

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

April 13, 2016

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board President, Stephen Bouchard opening the meeting, and board members, Janine Brown, Stephen Murphy, Steven Ortiz, MaryAnn Rogers and Jeanne Williams present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; EHCCS Principal, John Griffith; Supervisor of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

PRESENTATION

Mrs. Shulby introduced Ms. Amy Hadley, Program Director from Stockton University. Ms. Hadley introduced Ms. Monika Pawlowska, Assistant Professor of Communication Disorders. Ms. Pawlowska addressed the board in regards to a research project on communication disorders. This project would include the kindergarten students at the Spragg School. She would collect language samples to track student skills and would do a comparison with other students in the area. Ms. Pawlowska would also like to set up a Language Sample Database with the kindergarten students that could be used the following year by the first grade teachers. Tonight she is requesting the board give her permission to conduct this research project at the Spragg School.

Mr. Bouchard wanted to know when this project would begin. Ms. Pawlowska stated she would like to begin in May until the end of the school year. She would then analyze the data collected during the summer and would report back to the board in the fall.

Mrs. Shulby stated that the school district participated in a previous study that benefited the district. The data collected was shared and the teachers were made aware of student weaknesses and strengths.

Mrs. Williams wanted to know if this is being conducted in other districts. Ms. Pawlowska stated she would be addressing other nearby school boards asking for them to participate in the project. She anticipates having at least 60 students total

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from all the participating district. Parental permission would be requested for students to participate.

Mrs. Shulby thanked Ms. Hadley and Ms. Pawlowska for their interest in having the district participate in the research project. The board will make a decision and Mrs. Shulby will contact Ms. Hadley and Ms. Pawlowska to inform them of the decision.

EXECUTIVE SESSION

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the board resolved to enter into executive session as follows:

RESOLVED: At a public meeting of the Board of Education held on April 13, 2016 at 7:20p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The board returned from Executive Session at 8:12pm.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. No public comments were made.

COMMENTS FOR THE GOOD OF THE BOARD

Mrs. Williams commented that she attended a workshop last night and that good topics were covered. She stated that the issue of transgender policy adoption by school boards was strongly encouraged.

Mrs. Shulby stated that we are waiting for NJSBA to devise a policy. Once that is completed it will be brought to the board for approval.

Mrs. Williams wanted to know what would happen in the meantime. Mr. Griffith stated that if this becomes an issue, he would have students go to the nurse’s office to use the restroom until a policy is put in place.

MONTHLY REPORTS

Mrs. Shulby reports that she is working closely with AtlantiCare. The Spragg school received a mini grant from AtlantiCare to hold health activities. AtlantiCare is also sponsoring parent meetings on Saturdays in April regarding healthier living.

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Mr. Smurlo reports that the school district needs to look to refinance the bonds acquired to build EHCCS. First reading for bond refinancing is on tonight's agenda.

Dr. Forester reports that Access for ELS testing has been completed. She is working on the summer program for special education and 21st CCLC.

Mr. Griffith reports that PARRC testing is being conducted. The Community School will be holding a Wellness Fair on Thursday, 4/28. Mr. Griffith would like to publicly thank board member, Mr. Ortiz, for his help in having items donated for the fair. A flyer was distributed to those present and will be sent to all families in the district inviting them to the fair.

The Community School was named the National Champion of Keep America Beautiful Recycle Bowl. The Spragg School placed 2nd nationwide. The school competed against 1,266 schools in 45 states and the District of Columbia to win the title. This Friday, 4/15, there will be an assembly to celebrate this great accomplishment. The ACUA will be presenting the school with a bench and a banner. The banner will be displayed across Philadelphia Avenue.

Mr. Griffith also displayed the sign that was made for the greenhouse. This sign was made by Mrs. Porecca and Mr. Wheeler. On May 9th, Peace Pilgrim Day, flowers will be planted at the Peace Pilgrim Park to commemorate the day. The summer "Let Us Eat Please" program letters will be mailed out tomorrow for families to participate in the program. Mr. Griffith will report further on this at the May board meeting.

Mrs. Macchione reports that the district was approved for the preschool expansion grant. The item requesting the board to approve receiving the grant is on tonight's agenda. On April 25th the district will start the registration process for PK and K for the 2016-2017 school year.

BOARD MINUTES

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved the following sets of minutes:

- March 9, 2016 Regular
- March 9, 2016 Executive

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the Board approved the Board Secretary's Report and the Treasurer's Report for February 2016. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3. The Egg Harbor City Board of Education certifies that as of 02/29/16 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the Board approved the March bill list as follows:

1. General Account	\$379,963.03
2. Capital Account	\$11,359.48
3. Food Service Account	\$78,808.19
4. Payroll Account	\$554,698.85
5. Debt Service Account	\$470,656.25

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the Board approved the budget transfer (Resolution #16-11) for the 2015-16 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ April 13, 2016 Fund 10 - \$30,710.96 Fund 20 - \$624.52

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown the board approved resolution #16-12 amending the District's Cafeteria Plan Document to allow for the carryover of health Flexible Spending Account amounts unused as of the end of the current plan year to the succeeding plan year. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the board approved introduction and approval of the first reading of the refunding bond ordinance entitled, "Refunding Bond Ordinance of The Board of Education of the City of Egg Harbor City in the County of Atlantic, New Jersey, Providing for the Refunding of All or a Portion of the Outstanding Callable School Bonds of the School District, Dated February 28, 2008, Issued in the Original Principal Amount of \$8,870,000, Appropriating Not to Exceed \$7,900,000 Therefor and Authorizing the Issuance of Not to Exceed \$7,900,000 Refunding Bonds to Provide for Such Refunding." (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the board approved a fee agreement with McManimon, Scotland, & Bauman, LLC, Attorneys at Law for the refunding of outstanding school bonds. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Facilities

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved use of facilities by g4 Productions LLC on behalf of the Young Survivor Coalition to use the EHC Community School Parking lot as a rest stop during their September 17, 2016 fundraising bike ride. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved an agreement with the Middlesex Regional Education Services Commission (MRESC) for cooperative purchasing of electric services. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Miscellaneous

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved resolution #16-13 appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2016-2017 school year, and approval of an agreement authorizing compensation at an assessment not to exceed 3% total of the Atlantic and Cape May Counties School Business Officials Joint Insurance Fund's assessment for the Egg Harbor City School District. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved appointment of Phoenix Advisors, LLC as the district's Financial Advisors of Record. Formal agreements to be drawn only as specific project scopes and fees are defined and approved by the board. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved to authorize the Business Administrator to advertise for Requests for Proposals for Professional Services in accordance with NJ Administrative Code 6A:23A-5.2 as follows:

- Auditor
- Solicitor
- Staffing Services

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Brown, seconded by Mrs. Williams, the board approved a Side Bar Agreement resolution to resolve the issue raised with regard to optical reimbursement as outlined in Article XV of the negotiated agreement. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mrs. Williams, the board approved resolution #16-14 that sets forth the requirements for terminating the New Jersey School Employees' Health Benefit Plan. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mrs. William, the board approved, with regret, the letter of resignation from Kristin DeAngelis, CLS Teacher, received 3/29/16 and effective 7/1/16. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mrs. Williams, the Board approved internal posting of the following position for the 2016-2017 school year:

- Elementary School Teacher

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

STUDENT ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved the following student field trips:

June 3, 2016 1st grade students to ACUA, Egg Harbor Twp., NJ

June 10, 2016 3rd Grade to Batsto Village, NJ

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

PROGRAM ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the board approved acceptance of the Preschool Expansion Grant Funds in the amount of \$221,963 and the Preschool Education Aid Funds in the amount of \$360,300 for the 2016-2017 school year. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

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Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the board approved acceptance of funds in the amount of \$33,300 for the 21st Century Community Learning Centers FY'16 IDEA Supplemental Grant. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the board approved the following Rowan University student for a student teaching placement at the Spragg school from August 30, 2016 – October 24, 2016:

➤ Jessie Fernandez – assigned to Cindi Craig

(Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown, the board approved the Language Sample Database Project request by Stockton University School of Health Sciences to work with our kindergarten students. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the board approved Professional Development Workshops for the 2015-2016 school year. (Roll call: Mrs. Brown - yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

POLICIES/REGULATIONS

NEW BUSINESS

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INFORMATIONAL ITEMS

- A. Thank you letter from Hamilton Twp. School District to Ms. Connelly
- B. AtlantiCare Healthy Schools - \$25.00 Award to Ms. Marinucci's class
- C. Thank you letter from Ronald McDonald House

Mrs. Shulby would like to publicly commend Mrs. Connelly for the fantastic job she did helping out during the difficult time in the Hamilton Township School District.

OPEN TO THE PUBLIC

CALENDAR DATES

District dates of interest for the upcoming month:

- April 18 & 19 Parent/Teacher Conferences (early dismissal – 12:50)
- May 4 BOE Meeting/Public Hearing 2016-17 Budget
- May 4 Public Hearing on Bond Refunding

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz, seconded by Mrs. Brown, and carried unanimously, the Board adjourned the meeting at 8:30p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary