

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

AGENDA

Reorganization / Regular Meeting
January 6, 2016
Egg Harbor City Community School
Cafetorium
730 Havana Avenue
7:00 PM

I. Open Reorganization / Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

II. Flag Salute

III. New/Re-elected Board Members Sworn In – Board Secretary

A. Info: 11/3/15 Election Results:

Stephen V. Bouchard	423
Write-in - Mary Ann Rogers	11
Total other write-in candidates	0

B. Swearing In

IV. Roll Call

Mr. Bouchard ('19)	Mrs. Brown ('17)	Mrs. Filippello('16)
Mr. Murphy ('17)	Mr. Ortiz ('16)	Mrs. Rogers ('19)
Mrs. Williams ('16)		

V. Election and Appointment of Officers

- A. President
Board Secretary calls for nominations (a 2nd is not required per by-law)
Motion to appoint _____, President (Jan. 2016 – Jan. 2017) Roll Call (majority present) *New President Assumes the Chair*
- B. Vice President
President calls for nominations (a 2nd is not required per by-law)
Motion to appoint _____, Vice President (Jan. 2016 – Jan. 2017) Roll Call (majority present)

C. Committees

Info: Sign-up sheets to be distributed by President and returned by end of meeting in order for committees to be approved at the February, 2016 BOE meeting. *Handout*

VI. Annual Appointments (Roll Call)

A. Board Secretary

Motion to appoint Laura Quiñones

B. NJSBA and ACSBA Delegates

President calls for nominations (a 2nd is not required per by-law)

Motion to appoint _____, NJSBA Delegate for 2016 (2015 – J. Brown)

Motion to appoint _____, alternate NJSBA Delegate 2016 (2015 – Jeanne Williams)

Motion to appoint _____, ACSBA Delegate for 2016 (2015 – Steven Ortiz)

VII. Motions and Designations (Roll Call)

- A. Motion to readopt NJSBA Code of Ethics
(Code of Ethics and sign-off sheet attached)

VIII. Annual Motions and Designations (Roll Call)

Motion to approve a change of Depositories for School Funds

Depositories: Ocean City Home Bank or any GUDPA or federally approved depository in the state of New Jersey

Motion to approve Signatures for School Funds

Signatories – General Account (3 of 4 required)

Board President

Treasurer of School Moneys

Board Secretary

Business Administrator

Signatories – Payroll (1 of 3 required)

Board Treasurer

Board Secretary

Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator

Board Secretary

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator

Board Secretary
Signatories – Lunch Account (1 of 2 required)
Business Administrator
Board Secretary

Signatories – Capital Reserve (1 of 2 required)
Business Administrator
Board Secretary

Signatories – Debt Service (1 of 2 required)
Business Administrator
Board Secretary

SPECIAL PRESENTATIONS

Comprehensive Annual Financial Report for 2014-2015 School Year
Presented by Ford Scott & Associates LLC, District Auditors

PARCC Results – Year 1- A. Shulby / J. Griffith / G. Forester

IX. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on January 6, 2016 at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

X. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

XI. Comments for the Good of the Board

XII. Monthly Reports

- A. Superintendent / Principal Report *Attachment*
- B. Business Administrator Report *Attachment*
- C. Director of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor's Report

XIII. Board Minutes

- A. **APPROVE (roll call):**
 - 1. December 9, 2015 Regular *Attachment*

XIV. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – November 2015 *Attachment*
 - 2. Treasurer of School Moneys Report – November 2015 *Attachment*
- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 11/30/15 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. **APPROVE (roll call):** January 2016 Bill List - To be provided the day before the meeting.
- D. **APPROVE (roll call):** Budget transfer (Resolution #16-07) for the 2015-16 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

January 6, 2016 Fund 10 - \$68,067.40 Fund 20 - \$785.00 *Attachment*
- E. **APPROVE (roll call):** Accept the 2014-15 school audit and approve a corrective action plan in response to the following recommendations in the audit:

Finding: Contractor was over paid and a change order increasing the amount to the contractor was not board approved.

Corrective Action: All payments to vendors will be reviewed and compared to the contract amount prior to payment being made. All change orders for any contracts will be board approved. *Attachment*

XV. Non-instructional Operations Items

- A. Facilities
1. **APPROVE (roll call):** Use of facilities by the DM Panthers Basketball Club for the 2015-16 school year.
- B. Miscellaneous
1. **APPROVE (roll call):** Motion to approve and advertise Regular Meeting Dates, Times at 7:00pm in the EHC Community School Cafetorium located at 730 Havana Avenue. *Attachment*
- C. **APPROVE (roll call):** Tuition contract for a Third Grade student, #9923511751, and a Fourth Grade student, #9371141683, who are homeless and whose district of residency is the Winslow Township School District in the amount of \$10,068.66 each, prorated to December 2, 2015, to provide an educational program during the 2015-16 school year.
- D. **APPROVE (roll call):** Contract with Management and Evaluation Associates to provide external evaluation of the district's 21st CCLC Program Administrator and staff during the 2015-16 school year at a cost of \$19,500 annually.
- E. **APPROVE (roll call):** Contract with Broad U.S.A., Inc. to provide service, maintenance, and extended warranty to the Broad heating/air conditioning unit located in the Egg Harbor City Community School for a 5-year period from July 1, 2015 to June 30, 2020 in the amount of \$136,554.00.
- F. **APPROVE (roll call):** Contract with Noble Roofing & Sheet Metal, Inc., of Richboro, PA, in the amount of \$16,109.68 as per the attached quote, in exchange for the payment of an overbilling of the same amount on the Final Payment Application for the Spragg Roofing and HVAC Replacement Project. Quotes were obtained to determine a fair market value for this work.

XVI. Personnel Items – as recommended by the Superintendent of Schools:

- A. **RATIFY and AFFIRM (roll call):** Medical leave of absence for Marie Farnan, Grade 1 teacher, effective 11/20/15 to 12/11/15 in accordance with FMLA.
- B. **APPROVE (roll call):** Letter of retirement from Donna Fiedler, CLS kindergarten teacher, received 12/18/2015 and effective 1/1/2017.

Attachment

- C. **APPROVE (roll call):** EHCCS Basketball Coaches, Jordan Melchionni and Kimbra Goodwin to transport students in their cars after certain games and practices. Staff member license, registration and insurance information is on file in the Board Office.

XVII. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*

XVIII. Program Items

- A. **APPROVE (roll call):** EHCCS fieldwork placement for Stockton University students from 1/19/16 – 5/9/16
 - Mark A. Giannini with Marc Roesch
- B. **APPROVE (roll call):** The Charlotte Danielson Framework for Teaching 2011 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- C. **APPROVE (roll call):** The Multidimensional Principal Performance Rubric Ltd. As the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- D. **APPROVE (roll call):** Acceptance of AtlantiCare's mini-grant - *School Staff, Student and Family Wellness Grant* for the Community School and the Spragg School in the amount of \$800 each.

XIX. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2015-2016 school year. *Handout*

XX. Policies / Regulations Items

XXI. New Business

XXII. Informational Items

- A. Thank you letter for toiletry items donation to Alysha Garcia from NJ Veterans Memorial Home at Vineland
- B. Holiday Card from Cooper Levenson

XXIII. Open to Public

XXIV. Calendar Dates

- | | | |
|----------|----|---|
| January | 18 | Martin Luther King Birthday (Bldgs. Closed) |
| February | 10 | Regular Board Meeting (pending) |

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- (5)

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XXVI. Adjournment

Time: _____