

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

April 8, 2015

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board President, Janine Brown opening the meeting, and board members, Stephen Bouchard, Julie Hall, Steven Ortiz and Jeanne Williams present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mrs. Brown called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mrs. Brown called for the flag salute and roll call, which is reflected in the opening paragraph.

PRESENTATIONS

Recognition by Stockton University

Mrs. Brown introduced Claudine Keenan, Dean of Education from Stockton University who wanted to publicly recognize the school district. Ms. Keenan presented a Certificate of Appreciation to the school district in recognition of the exceptional support provided to the Stockton School of Education through the hosting of teacher candidates. She concluded her presentation by thanking the board and the administration for their support.

EVVRS, HIB & Discipline Report

A power point presentation of the EVVRS, HIB and Discipline Report was presented by Mrs. Shulby and Mr. Griffith.

Mrs. Shulby began the presentation by stating that the information being presented is for Reporting Period 1, which covers the dates from July 1, 2014 – December 31, 2014. Districts use a statewide system for reporting incidents and must make a presentation to the board and public.

Mrs. Shulby then reviewed the incidents that reach administrative level at CLS. There were 29 discipline incidents referred to the office.

Mr. Griffith reviewed the incidents at EHCCS. There were 51 discipline incidents referred to the office. There were 6 unduplicated special education student suspensions. There were 3 EVVRS incidents (fights/weapons) and 1 HIB incident. Mrs. Williams had questions as to the consequences for the fight and the weapons offenses. Mr. Griffith stated that the consequences

for these offenses were out of school suspension. He stated that this information is stored in the student system, Genesis.

Mrs. Shulby concluded the presentation by reviewing the trainings and programs provided for this reporting period.

2014 NJASK Results

A power point presentation of the 2014 NJASK Results was presented by Mrs. Shulby and Mr. Griffith.

Mrs. Shulby explained this presentation is an annual requirement. She discussed the 2014 NJASK results and the DFG Comparison chart.

Mr. Griffith discussed the degree of difficulty for the students taking this test. He reviewed the state testing schedule and the tests taken by EHCCS students. He then discussed the target scores and the baseline data which is from the 2010-2011 school year. Mr. Griffith discussed the next slide which referred to the District Factor Group A (DFG). Mrs. Williams wanted to know which schools were used in the comparison. Mr. Griffith stated the state provides a list of school which are comparable to EHCCS.

Mrs. Shulby discussed the administrative efforts to assist with academic improvement. She concluded by reviewing the Egg Harbor City Public School's theory of action which is to invest in what matters.

EXECUTIVE SESSION

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, and carried the Board resolved to enter into executive session as follows:

RESOLVED: At a public meeting of the Board of Education held on April 8, 2015 at 7:28p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

➤ Personnel

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 7:55p.m.

OPEN FLOOR TO THE PUBLIC

Mr. Mike Isgro spoke in support of Mr. Charles Core. Mr. Isgro has known Mr. Core for several years through coaching of various teams. He stated that Mr. Core has been a productive, well liked, respected and responsible coach. Mr. Isgro hopes that the board will reconsider the nonrenewal of Mr. Core's contract.

Mrs. Brown thanked Mr. Isgro for his comments.

COMMENTS FOR THE GOOD OF THE BOARD

No comments were made.

MONTHLY REPORTS

Mrs. Shulby reports that the meeting with SDA was productive. The CEO and CFO of SDA attended the meeting along with town council members, the mayor and district personnel. They reviewed a list of items needing completion in order to receive a certificate of occupancy from the town. Last week a check was received from the funds being held by SDA. The school district has had 2 visits from Mr. Ferrera who will be doing cost estimates for the repairs. They anticipate doing the bulk of the work during the summer.

Mr. Smurlo discussed agenda items under section VIII – Financial.

- Item E - This is the same budget that was approved last month with one modification. After submission to the county office it was noted that the last paragraph had to be added so the board will need to reapprove tonight.
- Item F – This is a change in the law governing the flexible spending accounts. Personnel may now carry over \$500 dollars from the current year to the next year.

Mr. Griffith handed out a flyer and discussed the upcoming Wellness Fair being held on 4/30 from 6:30 – 8:30pm and encouraged those present to attend.

BOARD MINUTES

Upon a motion by Mr. Bouchard, seconded by Mrs. Williams, the Board approved the following sets of minutes:

- March 11, 2015 Regular
- March 11, 2015 Executive

(Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes)
Motion carried.

FINANCIAL ITEMS

Upon a motion by Mr. Bouchard, seconded by Mrs. Hall, the Board approved the Board Secretary's Report and the Treasurer's Report for February, 2015. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mrs. Hall, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 02/28/15 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mrs. Hall, the Board approved the April bill list as follows:

1.	General Account	\$345,283.18
2.	Capital Account	\$70,111.22
3.	Food Service Account	\$60.00
4.	Payroll Account	\$547,371.27
5.	Debt Service Account	\$466,281.25

(Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes)
Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mrs. Hall, the Board approved the budget transfer (Resolution #15-13) for the 2014-15 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ April 8, 2015 Fund 10 - \$25,798.83 Fund 20 - \$57,841.35

(Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes)
Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved submission of the tentative 2015-2016 school district budget to the County Office of Education as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 505

BE IT RESOLVED to approve the 2015-2016 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$8,143,621.00
Special Revenue Fund	\$1,360,206.00
Debt Service Fund	<u>\$ 631,313.00</u>
	\$10,135,140.00

BE IT FURTHER RESOLVED to acknowledge that the 2015-2016 budget as described above will result in the following:

General Tax Fund Levy	\$2,573,548.00
Debt Service Tax Levy	<u>\$ 631,304.00</u>
	\$3,204,852.00

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$25,000.00 in the general fund 2015-2016 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

(Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Bouchard, the Board approved resolution #15-17 amending the District's Cafeteria Plan Document to allow for the carryover of health Flexible Spending Account amounts unused as of the end of the current plan year to the succeeding plan year. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Facilities

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved Use of facilities by the Egg Harbor City Green Team to use the Egg Harbor City Community School Cafetorium on May 1, 2015 for a movie and presentation. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Miscellaneous

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved the revised 2014-2015 School Calendar. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved resolution #15-14 – Pension and Health Benefits Reform.. (Roll call: Mr. Bouchard-no; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved resolution #15-15 to participate in Sustainable Jersey for Schools. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved resolution #15-16 appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2015-2016 school year, and approval of an agreement authorizing compensation at an assessment not to exceed 3% total of the Atlantic and Cape May Counties School Business Officials Joint Insurance Fund's assessment for the Egg Harbor City School District. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board approved appointment of the following substitutes for the 2014-2015 school year:

1. Teacher Substitutes - Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$70.00; 2) NJ Sub Cert w/BA/BS - \$75.00; 3) NJ Teach. Cert - \$80.00

- Jessica Baez NJ Sub. Cert. w/60 credits +
- Jannette P. Lumley NJ Sub. Cert. w/60 credits +
- Sean A. Roane NJ Sub. Cert. w/60 credits +

(Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes)
Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board approved child birth disability leave of absence for 21st CCLC Project Director, Katie Sementa, to commence approximately on May 28, 2015 through October 2, 2015 in accordance with FLA/FMLA. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board ratified and affirmed with regret updated letter of retirement from Cecilia C. Rizzi, CLS Aide, received 03/14/15 and effective immediately. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mr. Bouchard, the Board ratified and affirmed extended FMLA leave for Mary (Maria) Hernandez, EHCCS custodian from 03/19/2015-04/10/15, and approve an unpaid medical leave from 04/11/15 - 05/23/2015. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

