. The DOA wants to see a cost per meal rather than a reimbursement of cost for the meal. This has been reviewed by NJ ASBO and the concern is the impact on the quality of the meals.

Mr. Smurlo reminded the Board of the JIF dinner on November 29, 2017 at the Greate Bay Country Club in Somers Point.

Mr. Griffith, EHCCS Principal, reports that the Core Connections Groups will be participating in their second session this year with a Thanksgiving Day Prep activity. Core Connections are multi grade groups (20) that will meet periodically throughout the year to help engage students to get to know one another.

Ms. Macchione, Supervisor of Early Childhood/LDTC, reports that a staff member from Dr. Bray's office will be conducting a workshop on the proper way to brush your teeth during National Education Week.

BOARD MINUTES

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved the following sets of minutes:

1. October 11, 2017 Regular

(Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Board Secretary's Report and the Treasurer's Report for September, 2017. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Board Certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 09/30/17 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the October 2017 bill list as follows:

1. General Account	\$244,147.36
2. Capital Account	\$ 0.00
3. Food Service Account	\$ 42,593.80
4. Payroll Account	\$533,954.87
5. Debt Service Account	\$ 0.00

(Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Budget transfer (Resolution #18-06) for the 2017-18 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ November 8, 2017 Fund 10 - \$54,390.63 Fund 20 - \$18,034.97
(Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Facilities

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved use of facilities by the Atlantic United Soccer Club for the 2017-18 school year. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Transportation

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved transportation jointures and aid in lieu of transportation with the Atlantic County Special Services School District for the 2017-2018 school year as follows:

<u>Route#</u>	<u>Host District</u>	<u># of Students</u>	<u>Amount</u>	<u>Destination</u>
298	ACSSSD	2	\$2,000.00	Pilgrim Academy
272A	ACSSSD	9	\$9,000.00	Assumption
AIL	ACSSSD	3	\$3,000.00	Various

(Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board ratified and affirmed a contract with Greater Egg Harbor Regional High School District to provide transportation for students to the Atlantic County Special Services School District for the 2017-18 Extended School Year Program at a cost of \$3,426.43 plus a 5% administrative fee. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board ratified and affirmed a contract with Greater Egg Harbor Regional High School District to provide transportation for students to the Charles L. Spragg 2017-18 Extended School Year program at a cost of \$5,575.32 plus a 5% administrative fee. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board ratified and affirmed a contract with Greater Egg Harbor Regional High School District to provide transportation for students to the Reeds Road 2017-18 Extended School Year program at a cost of \$290.70 plus a 5% administrative fee. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Miscellaneous

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the submission of the 2017-18 Comprehensive Maintenance Plan to the Atlantic County Office of Education. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved CLS and EHCCS Nursing Service Plans 2017-2018. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the submission of CLS and EHCCS AtlantiCare School Wellness Grant for \$800.00. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved collaboration with the South Jersey Community Food Bank and the New Jersey Department of Agriculture to provide free dinner to students in the 21st CCLC program during the 2017-18 school year. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

STUDENT ITEMS

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved a class trip for Second Grade to the Philadelphia Zoo on April 19, 2018. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

PROGRAM ITEMS

Mr. Ortiz raised a question on Item F about the District's concerns dealing with the Department of Agriculture's request to move from a reimbursement award contract to a

“Fixed Price” award contract. Mr. Smurlo explained how Fixed Price contracts would dramatically reduce the district’s ability to change or alter the food service operations. Two other concerns dealt with the quality of meals and the negative impact on the number of competitive proposals. Resolution #18-07 is requesting the Department of Agriculture to consider giving the District the option to choose their preference.

Mrs. Seaver asked for an explanation on Item E. The IDEA is a grant that EHC District uses to pay for out of district tuition costs.

Upon a motion by Mrs. Williams, seconded by Ms. Rogers, the Board approved the information in the NJQSAC DPR files and the submission of the files to the NJDOE pursuant to N.J.S.A. 18A:7A and N.J.A.C. 6A:30. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Ms. Rogers, the Board approved the following Cedar Creek students to volunteer in the 21st CCLC during the 2017-2018 school year to provide supervised programming to bring a drama production to the Community School: Annalise Catherine, Jennin Fleming, Lara Guerrini, Jack Hall, Gabriela Martinez, Kira Murdock, Corinne Pololski, Grace Wilson. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Ms. Rogers, the Board approved Candace Negron as a 21st CCLC supervised volunteer during the 2017-2018 school year. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Ms. Rogers, the Board approved Sylvia Kuzniar, a Rowan University student for Clinical Practice at the Spragg School from January 16, 2018 – May 7, 2018 and to be assigned to Bianca Marinucci. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Ms. Rogers, the Board approved submission of the 2016-17 IDEA Final Report. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Ms. Rogers, the Board approved a Resolution (#18-07) requesting the Department of Agriculture to reconsider its plan to move the basis of awarding Food Service Management contract to a “Fixed Price” basis. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved Professional Development Workshops for the 2017-2018 school year. (Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

POLICIES/REGULATIONS ITEMS

Upon a motion by Mrs. Williams, seconded by Ms. Rogers, the board approved the second reading of New/Revised Policies/ Bylaws/ Regulations as follows:

1. Policy 3542.2 – School Meal Program Arrears

(Roll call: Ms. Caudo–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mrs. Seaver–yes; Mrs. Williams–yes; Mr. Bouchard–yes) Motion carried.

NEW BUSINESS

No new business

INFORMATIONAL ITEMS

A letter from the Department of Education informed EHC District their Three-Year/English Language Services Plan was approved. (2017-2020)

A congratulations letter from New Jersey Agricultural Society acknowledged Ms. Garcia's kindergarten student, Cecilia Peterson, as the winner of their annual poster contest.

A thank you letter from Feeding South Florida acknowledged the EHC District for their generous donation of \$135.00.

OPEN TO THE PUBLIC

Mrs. Shulby congratulated Ms. Caudo and Mr. Murphy on their successful bid for re-election.

CALENDAR DATES

District dates of interest for the upcoming month:

November 20 & 21	Parent-Teacher Conferences (12:50 p.m. dismissal)
November 23 & 24	Thanksgiving Recess (bldgs. closed)
November 29	ACCASBO JIF State of the Fund Dinner
December 13	Regular Board Meeting

EXECUTIVE SESSION

No Executive Session was held.

Regular Meeting
November 8, 2017
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ADJOURNMENT

There being no further business, upon a motion by Mrs. Williams seconded by Ms. Rogers, and carried unanimously, the Board adjourned the meeting at 7:21 p.m.

Respectfully submitted,

Maryanne Shupin
Board Secretary