

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

February 11, 2015

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board President, Janine Brown opening the meeting, and board members, Stephen Bouchard, Julie Hall, Steven Ortiz and Jeanne Williams present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Supervisor of Special Projects, Gina Forester; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mrs. Brown called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mrs. Brown called for the flag salute and roll call, which is reflected in the opening paragraph.

EXECUTIVE SESSION

Upon a motion by Mr. Ortiz, seconded by Mr. Bouchard, and carried the Board resolved to enter into executive session as follows:

RESOLVED: At a public meeting of the Board of Education held on February 11, 2015 at 7:02 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 7:35 p.m.

OPEN FLOOR TO THE PUBLIC

Mrs. Brown invited the public to comment on or question any topic related to the Board of Education agenda items. No public comments were made.

COMMENTS FOR THE GOOD OF THE BOARD

No comments were made.

MONTHLY REPORTS

Mrs. Shulby discussed the week of activities conducted at CLS in honor of Dr. Martin Luther King, Jr. She informed the board that the budget process has begun and the finance committee held their first meeting earlier this evening.

Mr. Smurlo discussed the budget process and ideas discussed during the finance committee meeting earlier this evening. The committee will meet again before the next board meeting. The board will be asked to vote on the budget at the March 11th board meeting.

Mr. Smurlo discussed a request he received from the Egg Harbor City Crusaders. They are requesting use of the gym on Sat., 3/7 to hold a Round Robin Basketball Tournament. They will be responsible for the cost to have a custodian available for the hours they are requesting use of the gym. Mr. Smurlo will poll the custodians to see who would be available that day.

Dr. Forester discussed the preschool expansion grant which was approved. The school district will receive approximately \$220,000. This is a great opportunity for the school to expand the preschool program. The current enrollment in preschool is 60. Dr. Forester will request board approval to submit the grant in either March or April.

Mr. Griffith discussed the standardized testing occurring at EHCCS. Currently they are preparing for PARRC. Teachers are attending workshops for professional development and meetings are being held to discuss test requirements. Needed items are being ordered and the technology needed is being checked. Mrs. Williams wanted to know if all of the students will be tested at the same time. Mr. Griffith replied that a schedule has been created where testing will be completed as efficiently as possible. Mrs. Williams asked if there was an alternate assessment plan for special needs students. Mr. Griffith and Dr. Forester replied that all students will be taking the test.

BOARD MINUTES

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved the following sets of minutes:

- January 7, 2015 Reorganization/Regular

(Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved the Board Secretary's Report and the Treasurer's Report for December 2014. (Roll call: Mr.

Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3. The Egg Harbor City Board of Education certifies that as of 12/31/14 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved the February bill list as follows:

1. General Account	\$229,369.42
2. Capital Account	\$ 10,192.00
3. Food Service Account	\$ 37,867.77
4. Payroll Account	\$556,215.76
5. Debt Service Account	\$ 0.00

(Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Hall, the Board approved the budget transfer (Resolution #15-10) for the 2014-15 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

February 11, 2015 Fund 10 - \$29,872.11 Fund 20 - \$1,000.00

(Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Facilities

Upon a motion by Mr. Ortiz, seconded by Mr. Bouchard, the Board ratified and affirmed a contract for additional work to the Charles L. Spragg Elementary School Roof and HVAC Replacement Project to Noble Roofing & Sheet Metal, Inc., of Richboro, PA, in the amount of \$19,320.00, for field seam repairs on roof section C per RFP #2 funded from Maintenance Reserve.

Mrs. Williams asked Mr. Smurlo to explain why these repairs were not included in the original grant. Mr. Smurlo stated that section C of the roof was not approved by the state for repairs therefore this was not included in the grant. Since the roofer was doing other work it was cost effective to have them do the work now rather

than wait. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mrs. Hall, the Board approved use of facilities by the Mayhem 9U Baseball Club, Sweetwater, NJ, for the 2014-15 school year. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Mrs. Williams asked if the club would be charged for use of the facilities. Mr. Smurlo stated that they are a non-profit organization therefore we will not be charging them use of the facility. They will need to provide an insurance policy.

Miscellaneous

Upon a motion by Mr. Bouchard, seconded by Mrs. Hall, the board approved tuition contracts for two Third Grade homeless students, #3425987924 and #6626301376, and one First Grade homeless student, #1894561515, in the amount of \$77.70 each per day, received from the City of Bayonne School District, to provide an educational program during the 2014-15 school year. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mrs. Hall, the board approved a contract with Catherine McMahon to provide Learning Disabilities Teacher/Consultant services to district students as required by the students' IEP during the 2014-15 school year at a cost of \$325 per case, which encompasses a learning evaluation and attendance at meetings as required. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mrs. Hall, the board approved a contract with First Children Learning Services, Fanwood, NJ, to provide Board Certified Behavior Analyst services to district students, which may include observation, classroom consult, assessments, and supervision, at a cost of \$115.00 per hour upon written request of the Child Study Team. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Mrs. Williams asked how many students were being serviced. Dr. Forester explained that the services were needed for 1 student at 4 hours per month.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved the appointment of the following substitutes for the 2014-2015 school year:

