

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

AGENDA

Regular Meeting

June 8, 2016

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

II. Flag Salute/Roll Call

Mr. Bouchard ('19)

Mrs. Brown ('17)

Mrs. Filippello('16)

Mr. Murphy ('17)

Mr. Ortiz ('16)

Ms. Rogers ('19)

Mrs. Williams ('16)

STAFF RECOGNITION

Denise DiGerolamo, Teacher of the Year

Spragg Elementary School

Angela Maione, Teacher of the Year

Community School

PRESENTATIONS

➤ EVVRS, HIB & Discipline Report

Presented by: Mrs. Shulby & Mr. Griffith

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on June 8, 2016 at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

(1) Litigation

(2) Personnel

(3) Contracts

(4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent/Principal Report *Attachment*
 - 1. Review of Board Goals for 2015-2016
 - 2. Board Goals for 2016-2017
- B. Business Administrator Report *Attachment*
- C. Director of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor's Report

VII. Annual Appointments (Roll Call)

- A. Business Administrator/Asst. Board Secretary
Motion to appoint Joseph Smurlo
- B. Treasurer of School Moneys
Motion to appoint Ms. Susan Palaia
- C. Public School Auditor
Motion to appoint Ford, Scott & Associates, L.L.C.
- D. Board Attorney
Motion to appoint Sahli & Padovani
- E. Board Architect
Motion to appoint Becica Associates, LLC, Architect of Record
- F. Health Benefits Broker
Motion to appoint Hudson Shore Group, Derek Dailey, CEO and Janelle Parker, Managing Director
- G. Authorization to Procure Goods and Services through State Contracts
- H. Qualified Purchasing Agent N.J.S.A. 18A:18A-3a /N.J.A.C. 5:34-5 Et Seq
Motion to appoint Joseph Smurlo and sets the bid threshold at \$40,000.

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- I. Affirmative Action Officer N.J.A.C. 6:4-1.3(c)
Motion to appoint the EHCCS Principal John Griffith, School & Classroom Practices
- J. Practices & Public Agency Compliance Officer.
Motion to appoint Joseph Smurlo
- K. CEPA (Conscientious Employee Protection Act) Officer N.J.S.A. 34:19-1
Motion to appoint Joseph Smurlo
- L. Safety Coordinator
Motion to appoint Joseph Smurlo
- M. Executive Safety Committee
Motion to appoint Kim Goodwin, John Griffith, Lorie Walsh, Stacy Baggstrom Jon S. Wheeler and Joseph Smurlo
- N. Title IX Coordinator 34 CFR 106.8(c)
Motion to appoint Adrienne Shulby
- O. Custodian of School Records
Motion to appoint Joseph Smurlo
- P. Section 504 Compliance Officer – Grievance Procedure 34 CFR 104.7(a)
Motion to appoint Gina Forester
- Q. ADA Coordinator 28 CFR 35.107(a)
Motion to appoint Gina Forester
- R. Homeless Liaison per N.J.S.A. 18A:39-1 et seq.; N.J.A.C. 6:20-3.1 et seq.
Motion to appoint Gina Forester
- S. Integrated Pest Management Coordinator
Motion to appoint Jon S. Wheeler
- T. Right to Know Officer
Motion to appoint Jon S. Wheeler
- U. Chemical Hygiene Officer
Motion to appoint Jon S. Wheeler
- V. AHERA Coordinator
Motion to appoint Jon S. Wheeler
- W. Bond Counsel
Motion to appoint McManimon & Scotland, LLC
- X. Financial Advisors of Record
Motion to appoint Phoenix Advisors, LLC

Y. Issuing Officer

Motion to appoint John Griffith or designee as “Issuing Officer” of certificates or permits in accordance with the provisions of the Child Labor Act N.J.S.A 34:2-21.1 et.seq. (working papers)

VIII. Annual Motions and Designations (Roll Call)

A. Motion to approve Depositories for School Funds

Depositories: Ocean City Home Bank or any GUDPA or federally approved depository in the state of New Jersey

B. Motion to approve Signatures for School Funds

Signatories – General Account (3 of 4 required)

Board President
Treasurer of School Moneys
Board Secretary
Business Administrator

Signatories – Payroll (1 of 3 required)

Board Treasurer
Board Secretary
Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator
Board Secretary

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator
Board Secretary

Signatories – Lunch Account (1 of 2 required)

Business Administrator
Board Secretary

C. Motion to approve Tax Shelter Annuity Companies

The Equitable
Siracusa Benefits Program
Lincoln Investment Planning, Inc.
Metropolitan Life

D. Motion to approve Government Money Market Funds as permissible investments by the Egg Harbor City Board of Education, as outlined in N.J.S.A. 18A:20-37(d); and that the business administrator or the board secretary could transfer funds between the money market fund account and the general account.