STUDENT ITEMS

Upon a motion by Mr. Bouchard, seconded by Mrs. Williams, the board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mrs. Williams, the board approved the following student enrichment trips. Unless otherwise noted, admissions and transportation funded by students and the EHC PTO:

May 4, 2015	4 th grade students to FAA/Atlantic City Airport for the Hurricane Hunters Awareness Tour - FUNDED locally not by PTO
May 28, 2015	8 th Grade to Morey's Pier, Wildwood, NJ
April 23, 2015	5 th Grade to the Adventure Aquarium, Camden, NJ
June 2, 2015	6 th Grade to the Cape May Zoo, Cape May Court House, NJ
June 4, 2015	7 th Grade to the Battleship New Jersey, Camden, NJ
June 5, 2015	4 th Gr. to the NJ State Museum & Planetarium, Trenton, NJ

(Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes)
Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mrs. Williams, the board approved the following student enrichment trip. All admission and transportation funded by the EHC Municipal Alliance:

May 22, 2015 Big & Little Buddies (Select 3rd & 8th grade students) to Strike Zone, EHC, NJ

(Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mrs. Williams, the board approved the following student enrichment trip:

April 24, 2015 Knights Code Wall of Honor field trip to the Rainforest Café in Atlantic City, NJ. Trip and transportation funded by the EHC Municipal Alliance and the 21st CCLC Grant

(Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mrs. Williams, the board approved posting of the following positions for the 21st CCLC Summer Program (July 6, 2015 to July 31, 2015), at the contractual rate funded by the FY'15 21ST CCLC grant:

1. Instructors:
 - Special Education 1 up to 80 hours each
 - Science 2 up to 80 hours each
 - Math 1 up to 80 hours each
 - Technology 1 up to 80 hours each
2. 21stCCLC Staff:
 - Project Director 1 up to 120 hours
3. Nurse 1 up to 80 hours

(Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

PROGRAMS

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board ratified and affirmed the Source4Teachers Master Substitute List for April 2015. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved submission of an amendment to the NCLB application for Fiscal Year 2014-15 to accept and reallocate 2013-14 Carryover funds, in the amount of \$3,078 for Title 1A and \$26,156 for Title 1D, upon subsequent approval of the amendment. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

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Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved Charles L. Spragg School to participate in the Forest Friends Program for the 2014-2015 school year provided by Atlantic Prevention Resources. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mr. Bouchard, seconded by Mr. Ortiz, the Board approved Professional Development Workshops for the 2014-2015 school year. (Roll call: Mr. Bouchard-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mrs. Brown-yes) Motion carried.

POLICIES/REGULATIONS

None

NEW BUSINESS

None

INFORMATIONAL ITEMS

The board was given the ACUA letter of award for participation in the Recycle Bowl by the Community School. Mrs. Shulby congratulated the Community School for coming in first place. The Spragg School came in second place. Both will be recognized at a ceremony on 4/26/15.

OPEN TO THE PUBLIC

Mrs. DaGrosa spoke in reference to parental involvement within the school district. PTO is trying to get more parents involved. She would like to volunteer to be involved and make a difference for all children. Mrs. Shulby stated that the best way to be involved is through the PTO. The PTO is very active in trying to get parents involved.

Mr. Griffith stated that he sends emails to parents who use the student system, Genesis. He informs them of upcoming activities. The program presented by Chick Moorman was not well attended even though it was well announced. Much information is also posted on the school's web page and the Facebook page.

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CALENDAR DATES

District dates of interest for the upcoming month:

April	20 & 21	Parent/Teacher Conferences (early dismissal – 12:50)
May	6	Staff Development (early dismissal – 12:50)
May	6	BOE Meeting/Public Hearing 2015-16 Budget

Mrs. Brown reminded everyone that the May meeting will be held on the first Wednesday of the month.

ADJOURNMENT

There being no further business, upon a motion by Mrs. Williams seconded by Mrs. Hall, and carried unanimously, the Board adjourned the meeting at 8:21p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary