

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

March 9, 2016

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board President, Stephen Bouchard opening the meeting, and board members, Janine Brown, Carmen Filippello, Stephen Murphy, Steven Ortiz, MaryAnn Rogers and Jeanne Williams present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Supervisor of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. No public comments were made.

COMMENTS FOR THE GOOD OF THE BOARD

Mr. Bouchard commented on the Green House Ribbon Cutting Ceremony. He acknowledged the efforts of Mr. Griffith and the staff for their participation in offering this opportunity to the students. There were two articles in the paper regarding this ceremony.

MONTHLY REPORTS

Mrs. Shulby reports that the school has met with representatives from the Coalition for A Safe Community-West. Mr. Griffith is in attendance at a meeting with the coalition tonight and therefore is not at this meeting. Mrs. Shulby, on behalf of Mr. Griffith, informed those present that the Community School was named National Recycling School of the Year. The Spragg School was ranked at #5. Mrs. Shulby congratulated Mr. Griffith and the staff for this achievement.

Mr. Smurlo reports that under the Financial Items section of the Agenda, the board will be asked to approve submission of the tentative budget to the County Office of Education. The school district received an additional \$40,000 this year. The PK aide will continue this year. No cuts will be made and \$40,000 will go into the capital reserve account. Tax levy will remain the same as last year with no increase.

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Dr. Forester reports that during the last 2 years, a group of teachers have been trained with the formative assessment. First session was in October and session two was in February. The teachers are doing a fantastic job with this information. Dr. Forester noted during this past round of teacher evaluations that the teachers are including formative assessments tools into their classroom practices. Dr. Forester thanks all those who are participating and states they are doing a phenomenal job.

Mrs. Macchione reports that last week there were activities for Read Across America Day. Guest readers came in to read to the students and the police department also participated.

BOARD MINUTES

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the Board approved the following sets of minutes:

- February 10, 2016 Regular
- February 10, 2016 Executive

(Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

FINANCIAL ITEMS

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for January 2016. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3. The Egg Harbor City Board of Education certifies that as of 01/31/16 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved the February bill list as follows:

1. General Account	\$224,452.63
2. Capital Account	\$ 0.00
3. Food Service Account	\$ 586.71
4. Payroll Account	\$551,907.17
5. Debt Service Account	\$ 0.00

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(Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved the budget transfer (Resolution #16-09) for the 2015-16 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ March 9, 2016 Fund 10 - \$29,052.07 Fund 20 - \$5,624.00
(Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the board approved the submission of the tentative 2016-2017 school district budget to the County Office of Education as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 551

BE IT RESOLVED to approve the 2016-2017 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$8,471,664.00
Special Revenue Fund	\$1,487,412.00
Debt Service Fund	<u>\$ 634,688.00</u>
	\$10,593,764.00

BE IT FURTHER RESOLVED to acknowledge that the 2016-2017 budget as described above will result in the following:

General Tax Fund Levy	\$2,647,969.00
Debt Service Tax Levy	<u>\$ 579,383.00</u>
	\$3,227,352.00

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$25,000.00 in the general fund 2016-2017 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a minimum of \$40,000.00 in the general fund 2016-2017 budget, allotted for an increase in Capital Reserve.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

Mr. Bouchard thanked Mr. Smurlo for his hard work in getting the budget completed. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Miscellaneous

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the board approved the 2016-2017 School Calendar. Mrs. Williams wanted to know the date of the Community School's graduation. Mr. Bouchard replied that graduation will be held on 6/14 the same night as Absegami and Oakcrest. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the board approved the revised 2015-2016 School Calendar. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the board ratified and affirmed resolution #16-10 proclaiming January 2016 “The State of New Jersey School Boards Recognition Month.” (This resolution is to commend the efforts of colleagues throughout New Jersey during School Board Recognition Month and to urge the public to support efforts to improve education.) (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the board approved the contract with XTel Communications, Inc. to provide local and long-distance phone service in the amount of \$1,610.15 per month for a 3-year term from July 1, 2016 to June 30, 2019 that was bid through a cooperative purchasing agreement with the Middlesex County Regional Educational Services Commission. Mrs. Williams had questions on this item. Mr. Smurlo explained that this is our desk telephone system service. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the board approved a tuition contract for a Sixth Grade student, #4233123780, in the amount of \$7,539.84, and two Fifth Grade students, #7448451146 and #5631946945, in the amount of \$7,032.08 each, who are homeless and whose district of residency is the Atlantic City School District prorated to February 5, 2016, to provide an