1. Teacher Substitutes - Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$70.00; 2) NJ Sub Cert w/BA/BS - \$75.00; 3) NJ Teach. Cert - \$80.00

➤ Gianna P. Miranda NJ Sub. Cert. w/60 credits
(Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board ratified and affirmed a medical leave of absence for Tara Macchione, LDT/C, effective 01/20/15 to approximately 04/13/15 in accordance with FMLA. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board ratified and affirmed a medical leave of absence for EHCCS Custodian, Mary Hernandez, and effective 01/20/15 to approximately 02/20/15 in accordance with FMLA. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board ratified and affirmed, an intermittent leave of absence for EHCCS Nurse, Lorie Walsh, and effective 02/05/15 in accordance with FMLA. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved, letter of resignation from CLS Classroom Aide, Sheri Nekrasz received 01/25/15 and effective 7/1/2015. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved, with regret, letter of retirement from CLS Teacher, Dominick Grossi received 01/30/15 and effective 7/1/2015. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved, letter of resignation from CLS Nurse, Melanie Polizzi received 01/28/15 and effective 03/28/15. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board ratified and affirmed, posting of the following position for the 2014-2015 school year:

➤ Elementary School Nurse
(Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved, authorization for the Superintendent to fill the following positions for the 2014-2015 school year subject to Board ratification on March 11, 2015:

➤ Elementary School Nurse

(Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

STUDENT ITEMS

Upon a motion by Mr. Ortiz, seconded by Mr. Bouchard, the board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mr. Bouchard, the board approved the following field trips:

Feb. 12, 2015 Knights Code of Honor Students to the Flyers Skate Zone in Atlantic City, NJ. Trip and transportation funded by the EHC Municipal Alliance

Feb. 20, 2015 IMAX Theatre for REACH reading incentive students

(Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

PROGRAMS

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board ratified and affirmed the Source4Teachers Master Substitute List for February, 2015. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved submission of an amendment to the NCLB application for Fiscal Year 2014-15 to accept and reallocate 2013-14 Carryover funds, in the amount of \$3,078 for Title 1A and \$26,156 for Title 1D, upon subsequent approval of the amendment. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Mrs. Williams did not understand why funds were being relocated. Mr. Smurlo explained that these are excess monies. In order to apply the monies to the budget, the board has to approve an amendment.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

The board will ratify and affirm a list of professional development workshops for this month during the March board meeting. Due to illness a list was not available this month.

POLICIES/REGULATIONS

None

NEW BUSINESS

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved to deny the grievance as set forth in executive session in support of the determination of the superintendent/principal. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – yes; Mrs. Brown-yes). Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved letters of reprimand as discussed in executive session. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – recuse; Mrs. Brown-yes). Motion carried.

Mr. Bouchard handed out information regarding the upcoming PARRC testing. He stated parents have a right to refuse to have the students take the test. He handed out a sample policy for the board to adopt. Students may be left in the testing room to read quietly while others take the test.

Mr. Sahli stated that opting out must be state sanctioned. Thus far the state has not ruled on parents requesting students opt out of the PARRC test. You may vote on the policy with a contingency pending state sanction.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the board approved the first reading of policy # 6351-Parental Refusal of Standardized Testing contingent on state sanction of same. (Roll call: Mr. Bouchard - yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams – no; Mrs. Brown-yes). Motion carried.

INFORMATIONAL ITEMS

NJ Statewide Assessment Program Fact Sheet was distributed to the board members for their information.

OPEN TO THE PUBLIC

Mr. Bob Ross, Egg Harbor City Council liaison had several questions:

- Non-instructional Operations Items B3 – do the 4 hours include travel time? Dr. Forester responded that the 4 hours a month is the time spent in the district providing the services. We do not pay for travel.
- How long is the preschool expansion grant in effect? Dr. Forester stated it is for 4 years. He then wanted to know what happens with the preschool program do we keep it and have the taxpayers stuck with the bill? Dr. Forester stated that the preschool program is mandated in Egg Harbor City and that we have 4 full day classes. This grant will enhance the program and help with the local funds.

CALENDAR DATES

District dates of interest for the upcoming month:

February	13	Staff Development (no school)
February	16	Presidents' Day – (buildings closed)
March	4	Staff Development (12:50 dismiss)
March	11	Regular Board Meeting
March	20	Staff Development (no school)

ADJOURNMENT

There being no further business, upon a motion by Mr. Bouchard seconded by Mrs. Hall, and carried unanimously, the Board adjourned the meeting at 8:15p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary