

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING
December 14, 2016

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Janine Caudo, Joseph Farnan, Stephen Murphy, Steven Ortiz and MaryAnn Rogers present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Supervisor of Early Childhood/LDTC, Tara Macchione; and Board Secretary, Maryanne Shupin.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

PRESENTATION

A comprehensive annual financial report for 2015-2016 School Year by Ford Scott and Associates was presented by the district auditors Harvey Cocosa and Mary Pavani. EHC did not receive any students from any other District therefore no adjustments were made to tuition charges. Meals Claimed did not agree with meal count records resulting in a recommendation that meals claimed should be verified to meal count activity records. Pension Funds were discussed and references were made to page 64 and page 66. Contributions are being made appropriately however those contributions are not earning the expected returns. A question Mr. Smurlo asked about the picture of true liabilities and Mr. Harvey responded that it is ultimately the State's responsibility. Ms. Shulby thanked the auditors for their hard work.

RECOGNITION

A presentation of metals was awarded to the winners of the poster contest for New Jersey's Agriculture Society's 2016 Farm-City. Ms. Alysha Garcia was present. Pictures were taken and art work depicting "Jobs That Help Feed The World" were shown.

EXECUTIVE SESSION

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, and carried the Board resolved to enter into executive session as follows:

RESOLVED: At a public meeting of the Board of Education held on November 9, 2016 at 7:15p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 7:25p.m.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments on agenda items. Ms. Scibilia asked about the Contract with Ricoh under IX. A and Mr. Smurlo explained that the copier would be delivered on Thursday during winter break.

COMMENTS FOR THE GOOD OF THE BOARD

Mr. Farnan led a discussion on the article in the AC Press. Flaws with the collection of the data were identified such as not all schools use the Danielson model. It was noted that the results were from the 14-15 School Year and that was the first year EHC District used this model.

MONTHLY REPORTS

Mrs. Shulby, Superintendent/Principal reports that our district will be receiving the Fresh Fruits and Vegetable Grant again this year.

Mrs. Shulby reports this year's Teacher of the Year for C.L. Spragg School is Special Education Teacher, Michele Bauers. Ms. Bauers is held in high esteem and very worthy of the award.

Mr. Smurlo, Business Administrator, reports that Egg Harbor City School District will be under a new administrative review scheduled for January 17, 2017. The corrective action plan for the meal plans is currently in place and the error occurred when numbers for breakfast and lunch were flipped flopped.

Mr. Griffith, EHCCS Principal reports that where perception verses reality is being addressed is through community relationships where parent/student involvement is already established in programs like Kindness and Family Dinners.

Mr. Griffith reports that Teacher of the Year for EHC Community School is Marc Roesch. Mr. Roesch is loved by all the staff.

Ms. Macchione, Supervisor of Early Childhood/LDTC reports that the entire staff has shown the willingness to accept and implement the changes new to the program this year.

BOARD MINUTES

Upon a motion by, Ms. Caudo seconded by Mr. Ortiz, the Board approved the following sets of minutes:

1. November 9, 2016 Regular
2. November 9, 2016 Executive

(Roll call: Ms. Caudo--yes; Mr. Farnan--yes; Mr. Murphy--yes; Mr. Ortiz--yes; Ms. Rogers--yes; Mr. Bouchard--yes) Motion carried

FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Board Secretary's Report and the Treasurer's Report for October, 2016. (Roll call: Ms. Caudo--yes; Mr. Farnan--yes; Mr. Murphy--yes; Mr. Ortiz--yes; Ms. Rogers--yes; Mr. Bouchard--yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Board Certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 10/31/16 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Ms. Caudo--yes; Mr. Farnan--yes; Mr. Murphy--yes; Mr. Ortiz--yes; Ms. Rogers--yes; Mr. Bouchard--yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the November 2016 bill list as follows:

1.	General Account	\$278,586.64
2.	Capital Account	\$ 0.00
3.	Food Service Account	\$ 73,703.37
4.	Payroll Account	\$540,919.42
5.	Debt Service Account	\$ 0.00

(Roll call: Ms. Caudo--yes; Mr. Farnan--yes; Mr. Murphy--yes; Mr. Ortiz--yes; Ms. Rogers--yes; Mr. Bouchard--yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Budget transfer (Resolution #17-06) for the 2016-17 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ December 14, 2016 Fund 10 - \$29,510.00 Fund 20 - \$2,074.73

(Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved to accept the 2015-16 school audit and approve a corrective action plan in response to the following recommendations in the audit:

Finding:

Meals Claimed did not agree with meal count records resulting in an over/under claim as detailed on the Schedule of Meal Count Activity.

Corrective Action:

Prior to submitting reimbursement claims to the NJ Department of Agriculture, the meals claimed will be verified to the meal count activity records and Edit Check Worksheets.

(Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved a contract for years 2016-17 through 2018-19 between the Egg Harbor City Board of Education and the Egg Harbor City Education Association, subject to the Superintendent, Business Administrator and Solicitor verifying and certifying the salary guides for implementation accordingly. (Roll call: Ms. Caudo–yes; Mr. Farnan–recuse; Mr. Murphy–yes; Mr. Ortiz–recuse; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved a resolution to the NJ Department of Treasury, Division of Pensions and Benefits eliminating NJ Direct 10 and Aetna Freedom 10 from the medical plan options offered to district employees in accordance with the negotiated agreement between the Egg Harbor City Board of Education and the Egg Harbor City Education Association. (Roll call: Ms. Caudo–yes; Mr. Farnan–recuse; Mr. Murphy–yes; Mr. Ortiz–recuse; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

NON-INSTRUCTIONAL OPERATIONS ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo the board approved a contract with Ricoh USA, Inc. to lease a copier under State Contract number 40467 for 48 months beginning December, 2016 at a cost of \$651.24 per month plus \$.0040 cents per

copy overages. (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Facilities

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved use of facilities by the Atlantic United Soccer Club for the 2016-17 school year. (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Tuition

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a contract with the Egg Harbor Township School District in the amount of \$34,033.40 to provide Special Educational services to student #3699629145 during the 2016-17 school year. (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Transportation

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved Transportation jointures and aid in lieu of transportation with the Atlantic County Special Services School District for the 2016-17 school year as follows:

Route#	Host District	# Students	Amount	Destination
298	ACSSSD	8	\$ 7496.32	Pilgrim Academy
ML1	ACSSSD	11	\$45,000.00	Atl. Co. Special Services
AIL	ACSSSD	10	\$ 9,370.40	Various

(Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

PERSONNEL ITEMS (as recommended by the Superintendent)

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board ratified and affirmed an extended leave of absence without pay for EHCCS Teacher, Susan Savino from December 5, 2016 – June 30, 2017 as per Article XII of the negotiated agreement. (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board ratified and affirmed the appointment of the following CLS teacher, for the below listed extra-curricular position for the remainder of the 2016-2017 school year, due to teacher retirement:

Regina Deman – SMT member

(Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board ratified and affirmed the posting for the following position for the remainder of the 2016-2017 school year:

EHCCS Special Education Teacher (Long-term substitute)

(Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the appointment of Mary J. Baldini as Long-term Grade 5 Special Education substitute teacher effective December 15, 2016 – June 30, 2017, at the salary of Step 1-MA – \$53,446.00 - prorated (*salary pending the negotiated agreement*). As per NJSA 18A:16-1.1 substitute teachers hired because of the temporary absence of an employee may not acquire tenure. (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the change in teacher training level for Danielle Broomhead from Teacher-Step 1-BA+15, \$51,562.00 to Teacher-Step 1-MA, \$53,446.00 effective 1/1/17 (*pending the negotiated agreement*). (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the appointment of Myles Hudson as EHCCS custodian effective December 15, 2016 – June 30, 2017, at the salary of Step 1- \$32,490.00- prorated (*salary pending the negotiated agreement*). (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the appointment of Kimberly S. Grahslar as Elementary Education teacher effective January 1, 2017 – June 30, 2017, at the salary of Step 1-BA – \$50,804.00 - prorated (*salary pending the negotiated agreement*). (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

STUDENT ITEMS

Upon a motion by Mr. Ortiz seconded by Ms. Caudo, the Board approved motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

PROGRAM ITEMS

Upon a motion by Mr. Ortiz seconded by Ms. Caudo, the Board approved the submission of the following grants: Slow Food South Jersey Grant in the amount of \$500 due January 23, 2017 and AtlantiCare Healthy Schools "Project Fit America" Grant to support Physical Education in the amount of \$17,800 due on March 17, 2017. (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz seconded by Ms. Caudo, the Board ratified and affirmed the submittal of the FY'16 AtlantiCare Healthy Schools Mini Grant Application for a total allocation of \$800 due on December 2, 2016. (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz seconded by Ms. Caudo, the Board approved participation in the Fresh Fruit and Vegetable Program in the amount of \$8,773.00 from January 1, 2017 to September 30, 2017. (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz seconded by Ms. Caudo, the Board approved the acceptance of funds for the 21st Century Community Learning Center IDEA Supplemental funding FY'17 in the amount of 35,000. (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz seconded by Ms. Caudo, the Board approved) EHCCS fieldwork placement for Stockton University students from 1-26-17 through 5-1-17:
Robert Spaeth – assigned to Andrew Ross
Jake Barnes – assigned to Marc Roesch (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the board approved Professional Development Workshops for the 2016-2017 school year. (Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

POLICIES/REGULATIONS ITEMS

Upon a motion by Ms. Caudo and seconded by Mr. Ortiz, the board approved the second reading of New/Revised Policies/ Bylaws/ Regulations as follows:

1. Policy 4112.2 – Certification
2. Policy 4112.4/4212.4 – Employee Health
3. Policy 4112.6/4212.6 – Personnel Records

(Roll call: Ms. Caudo–yes; Mr. Farnan–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

NEW BUSINESS

INFORMATIONAL ITEMS

OPEN TO THE PUBLIC

Ms. DePiero questioned the contract resolution verification. Mr. Smurlo explained that the salary guides need to be reviewed as presented by EHCEA and that the Board Solicitor had not seen the salary guides.

CALENDAR DATES

District dates of interest for the upcoming month:

December	23	Winter Recess Begins (12:20 p.m. dismissal)
December	24-31	Winter Recess (bldgs. closed)
January	2	Winter Recess (bldgs. closed)
January	3	School Re-opens
January	4	Reorganization/Regular Board Meeting

EXECUTIVE SESSION

No Executive Session was held.

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz seconded by Ms. Caudo, and carried unanimously, the Board adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Maryanne Shupin
Board Secretary