educational program during the 2015-16 school year. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion Mrs. Williams, seconded by Mrs. Brown, the board approved a tuition contract for a Seventh Grade student, #7268749646, who is homeless and whose district of residency is the Atlantic City School District in the amount of \$7,025.76 prorated to February 17, 2016, to provide an educational program during the 2015-16 school year. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board ratified and affirmed, with regret, the letter of resignation from CLS Classroom Aide, Carissa Santora received 02/21/16 and effective 03/04/16. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved the following retired Egg Harbor City School Teacher for the 21st CCLC Grant Mentoring/Tutoring program (pending fingerprint archive) funded by the FY'16 21st CCLC Grant.

➤ Renee Ahern

Mrs. Williams asked if the mentors were to be paid and who is responsible for scheduling them or do they come every day. Dr. Forester explained that these mentors will be used by the after school program and will be paid the hourly rate which is in the contract. They will be scheduled to work by program personnel. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

STUDENT ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a Mrs. Williams, seconded by Mr. Ortiz, the board ratified and affirmed the following student trip – boys' basketball team on Saturday, March 5, 2016 to see the Villanova basketball team play Georgetown at the Wells Fargo Center, Philadelphia, PA. Mrs. Williams stated that she attended this trip, that the students were very well behaved throughout. This was a great, fun trip even though the bus was about an hour and a half late. She asked Mr. Smurlo if the school was going to pay the bus company. Mr. Smurlo stated he spoke to the company and they are not going to bill the school for the trip. (Roll call: Mrs. Brown - yes; Mrs. Filippello-

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yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved the following field trips:

May 6, 2016 Wetlands Institute – Stone Harbor, NJ – Gr. K

May 27, 2016 Cape May Co. Park & Zoo – Cape May, NJ – Gr. K

June 8, 2016 Camden Children’s Garden – Camden, NJ – Gr. 2

(Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

PROGRAMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved the submission of the district’s Comprehensive Equity Plan for the years 2016-2019. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved submission of the FY’17 Continuation 21st Century Community Learning Centers Grant application for a total allocation of \$350,000. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board ratified and affirmed submission of the Community Foundation of New Jersey “Field Trip New Jersey” Grant in the amount of \$700. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved a 3-Year Affiliation Agreement with Stockton University to provide student teaching opportunities to Stockton students. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mrs. Williams, seconded by Brown, the Board approved Professional Development Workshops for the 2015-2016 school year. (Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

POLICIES/REGULATIONS

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the second reading of New/Revised Policies/Regulations as follows:

1. Policy 4112.8/4212.8 Nepotism
2. Policy 5141.22 Medical Marijuana

(Roll call: Mrs. Brown - yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

NEW BUSINESS

Mrs. Williams asked if the district is going to adopt a transgender policy. Mrs. Shulby commented that the district gets its policy updates from school boards and that they are working on this policy. Once they send it out, we will format it and bring it to the board for approval.

INFORMATIONAL ITEMS

- A. 2016 Public Employee Charitable Campaign thank you letter
- B. Humane Society of Atlantic County thank you letter

Mrs. Shulby stated that Alicia Garcia and Denise DiGerolamo gathered the donations for the Humane Society.

OPEN TO THE PUBLIC

Mr. Bouchard invited the public to provide comments or questions on any school related topic. Mrs. Wilson began to speak about her 2 children and an incident which happened recently with a staff member. Mr. Sahli requested that she postpone her comments until the next board meeting. He explained that she could not discuss a teacher's performance unless the teacher had been sent a RICE notice. This is the law and the board cannot listen to her statement since the board did not know she would be attending the meeting to discuss a teacher's performance and the RICE notice was not sent. She was not aware of this but understood. Mrs. Shulby requested that she contact the district office so that we may help her with her concern.

CALENDAR DATES

District dates of interest for the upcoming month:

March	11	Staff Development (No School)
March	24	Spring Recess begins (early dismissal – 12:20pm)
March	25-28	Spring Recess (Buildings closed)
April	13	Regular Board Meeting

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EXECUTIVE SESSION

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board resolved to enter into executive session as follows:

Resolved that at a public meeting of the Board of Education held on March 9, 2016 at 7:20p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The board returned from Executive Session at 7:45.

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz, seconded by Mrs. Williams, and carried unanimously, the Board adjourned the meeting at 7:47p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary