

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING

May 4, 2016

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board President, Stephen Bouchard opening the meeting, and board members, Janine Brown, Steven Ortiz, MaryAnn Rogers and Jeanne Williams present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; EHCCS Principal, John Griffith; Director of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

PRESENTATION

***Public Hearing for Bond Refunding***

Upon a motion by Mr. Ortiz, seconded by Mrs. Brown and carried unanimously the board opened the Public Hearing for Bond Refunding at 7:02pm. Mr. Smurlo introduced Robbi Acampora from Phoenix Advisors. Ms. Acampora gave a brief summary regarding refunding of the bonds. She then opened the floor to any public comments or questions. Mrs. Williams, board member, wanted to know if the bond payment term would be extended or remain the same. Ms. Acampora stated that the term would remain the same and the district would be saving approximately 20 thousand a year. There being no further questions or comments on a motion by Mr. Ortiz, seconded by Mrs. Brown and carried unanimously the board closed the Public Hearing for Bond Refunding.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved the second reading and approval of the Refunding Bond Ordinance of the Board of Education of the City of Egg Harbor City in the County of Atlantic, New Jersey, Providing for the Refunding of All or a Portion of the Outstanding Callable School Bonds of the School District, Dated February 28, 2008, Issued in the Original Principal Amount of \$8,870,000, Appropriating Not to Exceed \$7,900,000 Therefor and Authorizing the Issuance of Not to Exceed \$7,900,000 Refunding Bonds to Provide for Such Refunding.” (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the board approved a Resolution Determining the Form and Other Details of Not to Exceed \$7,900,000 Principal Amount of Refunding School Bonds of the Board of Education of the City of Egg Harbor City in the County of Atlantic, New Jersey and Providing for the

Sale and the Delivery of Such Bonds. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

### ***Budget Presentation***

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, and carried unanimously the board opened the Budget Hearing.

Mr. Smurlo began the presentation by thanking the finance committee for their assistance in developing the budget. Mr. Smurlo and Mrs. Shulby presented the budget via a power point presentation. Slides discussed included Major Expenditures Increases/Decreases, Banked Cap, Adequacy Budget, Budget Development Priorities and the 2015-16 General Fund Tax Levy. Due to the increase in state aid and the transfer of funds from debt service, the total tax levy will remain the same as last year. Mr. Smurlo opened the floor for any public comments or questions. There being no questions or comments, upon a motion by Mr. Ortiz, seconded by Mrs. Williams and carried unanimously, the board closed the Budget Hearing.

### **EXECUTIVE SESSION**

Upon a motion by Mrs. Brown, seconded by Mrs. Williams, the board resolved to enter into executive session as follows:

**RESOLVED:** At a public meeting of the Board of Education held on May 4, 2016 at 7:14p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The board returned from Executive Session at 7:57pm.

### **OPEN FLOOR TO THE PUBLIC**

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. No public comments were made.

### **COMMENTS FOR THE GOOD OF THE BOARD**

Mr. Bouchard commented that the wellness event was wonderful. Mrs. Williams commented that a lot of work went into making this a successful night. Many staff members were present and the board appreciates their participation.

### **MONTHLY REPORTS**

Mrs. Shulby reports that last month she and Mr. Griffith attended the teacher of the year luncheon, honoring the teachers of the year in Atlantic County. This year’s honorees, Ms. DiGerolamo and Ms. Maione will be present next month to receive their award.

Mrs. Shulby also noted that the policy being approved for first reading tonight has to do with gender identity. NJSBA gender identity workshop was attended by several administrators and board members.

Mr. Smurlo reports that the budget has been approved by the county office and is on tonight's agenda for final approval by the board.

Dr. Forester reports that the summer programming has begun. We have items on tonight's agenda to do internal posts for these position.

Mr. Griffith reports that a full day of activities are planned on May 9<sup>th</sup> for Peace Pilgrim Day.

Mrs. Macchione reports that PK/K screenings for 2016-2017 have begun.

### BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the following sets of minutes:

- April 13, 2016          Regular
- April 13, 2016          Executive

(Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

### FINANCIAL ITEMS

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for March 2016. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3. The Egg Harbor City Board of Education certifies that as of 03/31/16 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved the April 2016 bill list as follows:

1. General Account	\$230,720.29
2. Capital Account	\$0.00
3. Food Service Account	\$575.00
4. Payroll Account	\$551,848.35
5. Debt Service Account	\$0.00

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(Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the Board approved the budget transfer (Resolution #16-15) for the 2015-16 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ May 4, 2016 Fund 10 - \$5,702.33 Fund 20 - \$148.26

(Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved submission of the 2016-2017 school district budget as approved by the Atlantic County Office of Education and after public hearing with the following resolution:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 551

BE IT RESOLVED to approve the 2016-2017 school district budget as approved by the County Office of Education as follows:

	Budget
General Fund	\$8,471,664.00
Special Revenue Fund	\$1,487,412.00
Debt Service Fund	<u>\$ 634,688.00</u>
	\$10,593,764.00

BE IT FURTHER RESOLVED to acknowledge that the 2016-2017 budget as described above will result in the following:

General Tax Fund Levy	\$2,647,969.00
Debt Service Tax Levy	<u>\$ 579,383.00</u>
	\$3,227,352.00

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$25,000.00 in the general fund 2016-2017 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a minimum of \$40,000.00 in the general fund 2016-2017 budget, allotted for an increase in Capital Reserve.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

(Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Miscellaneous

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved a contract with Med-Flex, Inc. to collect and transport the district's medical waste during the 2016-17 school year at a cost of \$93.00 annually. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Facilities

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved use of the Community School Cafetorium by the Crusaders Youth Association for fundraising dances to be held on 9/9/16 and 10/14/16. Admission will be \$5.00. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved use of the Charles L. Spragg Art Room by Heather Camillo to conduct a Paint Night fundraiser for parents and students. Proceeds to benefit Art Club Supplies.(Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved letter of resignation from Kelly M. McHale, EHCCS Teacher, received 4/18/16 and effective 7/1/16. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved appointment of Bianca Marinucci as CLS Elementary School Teacher for the 2016-2017 school year, at the salary of Step 2 – Teacher BA \$51,004.00 (pending the negotiated agreement). (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved renewal of staff contracts for the 2016-2017 school year. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved posting of the following positions for the Special Education Extended School Year Program (July 5, 2016 to July 29, 2016), at the contractual rate:

- |    |                               |   |                     |
|----|-------------------------------|---|---------------------|
| 1. | Special Education Instructors | 6 | up to 90 hours each |
| 2. | Classroom Aides               | 3 | up to 80 hours each |

(Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved posting of the following positions for the 21<sup>st</sup> CCLC Summer Program (July 5, 2016 to July 29, 2016), at the contractual rate funded by the FY'16 21<sup>ST</sup> CCLC grant:

1. Instructors:
  - Special Education 3 up to 100 hours each
  - Science 2 up to 100 hours each
  - Math 1 up to 100 hours each
  - Technology 1 up to 100 hours each
2. Nurse 1 up to 115 hours
3. Substitute 1 as needed, not to exceed 100 hours

(Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved posting for the following Harborfields positions for the 2016-2017 school year at the contractual rate pending funding by the Title I N & D FY'17 NCLB Grant as follows:

- 2 Teachers as tutors for 8 hours per week for 48 weeks
- 1 Teacher / Facilitator for 10 hours per week for 48 weeks at the contractual rate
- 1 Social Worker / Counselor / Behavioral Specialist for 8 hours per week for 48 weeks

(Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved letter of retirement from Barbara Ellis, CLS Teacher, received 5/3/16 and effective 7/1/16. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved to remove the superintendent's recommendation to a Reduction in Force of .40 for the position of Middle School Art Teacher. This position will remain at 100%. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

#### STUDENT ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved the following Big Buddy/Little Buddy Field Trip funded by the FY'16 Community Foundation of New Jersey "Field Trip New Jersey" Grant:

- May 27<sup>th</sup> – Cape May County Zoo from 9am – 3pm.

(Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved the following CLS field trip:

<i>Date</i>	<i>Grade</i>	<i>Destination</i>
06/10/16	MD Class	Batsto Village, NJ

(Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

### PROGRAM ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board ratified and affirmed NJ SNAP-Ed Atlantic County Memorandum of Understanding (MOU) for fiscal years 2016-2018 covering the period from October 1, 2015 through September 30, 2018. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved submission of the 2016-2017 Fresh Fruit and Vegetable Program application. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved the operation of the General Education Summer School Program from 6/16/16 - 6/24/16. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved the operation of the Special Education Extended School Year summer program from 7/5/16 to 7/29/16. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved the operation of the 21<sup>st</sup> Century Community Learning Center summer program from 7/5/16 to 7/29/16. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved the contract between Harborfields and the Egg Harbor City Public School District for the 2016-2017 school year pending Title I N & D FY'17 NCLB Grant funds. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

### PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

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Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved Professional Development Workshops for the 2015-2016 school year. (Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

#### POLICIES/REGULATIONS

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved the first reading of New/Revised Policies/Regulations as follows:

1. Policy 5145.7 – Gender Identity and Expression

(Roll call: Mrs. Brown - yes; Mr. Ortiz-yes; Ms. Rogers – yes; Mrs. Williams – yes; Mr. Bouchard-yes). Motion carried.

#### NEW BUSINESS

No new business was discussed.

#### INFORMATIONAL ITEMS

No informational items were discussed

#### OPEN TO THE PUBLIC

No public comments were made

#### CALENDAR DATES

District dates of interest for the upcoming month:

- May 11 Staff Development (12:50 dismiss)
- May 30 Memorial Day (bldgs. closed)
- June 8 Regular Board Meeting
- June 14 Staff Development (12:50 dismiss)
- June 14 8<sup>th</sup> Grade Graduation
- June 15 Last Day (12:20 dismiss)

#### ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz, seconded by Mrs. Williams, and carried unanimously, the Board adjourned the meeting at 8:15p.m.

Respectfully submitted,

Laura E. Quiñones  
Board Secretary