

EGG HARBOR CITY BOARD OF EDUCATION
REORGANIZATION/REGULAR MEETING

January 7, 2015

The reorganization/regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board Secretary Laura E. Quiñones opening the meeting, and board members, Stephen Bouchard, Janine Brown, Carmen Filippello, Julie Hall, Stephen Murphy, Steven Ortiz and Jeanne Williams present. Also present was: Superintendent/CLS Principal, Adrienne Shulby.

Mrs. Quiñones called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mrs. Quiñones called for the flag salute.

ELECTION RESULTS

Mrs. Quiñones reviewed the election result of November 4, 2014. They are as follows:

Janine Brown	369
Stephen Murphy	396
Write-in	0
Total other write-in candidates	0

NEW BOARD MEMBERS SWORN IN

Mrs. Quiñones swore in Mrs. Brown and Mr. Murphy.

ELECTION AND APPOINTMENT OF OFFICERS

Upon a motion by Mr. Bouchard seconded by Mr. Ortiz and carried unanimously, the floor was opened for nomination of President.

A motion was made by Mr. Bouchard to nominate Mrs. Brown for President. (a 2nd is not required per by-law)

There being no further nominations, a motion was made by Mr. Bouchard and carried to close nominations for president.

Upon a motion by Mrs. Williams seconded by Mr. Bouchard, the Board appointed Mrs. Brown President for the forthcoming year. (Roll call: Mr. Bouchard-yes; Mrs.

Brown-recuse; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams - yes)

Mrs. Brown assumed the chair as President.

The president called for nominations for vice-president.

A motion was made by Mrs. Hall to nominate Mr. Bouchard as Vice-President.

There being no further nominations, a motion to close nominations for Vice-President was made by Mrs. Hall and carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board appointed Mr. Bouchard Vice President for the forthcoming year. (Roll call: Mr. Bouchard-recuse; Mrs. Brown-yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams - yes). Motion carried.

There being no further nominations, a motion to close the floor for nominations was made by Mr. Bouchard, seconded by Mr. Ortiz and carried.

Mrs. Brown discussed committee assignments and distributed a committee sign-up sheet. She requested that the members please sign up for at least two committees and return the list to her by the end of the meeting. The board members decided to keep the committee assignments the same as last year's.

ANNUAL APPOINTMENTS

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board appointed Laura E. Quiñones as Board Secretary. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board appointed Janine Brown as NJSBA Delegate for Jan. 2015-Jan. 2016. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board appointed Jeanne Williams, alternate NJSBA Delegate for Jan. 2015-Jan. 2016. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mrs. Hall, the Board appointed Steven Ortiz ACSBA Delegate for Jan. 2015-Jan. 2016. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

MOTIONS AND DESIGNATIONS

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board readopted NJSBA Code of Ethics and signed-off on same. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved a change of Depositories for School Fund as follows: Depositories: Ocean City Home Bank or any GUDPA or federally approved depository in the state of New Jersey (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved signatures for school funds as follows:

Signatories – General Account (3 of 4 required)

Board President
Treasurer of School Moneys
Board Secretary
Business Administrator

Signatories – Payroll (1 of 3 required)

Board Treasurer
Board Secretary
Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator
Board Secretary

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator
Board Secretary

Signatories – Lunch Account (1 of 2 required)

Business Administrator
Board Secretary

Signatories – Capital Reserve (1 of 2 required)

Business Administrator
Board Secretary

Signatories – Debt Service (1 of 2 required)

Business Administrator
Board Secretary

(Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

PRESENTATION

Mrs. Shulby presented the 2013-2014 District and School HIB Grades Report. Mrs. Shulby reviewed the 8 items used for grading. The HIB teams from both schools met to compile the scores. Mrs. Shulby presented a slide with the items listed and the score for each item. The district scored 70 out of 78. The state requires that these scores be presented at a board meeting and then posted on the school's webpage. Mrs. Shulby will forward the information to Mr. Gross to be posted on the school's webpage.

OPEN FLOOR TO THE PUBLIC

Mrs. Brown invited the public to comment on or question any topic related to the Board of Education agenda items. No public comments were made

COMMENTS FOR THE GOOD OF THE BOARD

Mr. Bouchard discussed the dedication of the Community School's gymnasium. Mr. Griffith estimates the cost of a bronze plaque, lettering inside and outside and additional lighting in the gym foyer to be about \$3,900. The final cost will need board approval at an upcoming board meeting. A dedication ceremony will be held at a later date.

