

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING

February 10, 2016

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board President, Stephen Bouchard opening the meeting, and board members, Janine Brown, Stephen Murphy, Steven Ortiz, MaryAnn Rogers and Jeanne Williams present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Supervisor of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

PRESENTATIONS

**2014-2015 District and School HIB Grades Report- A. Shulby**

Mrs. Shulby presented the 2014-2015 District and School HIB Grades Report. The HIB numbers are official and must be presented to the public. She discussed the 8 core elements in the school self-assessment. These are the items on which the schools are scored. Both buildings were assessed and had the same overall score of 71 from a total score of 78. These scores will be posted on the school's website as mandated by the state.

**Holiday Card Design Contest Winner – Lilly Traina -Sponsored by the Law Offices of Cooper Levenson**

Mr. Griffith stated that this is a contest in which the school has previously participated. He presented the art teacher, Mrs. Porreca who coordinated the contest. Mrs. Porreca stated that this year's theme was "Home for the Holidays". She then introduced Mr. Chris Barrett and Diane Shapiro from the Law Office of Cooper Levenson.

Mr. Barrett explained the process followed to choose the winning card. Tally sheets are placed before the cards and various workers from the law office vote on the cards.

Mr. Barrett had previously visited Mrs. Porreca's class to present both Mrs. Porreca and Lilly with a gift card and he provided cupcakes for the rest of the class. Ms. Shapiro distributed a card to those present. Mr. Barrett presented Mrs. Porreca and Lilly with the winning card in a frame. Mrs. Porreca will display this in her classroom along with the frames of past winners.

Pictures were taken and Mr. Griffith congratulated Lilly on her accomplishment.

Mr. Bouchard thanked Mr. Barrett and the Cooper Levenson team for their continual support in education.

#### EXECUTIVE SESSION

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, and carried the Board resolved to enter into executive session as follows:

**RESOLVED:** At a public meeting of the Board of Education held on February 10, 2016 at 7:15 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 7:20 p.m.

#### OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items.

Mr. Lello asked Mrs. Shulby who does the grading on the self-assessment. Mrs. Shulby explained that the committee consists of the 2 anti-bullying specialists, the coordinator, Mr. Griffith and herself.

#### COMMENTS FOR THE GOOD OF THE BOARD

No comments were made.

#### MONTHLY REPORTS

Mrs. Shulby wanted to publicly commend the custodial staff for the great job they did during the snowstorm. They worked shoveling snow on Sunday, 1/24 and they continuously kept the sidewalks clear.

Mrs. Shulby also discussed the Fresh Fruit and Vegetables grant. Previously the school was found ineligible to participate. Since the state added extra funding, the

school was awarded the grant. Teachers and the cafeteria staff work together to make this a success.

Mr. Smurlo stated that he is currently working on the budget for the 2016-2017 school year. He has met with the finance committee and if state aid remains the same as last year, no major cuts will need to be made.

Mr. Griffith discussed the 8<sup>th</sup> grade graduation. A handout was distributed with the dates of the high school graduation dates and the proposed graduation date for EHCCS. Because of the snow day we needed to add another day to the end of the school calendar. Mrs. Shulby spoke with the superintendent from GERHSD and he stated that the high school graduation dates are firm. Mr. Griffith is requesting that the board approve to hold the graduation the same day as the Absegami graduation, 6/14/16, unless another snow day is added then the date would move to 6/15/16. The board agreed to the graduation date of 6/14/16 so Mr. Griffith will begin the planning process.

Mr. Griffith also distributed a flyer regarding the AtlantiCare Healthy Schools program. They will be holding a 3 day workshop for parents to be held on the following Saturdays, 4/2, 4/9 and 4/16. Parents from the constituent districts will also be invited to participate. Mr. Griffith is requesting that the board members spread the word throughout the community.

#### BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the following sets of minutes:

- January 6, 2016      Reorganization / Regular
- January 25, 2016    Special Meeting
- January 25, 2016    Executive

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

#### FINANCIAL ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for December 2015. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3. The Egg Harbor City Board of Education certifies that as of 12/31/15 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's

financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the February bill list as follows:

1.	General Account	\$290,817.48
2.	Capital Account	\$ 0.00
3.	Food Service Account	\$ 68,306.20
4.	Payroll Account	\$551,049.67
5.	Debt Service Account	\$ 0.00

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the budget transfer (Resolution #16-08) for the 2015-16 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ February 10, 2016 Fund 10 - \$19,932.26 Fund 20 - \$0.00

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

#### NON-INSTRUCTIONAL OPERATIONS ITEMS

##### Facilities

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved use of facilities by AtlantiCare to conduct 3-day Health and Wellness Workshop during the 2015-16 school year. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved use of facilities by the City of Egg Harbor Sustainable EHC Program to host a rain barrel making workshop on April 5, 2016. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved use of facilities by the American Cancer Society, Inc. to use the EHC Community School parking lot as a rest stop during their June 12, 2016 fundraising bike ride. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

##### Miscellaneous

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the board approved a contract with CrisisGo, of Mt. Vernon, Il, to provide a crisis management mobile device application in the amount of \$375.00 during the 2015-16 school year. (Roll

call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved the Side Bar Agreement resolution to resolve the issue raised with regard to the December 15 deadline as outlined in Article XII of the negotiated agreement. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved a medical leave of absence for Ronald Longo, Custodian, effective 06/20/16 through 09/12/16 in accordance with FMLA. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved child birth disability leave of absence for CLS teacher, Shannon Balsley, to commence approximately on March 14, 2016 through June 8, 2016 in accordance with FLA/FMLA. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved with regret a letter of retirement from EHCCS Classroom Teacher, Mary G. Dovey received 01/04/16 and effective 7/1/2016. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board ratified and affirmed CLS teacher, Christopher Jones as AM/PM Duty staff at CLS. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board ratified and affirmed Letter of resignation from Harborfields Teacher/Facilitator, Felicia Hyman-Medley, received 01/05/16 and effective 01/04/16. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, ratified and affirmed letter of resignation from CLS Classroom Aide, Bambi Cannuscio received 02/02/16 and effective immediately. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved posting of the following position for the remainder of the 2015-2016 school year:

➤ CLS Classroom Aide

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by by Mr. Ortiz, seconded by Mrs. Williams, the Board approved the following retired Egg Harbor City School Teachers for the 21<sup>st</sup> CCLC Grant Mentoring/Tutoring program (pending fingerprint archive) funded by the FY'16 21<sup>st</sup> CCLC Grant.

- Winfred Blankenship
- Jocelyn Murphy-Stout
- Ina Duran

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved Stockton University Student Teacher, Kimberly Dasher as a 21<sup>st</sup> CCLC volunteer during the PM REACH Program. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

### STUDENT ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the board approved the following field trips:

Mar. 3, 2016            8<sup>th</sup> grade special education students to Cedar Creek High School. Transportation funded by local budget.

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the board approved to affirm the Harassment, Intimidation & Bullying (HIB) determination as recommended by the administration as discussed in Executive Session at the Special Board meeting held January 25, 2016. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – recuse; Mr. Bouchard-recuse). Motion carried.

### PROGRAMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved the submission of the Preschool Expansion Grant (PEG) to the New Jersey Department of Education for the 2016-17 school year. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved additional funds awarded to the Spragg Elementary School for participation in Fresh Fruit and Vegetable Program for the remainder of the 2015-2016 school year. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

### PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved Professional Development Workshops for the 2015-2016 school year. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

### POLICIES/REGULATIONS

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved first reading of New/Revised Policies/Regulations as follows:

1. Policy 4112.8/4212.8 Nepotism
2. Policy 5141.22 Medical Marijuana

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

### NEW BUSINESS

There was no new business.

### INFORMATIONAL ITEMS

Mrs. Williams wanted to verify the date for the ribbon cutting for the Green House. Mr. Griffith stated the ceremony will be held on February 29<sup>th</sup> at 1:30pm.

OPEN TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. No public comments were made.

CALENDAR DATES

District dates of interest for the upcoming month:

February	12	Staff Development (no school)
February	15	Presidents' Day – (buildings closed)
March	2	Staff Development (12:50 dismiss)
March	9	Regular Board Meeting

ADJOURNMENT

There being no further business, upon a motion by Mrs. Brown, seconded by Mrs. Williams, and carried unanimously, the Board adjourned the meeting at 7:36p.m.

Respectfully submitted,

Laura E. Quiñones  
Board Secretary