- E. Motion to approve facsimile signatures on checks/contracts with at least one original signature on each.
- F. Motion to approve Newspapers/Community Sources for Notice of Public Meetings
 - 1) Egg Harbor News
 - 2) The Press of Atlantic City
 - 3) The Current
- G. Motion to approve fees to be charged individuals who request notice of Board meetings and other public information per NJSA 10:4-19.
- H. Motion to approve district curriculum for all grades pending NJ Common Core Standards adoptions / revisions.
- I. Motion to readopt District Bylaws and Policies
- J. Motion to direct Administration to collect pupil information as permitted by N.J.A.C. 6:3-6.3.
- K. Motion to recognize the EHCEA as Official Bargaining Unit for Egg Harbor City School Professional Staff

IX. Board Minutes

- A. **APPROVE (roll call):**
 - 1. May 4, 2016 Regular Attachment
 - 2. May 4, 2016 Executive Attachment

X. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – April, 2016 Attachment
 - 2. Treasurer of School Moneys Report – April, 2016 Attachment
- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 04/30/16 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **APPROVE (roll call):** May, 2016 Bill List *Attachment*

1.	General Account	\$266,851.42
2.	Capital Account	\$0.00
3.	Food Service Account	\$47,249.01
4.	Payroll Account	\$545,651.76
5.	Debt Service Account	\$0.00

D. **APPROVE (roll call):** Budget transfer (Resolution #16-16) for the 2015-16 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

June 8, 2016 Fund 10 - \$18,359.72 Fund 20 - \$428.89 *Attachment*

E. **APPROVE (roll call):** The following resolution:

Whereas the district anticipates a surplus in the 2015-16 budget at June 30, 2016;

Therefore, the Board authorizes the Business Administrator to transfer an amount not to exceed \$50,000 from the 2015-16 budget to the Maintenance Reserve and an amount not to exceed \$50,000 to Capital Reserve.

XI. Non-instructional Operations Items

A. *Facilities*

1. **APPROVE (roll call):** Authorization to submit to the Executive County Superintendent an Application for Dual Use of Educational Space for the Speech/ELL room at the Charles L. Spragg School for the 2016-17 school year.

B. *Miscellaneous*

1. **APPROVE (roll call):** Contract with Milestone Physical Therapy, LLC to provide physical therapy services to district students as required by the students' IEP for the 2016-17 school year at a cost of \$112.50 per initial evaluation and \$37.50 for each therapy session.
2. **APPROVE (roll call):** Contract with Therapeutic Learning For Children to provide occupational therapy services to district students as required by the students' IEP for the 2016-17 school year at a cost of \$120 per initial evaluation, \$45 for each individual therapy session, and \$30 per student for group therapy sessions.
3. **APPROVE (roll call):** Contract with Public Consulting Group, Inc. to provide Easy IEP software for use in providing Individualized Education Programs for students during the 2016-17 school year at a cost of \$6,260 per year.
4. **APPROVE (roll call):** Contract with Atlantic County Special Services School District for the 16-17 school year to provide a one-to-one aide in the amount of \$41,940 annually for special education student #2899423835.

5. **APPROVE (roll call):** School Bus Emergency Evacuation Drill Report. *Attachment*
6. **APPROVE (roll call):** Contract with Stewart (a Xerox Company) to lease a copier under State Contract number 072736000 for 48 months beginning June 16, 2016 at a cost of \$373.81 per month plus \$.0058 cents per copy.

XII. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** Contract for Joseph Smurlo, School Business Administrator, for a term of July 1, 2016 to June 30, 2017 as approved by the NJDOE, Interim Atlantic County Executive Superintendent. *Attachment*
- B. **APPROVE (roll call):** Reassignment of Corine Lenzi as full-time CLS aide for the 2016-2017 school year at the salary of Step 5- BA Certified \$25,639.00 (*Salary, step and longevity pending BOE/EHCEA 2016-2017 agreement*).
- C. **APPROVE (roll call):** Appointment of Jen Connelly, School Social Worker for up to 80 hours of summer work at the contractual rate.
- D. **APPROVE (roll call):** Appointment of Ana Cabral, School Psychologist for up to 80 hours of summer work at the contractual rate.
- E. **APPROVE (roll call):** Appointment of Laura Gentile as the Speech and Language Specialist for the 2016 Special Education Extended School Year Program at the contractual rate not to exceed a total of 90 hours.
- F. **APPROVE (roll call):** The following staff for the Special Education Extended School Year Program (July 5, 2016 to July 29, 2016), at the contractual rate:
 - Jim Connelly Special Education Instructor up to 90 hours
 - Alicia Garcia Special Education Instructor up to 90 hours
 - Deanna Walker Special Education Instructor up to 90 hours
 - Tom D’Attilio Special Education Instructor up to 90 hours

 - Patricia Haeffner Classroom Aide up to 80 hours
 - Mary Jude Filep Classroom Aide up to 80 hours
 - Stacey Mohr Classroom Aide up to 80 hours
- G. **APPROVE (roll call):** The following staff for the 21st Century Community Learning Center 2016 STEM Summer Camp (July 5, 2016 to July 29, 2016) at the contractual rate, funded by the FY’16 21st CCLC grant.
 - Andrew Ross Science Teacher up to 100 hours
 - Kimbra Goodwin Health Science Teacher up to 100 hours
 - Maggie Wharton Math Teacher up to 100 hours
 - Angela Maione Technology Teacher up to 100 hours
 - Matt Wira Special Education Teacher up to 100 hours
 - Danielle Broomhead Special Education Teacher up to 100 hours

- Lorie Walsh Nurse up to 61 hours
- Stacy Baggstrom Nurse up to 28 hours
- Substitute Nurse (Daily Rate) 5 Days = 27.5 hours
- Tom Culleney Substitute

H. **APPROVE (roll call):** The following posting for the 21st Century Community Learning Center 2016 STEM Summer Camp (July 5, 2016 to July 29, 2016) at the contractual rate, funded by the FY'16 21st CCLC grant.

- 1 Basic Skills Instruction Teacher up to 100 hours

I. **APPROVE (roll call):** Posting for six (6) CLS staff as School Management Team members for the 2016-2017 school year not to exceed 20 hours each (including summer) at the contracted rate.

J. **APPROVE (roll call):** Posting for six (6) EHCCS staff as School Management Team members for the 2016-2017 school year not to exceed 20 hours each (including summer) at the contracted rate.

K. **APPROVE (roll call):** Posting for Spragg extra-curricular activity positions for the 2016-2017 school year at the contractual rate as follows:

- Art Club Advisor
- I&RS (1)
- AM/PM Duty Staff (5)

L. **APPROVE (roll call):** Posting of the following positions at CLS for the 2016-2017 school year:

- Elementary School Teacher
- Special Education Teacher
- Part-time Classroom Aide

M. **APPROVE (roll call):** Posting of the following positions at EHCCS for the 2016-2017 school year:

- Special Education Teacher
- ELA Teacher

N. **APPROVE (roll call):** Posting of the following positions for the Special Education Extended School Year Program (July 5, 2016 to July 29, 2016), at the contractual rate:

- Reading Specialist Instructor up to 90 hours

- O. **APPROVE (roll call):** Posting of the following EHCCS extracurricular/coaching positions for the 2016-2017 at the contractual rate:
 - Cross Country Coach
 - Boys Basketball Coach
 - Girls Basketball Coach
 - Athletic Coordinator
 - Athletic Chaperones (Fall & Winter)
 - National Junior Honor Society Advisor
 - Yearbook Advisor
 - Student Council Advisor
 - Five (5) AM/PM Duty Teachers
 - Intervention and Referral Services Coordinator
 - Long Detention Lead Teacher
 - Office Detention Lead Teacher

- P. **APPROVE (roll call):** The District Mentoring Plan for the 2016-2017 school year.

- Q. **APPROVE (roll call):** The District Professional Development Plan for the 2016-2017 school year.

- R. **APPROVE (roll call):** Job description for School Resource/Attendance Officer.
Attachment

XIII. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*

- B. **APPROVE (roll call):** The following 21st CCLC Summer Camp trips funded by the FY '16 21st CCLC/Supplemental Funds Grant: (Pending DOE approval)

<i>DATE</i>	<i>DESTINATION</i>
July 8 th	Cape May County Zoo, Cape May Court House 8:30am- 2pm
July 15 th	Egg Harbor City Lake, Egg Harbor City 9am-2pm
July 22 nd	Adventure Aquarium, Camden 8:30am-2pm
July 25 th	Youngs Skating Trip, Mays Landing 9:30am-12:30pm
July 29 th	Longport Beach, Longport 9am-2pm

- C. **RATIFY and AFFIRM (roll call):** The Clean Community Convention Trip to Atlantic City on 5/25/16 for the National Recycle bowl Championship funded entirely by Atlantic County Utilities Authority.

XIV. Program Items

- A. **APPROVE (roll call):** EHCCS fieldwork placement for Stockton University students from 9-6-16 through 12-15-16
- Melissa Mezzadri placed with Jordan Melchionni
- B. **APPROVE (roll call):** Samantha Talley a Nova Southeastern University graduate student, for a Speech and Language Clinical Placement at the Charles L. Spragg and Egg Harbor City Community Schools for the 2016-2017 school year.
- C. **APPROVE (roll call):** Board Goals Action Plan for the 2016-2017 school year.
Attachment
- D. **APPROVE (roll call):** The Charlotte Danielson Framework for Teaching 2011 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ) for the 2016-2017 school year.
- E. **APPROVE (roll call):** The Multidimensional Principal Performance Rubric Ltd. As the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ) for the 2016-2017 school year.
- F. **APPROVE (roll call):** Submission of the AtlantiCare Parent as Champions for Healthy Schools Grant Application for the Spragg School in the amount of \$1,000.00.
Attachment
- G. **APPROVE (roll call):** Submission of the grant application for a partnership between the Egg Harbor City Public Schools and the New Jersey Child Assault Prevention (NJCAP) to provide Elementary and Teen CAP program instruction to all students during the 2016-17 school year. This program is funded by a grant from NJCAP and the EHC Municipal Alliance.
Attachment
- H. **APPROVE (roll call):** Acceptance of the Preschool Expansion Cooperative Agreement for the 2016-2017 school year.
- I. **APPROVE (roll call):** District record of textbooks for the 2016-2017 school year.
Attachment
- J. **APPROVE (roll call):** Five-year curriculum evaluation schedule.
Attachment
- K. **APPROVE (roll call):** To participate in the Summer Food Services Program sponsored by the NJ Department of Agriculture, Division of Child Nutrition during the 2016 summer Reach Program and the Extended School Year Program at no cost to the district.

- L. **APPROVE (roll call):** The submission of the 2016-17 NCLB and IDEA applications and the acceptance of the allocated funds.

XV. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2015-2016 school year. *Handout*

XVI. Policies / Regulations Items

- A. **APPROVE (roll call):** First reading of New/Revised Policies/Regulations as follows:
 - 1. Policy 3570 – District Records and Reports *Attachment*
 - 2. Policy 5120 – Assessment of Individual Needs *Attachment*
 - 3. Bylaw 9250 – Expenses and Reimbursements *Attachment*
- B. **APPROVE (roll call):** Second reading of New/Revised Policies/Regulations as follows:
 - 1. Policy 5145.7 – Gender Identity and Expression *Attachment*

XVII. New Business

XVIII. Informational Items

- A. Workshop 2016 – October 25 – 27 – Atlantic City Convention Center
- B. AtlantiCare’s Turn Your School Wellness Into Wealth Letter

XIX. Open to Public

Regular Meeting

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XX. Calendar Dates

June 14	Staff Development (12:50 dismiss)
June 14	8 th Grade Graduation
June 15	Last Day Students (12:20 dismiss)
July 13	Regular BOE Meeting

XXI. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on June 8, 2016, at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

XXII. Adjournment

Time: _____