MONTHLY REPORTS

Mrs. Shulby stated that the rest of the administrative team was unable to attend the meeting tonight due to illness. She discussed the teacher of the year for both buildings, Mrs. Garcia at CLS and Mr. Ross at EHCCS. Both teachers have been notified and will be recognized at a future board meeting.

BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mr. Bouchard, the Board approved the following sets of minutes:

- December 10, 2014 Regular
- December 10, 2014 Executive

(Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

FINANCIAL ITEMS

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board approved the Board Secretary's Report and the Treasurer's Report for November 2014. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 11/30/14 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of

N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board approved the January bill list as follows:

1. General Account	\$222,192.29
2. Capital Account	\$ 9,144.80
3. Food Service Account	\$ 134.82
4. Payroll Account	\$554,771.30
5. Debt Service Account	\$ 0.00

(Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board approved the budget transfer (Resolution #15-09) for the 2014-15 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

January 7, 2015 Fund 10 - \$83,565.78 Fund 20 - \$10.44

(Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Miscellaneous

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the board approved to advertise the regular meeting dates, times at 7:00pm in the EHC Community School Cafetorium located at 730 Havana Ave. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the board ratified and affirmed a contract with Atlantic County Special Services School District for the 14-15 school year to provide a one-to-one aide in the amount of \$41,220 annually, prorated to 12/9/14, for special education student #2899423835.

Mrs. Williams wanted to know if this is the correct salary for a one-on-one aide as it seems high. Mrs. Shulby explained that the students IEP requires a one-on-one aide therefore the school must absorb the cost. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the board approved a contract with Direct Energy Business Marketing, LLC to purchase natural gas as a result of a cooperative bid through the Alliance for Competitive Energy Services (ACES), commencing from January 1, 2015 through December 31, 2016. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved the Appointment of the following substitutes for the 2014-2015 school year:

1. Teacher Substitutes - Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$70.00; 2) NJ Sub Cert w/BA/BS - \$75.00; 3) NJ Teach. Cert - \$80.00

- William Castone NJ Sub. Cert. w/BA/BS
- Jessica M. Devlin NJ Sub. Cert. w/BA/BS
- Jason R. Malecki NJ Teach Cert

(Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board ratified and affirmed a medical leave of absence for Patricia Haeffner, kindergarten aide, effective 01/05/15 to approximately 02/22/15. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved an extended medical leave of absence for Lee LaRosa from 12/22/2014 – 02/27/2015 in accordance with FMLA. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved, with regret, a letter of retirement from Renee Ahern, EHCCS grade 4 teacher, received 12/15/14 and effective 7/1/15. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved, with regret, a letter of retirement from Cecilia C. Rizzi, CLS Aide, received 12/15/14 and effective 07/01/15. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

STUDENT ITEMS

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. Mr. Bouchard notes that the HIB teams must be doing well since we've only had 1 HIB this year. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

PROGRAMS

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board ratified and affirmed the Source4Teachers Master Substitute List for January 2015. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board approved EHCCS Student Teacher placement for Rowan University student from 1/20/15 – 5/11/15

- Dimitrios G. Triantafillou– placed with M. Roesch

(Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board approved CLS Student Teacher placement for Rowan University student from 1/20/15 – 5/11/15

- Leah F. Feldman– placed with M. Farnan

(Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board approved the Charlotte Danielson Framework for Teaching 2011 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ). (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board approved the Multidimensional Principal Performance Rubric Ltd. As the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ). (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board approved the acceptance of AtlantiCare's mini-grant - **School Staff, Student and Family Wellness Grant** for the Community School and the Spragg School in the amount of \$800 each. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes;

Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard the Board approved Professional Development Workshops for the 2014-2015 school year. (Roll call: Mr. Bouchard - yes; Mrs. Filippello – yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

POLICIES/REGULATIONS

None

NEW BUSINESS

None

INFORMATIONAL ITEMS

No informational items

OPEN TO THE PUBLIC

No public comments were made.

CALENDAR DATES

District dates of interest for the upcoming month:

January	19	Martin Luther King, Jr. Birthday (Bldgs. Closed)
February	11	Regular Board Meeting

ADJOURNMENT

There being no further business, upon a motion by Mr. Bouchard seconded by Mrs. Hall, and carried unanimously, the Board adjourned the meeting at 7:28p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary