

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING

July 8, 2015

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with Vice-President Stephen Bouchard opening the meeting, and board members, Julie Hall, Stephen Murphy, Steven Ortiz and Jeanne Williams present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

EXECUTIVE SESSION

No executive session was held.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments on agenda items. There were no public questions or comments.

COMMENTS FOR THE GOOD OF THE BOARD

No comments for the good of the board were made.

MONTHLY REPORTS

Mrs. Shulby, Superintendent/Principal commented that the end of the year went very smoothly. The graduation was held in the gymnasium and was well attended.

Mr. Smurlo, Business Administrator, advised the board that they have a revised bills list attached to their agendas. He also discussed item IX-B. This is a new law requiring that the contracts from the previous year and the cost be listed and approved by the board.

Mr. Griffith, EHCCS Principal, commented that the end of the year went very smoothly. Graduation was held in the gymnasium for the first time since the graduating class was larger. Things went very well and he will possibly hold graduation in the gym again next year. He and his office staff are currently getting ready for September.

BOARD MINUTES

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved the following sets of minutes:

1. June 10, 2015 Regular
2. June 10, 2015 Executive

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

FINANCIAL ITEMS

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for May, 2015. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3. The Egg Harbor City Board of Education certifies that as of 05/31/15 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board approved the revised July bill list as follows:

1. General Account	\$871,938.50
2. Capital Account	\$ 0.00
3. Food Service Account	\$ 27,883.79
4. Payroll Account	\$598,200.67
5. Debt Service Account	\$ 0.00

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the board approved the transfer (Resolution #16-01) for the 2015-16 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

- July 8, 2015 Fund 10 - \$32,863.46 Fund 20 - \$832.77

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

NON-INSTRUCTIONAL OPERATIONS ITEMS

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved authorization to submit to the Executive County Superintendent an Application for Dual

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Use of Educational Space for the Speech/ELL room at the Charles L. Spragg School for the 2015-16 school year. Mrs. Williams asked why this is needed. Mr. Smurlo responded that because the classroom is used for 2 different purposes, the school district is required to obtain approval by the county superintendent. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the board approved a contract with Schindler Elevator Corporation to provide inspections and preventive maintenance to the Egg Harbor City Community School elevator during the 15-16 school year at a cost of \$1,800.00 per year. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall the board approved pursuant to PL 2015, Chapter 47 the Egg Harbor City Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

- Direct Energy Business Marketing, LLC      Natural Gas
- First Children Learning Services      BCBA  
\$115/hour
- Noble Roofing      Roof & HVAC Replacement  
\$938,964.00
- Glenn Insurance      RMC  
\$2,600.00
- American Appraisal      Fixed Assets  
\$1,325.00
- Archway Programs      Tuition  
\$72,809.75
- Stephen A. Nurkiewicz, MD      School Physician  
\$10,000.00
- Coastal Learning Center      Tuition  
\$56,697.44
- Milestone Physical Therapy      Physical Therapy  
\$36/session.
- Therapeutic Learning For Children      Occupational Therapy  
\$120/Evaluation
- Atlantic County Special Services School District      Tuition  
\$374,400.00
- Management & Evaluation Associates      Grant Evaluation  
\$19,500.00
- Source4Teachers      Substitute Teachers  
\$140.73/teacher

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- Ford, Scott and Associates                      Auditing  
\$18,000.00
- Contini Caterers                                  FSMC  
\$13,800.00
- Becica Associates, LLC                          Architect  
\$113,740.00
- Sahli & Padovani                                Attorney  
\$100/hour
- Kitty McMahan Educational Consultant, LLC      LDT/C Services  
\$325/case
- Above and Beyond Learning Group              BCBA  
\$185/hour
- Schindler Plus                                    Elevator Maintenance  
\$2,100.00
- Blackboard Engage                              Web Hosting  
\$3,213.00
- Bolt Courier Service                              Courier Service  
\$60/month

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved the job description for Cafeteria Aide. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved appointment of all district certificated staff as detention, AM/PM duty, athletic chaperones, and SMT substitutes for the 2015-2016 school year at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved the allocation of salaries of the following staff for the FY 16 NCLB Grant:

- |   |            |           |                  |        |
|---|------------|-----------|------------------|--------|
| ➤ | Brandt     | Title IA  | 50%=\$40,750.00  | Spragg |
| ➤ | Burzo      | Title IA  | 70%=\$40,500.00  | Spragg |
| ➤ | Eyde       | Title IA  | 50%=\$ 40,750.00 | Spragg |
| ➤ | Bryant     | Title IA  | 50%=\$40,700.00  | EHCCS  |
| ➤ | Scibilia   | Title IA  | 40%=\$42,288.00  | EHCCS  |
| ➤ | O'Sullivan | Title IA  | 50%=\$42,700.00  | EHCCS  |
| ➤ | Kresz      | Title IIA | 73%=\$37,542.00  | EHCCS  |

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved the appointment of John Ade, Jr. as EHCCS Custodian effective July 9, 2015 – June 30, 2016 at the salary of Step 1-32,490.00 (prorated). (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved appointment of the following substitutes for the 2015-2016 school year:

1. Teacher Substitute(s)

Daily rate: 1) NJ Sub. Cert. w/60 credits + = \$70.00; 2) NJ Sub Cert w/BA = \$75.00; 3) NJ Teach. Cert = \$80.00

- Jessica Baez NJ Sub Cert. w/60 credits
- Annalise Brown NJ Sub Cert. w/BA
- Robin Buehler NJ Sub Cert. w/BA
- William Castone NJ Sub Cert. w/BA
- Shari Conti NJ Teach. Cert.
- Lauren Cournoyer NJ Teach. Cert.
- Jessica Devlin NJ Teach. Cert.
- Lauren Erbacher NJ Sub. Cert. w/BA
- Linda M. Falzani NJ Teach. Cert.
- Justine Genova NJ Sub Cert. w/60 credits
- Ellsworth Greene NJ Sub Cert. w/BA
- Walter Kienzle NJ Sub. Cert.
- Jason Malecki NJ Teach. Cert
- Gianna Miranda NJ Sub. Cert. w/BA
- Melissa Porter NJ Sub Cert. w/60 credits
- Werner Raff NJ Sub Cert. w/BA

2. Nurse Substitutes (Daily rate: \$100.00)

- Kimberly Davis
- Dolores Hallsworth
- Michele Patterson

3. Secretary Substitutes (Daily rate: \$70.00)

- Alice L. MacKinnon

4. Custodian Substitutes (Daily rate: \$70.00)

- John Ade
- Altagracia Cabrera
- Felicitas Cisneros
- Stanislaw Jelesnianski

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved posting for teacher mentors for the 2015-2016 school year. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

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Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved posting for district free and reduced lunch applications coordinator for the 2015-2016 school year, at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved posting for district substitute call person for the 2015-2016 school year, at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved posting for district registrar for the 2015-2016 school year, at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board ratified and affirmed a letter of intermittent medical leave of absence for Tara Macchione, Supervisor of Early Childhood/LDTC for the 2015-2016 school year received June 11, 2015. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board ratified and affirmed letter of retirement from EHCCS Custodian, Mary Hernandez received June 11, 2015 and effective July 1, 2015. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved Authorization for the Superintendent to fill the following positions for the 2015-2016 school year subject to Board ratification on August 12, 2015:

- 1 – Middle School Special Education Teacher
- 2 – Middle School Teachers
- 1 – Elementary Physical Education Teacher
- 1 – Long Term Sub – Gr. 2
- 2 – Part-time Aides

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

#### STUDENT ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

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Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved on-going walking field trips to various institutions, businesses, parks, and schools located within Egg Harbor City for all District students throughout the 2015-2016 school year. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

#### PROGRAM ITEMS

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved student teaching placement for Richard Stockton College student:

- Carissa Santora from 9/3/15-12/4/15 assigned to Susan Savino

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved EHCCS fieldwork placement for Stockton University students from 9/2/15 – 12/10/15:

- Dominick Grasso assigned to Mary Dovey
- Kimberly Dascher assigned to Mary O'Sullivan

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved to accept the 2015-16 21<sup>st</sup> Century Community Learning Center grant award in the amount of \$350,000. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board ratified and affirmed acceptance of funding support from AtlantiCare's Improving School Health to Enhance Student Learning (Family Community Involvement) in the amount of \$1,000.00 for the Community School. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board ratified and affirmed acceptance of additional funding from AtlantiCare's Turn Your School Wellness into Wealth Program in the amount of \$200.00 for the Community School. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

#### PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

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Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the board approved Professional Development Workshops for the 2015-2016 school year. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

POLICIES/REGULATIONS ITEMS

Mrs. Shulby stated that the new board policy manual was received yesterday and will be on the agenda next month for board approval. Once approved, the policy manual will be uploaded to the school's webpage.

NEW BUSINESS

Mrs. Williams asked about the Let Us Eat Please program. Mr. Griffith stated that after distributing to the families in our district the extra food boxes were taken by Mrs. Jiampetti and distributed to the workers at World Class Flowers.

INFORMATIONAL ITEMS

There were no informational items

OPEN TO THE PUBLIC

No public comments were made

CALENDAR DATES

District dates of interest for the upcoming month:

August 12 Board Meeting

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz seconded by Mrs. Hall and carried unanimously, the Board adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Laura E. Quiñones  
Board Secretary