

**BOARD OF EDUCATION  
EGG HARBOR CITY PUBLIC SCHOOLS  
Egg Harbor City, New Jersey 08215**

**AGENDA**

Regular Meeting/Public Hearing  
May 6, 2015  
Egg Harbor City Community School  
Cafetorium  
730 Havana Avenue  
7:00 PM

**I. Open Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

**II. Flag Salute/Roll Call**

Mr. Bouchard ('15)	Mrs. Brown ('17)	Mrs. Filippello('16)
Mrs. Hall ('15)	Mr. Murphy ('17)	Mr. Ortiz ('16)
Mrs. Williams ('16)		

**BUDGET PRESENTATION**

Ms. Shulby and Mr. Smurlo

**STAFF RECOGNITION**

Alysha Garcia, Teacher of the Year  
Spragg Elementary School

Andrew Ross, Teacher of the Year  
Community School

**III. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on May 6, 2015 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel

(3) Contracts

(4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

#### **IV. Open Floor To Public**

The public is invited to comment on or question any topic related to the Board of Education agenda items.

#### **V. Comments for the Good of the Board**

#### **VI. Monthly Reports**

- A. Superintendent / Principal Report *Attachment*
- B. Business Administrator Report *Attachment*
- C. Supervisor of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Board Solicitor's Report

#### **VII. Board Minutes**

- A. **APPROVE (roll call):**
  - 1. April 8, 2015 Regular *Attachment*
  - 2. April 8, 2015 Executive *Attachment*

#### **VIII. Financial Items**

- A. **APPROVE (roll call):**
  - 1. Board Secretary's Report – March, 2015 *Attachment*
  - 2. Treasurer of School Moneys Report – March, 2015 *Attachment*
- B. **APPROVE (roll call):** Board Certification  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 03/31/15 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **APPROVE (roll call):** April, 2015 Bill List *Attachment*

1. General Account	\$260,402.50
2. Capital Account	\$0.00
3. Food Service Account	\$36,671.24
4. Payroll Account	\$554,929.90
5. Debt Service Account	\$0.00

D. **APPROVE (roll call):** Budget transfer (Resolution #15-18) for the 2014-15 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

May 6, 2015 Fund 10 - \$15,133.53 Fund 20 - \$8,060.49 *Attachment*

E. **APPROVE (roll call):** Submission of the 2015-2016 school district budget as approved by the Atlantic County Office of Education and after public hearing with the following resolution:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 505

BE IT RESOLVED to approve the 2015-2016 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$8,166,121.00
Special Revenue Fund	\$1,360,206.00
Debt Service Fund	<u>\$ 631,313.00</u>
	\$10,157,640.00

BE IT FURTHER RESOLVED to acknowledge that the 2015-2016 budget as described above will result in the following:

General Tax Fund Levy	\$2,596,048.00
Debt Service Tax Levy	<u>\$ 631,304.00</u>
	\$3,227,352.00

BE IT FURTHER RESOLVED that \$22,500 in banked cap will be applied to the 2015-2016 school budget. The need for this cap adjustment is to offset additional staffing due to increased classroom size. These costs cannot be deferred or incrementally completed over an extended period of time.

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$25,000.00 in the general fund 2015-2016 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a minimum of \$22,500.00 in the general fund 2015-2016 budget, allotted for an increase in Capital Reserve.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

- F. **APPROVE (roll call):** Contract with Atlantic County Special Services School District for the 15-16 school year to provide a one-to-one aide in the amount of \$43,740 annually for special education student #2899423835.
- G. **APPROVE (roll call):** Tuition contract with Archway Programs, Atco Campus to provide an educational program during the 2015-16 school year for special education student #5063765312 in the amount of \$42,709.75 annually, plus a one-to-one aide in the amount of \$30,100 annually, total cost \$72,809.75.
- H. **APPROVE (roll call):** Contract with American Appraisal to update the fixed asset accounting ledger for accounting and financial reporting as of June 30, 2015 at a cost of \$1,325.00.
- I. **APPROVE (roll call):** Contract with Stephen A. Nurkiewicz, MD of Hammonton, NJ to provide School Physician Services during 2015-16 school year at a cost of \$10,000 annually.

## **IX. Non-instructional Operations Items**

- A. Miscellaneous
  - 1. **APPROVE (roll call):** Acceptance of a donation of 200 parsley plants from Rainbow Farms, 345 N. Genoa Avenue, Egg Harbor City, NJ 08215 to be distributed to the attendees of the EHCCS Wellness Fair taking place on 4/30/2015 from 6:30pm-8:30pm.
- B. Facilities
  - 1. **APPROVE (roll call):** Use of facilities by the Richard Stockton College of New Jersey during the 14-15 school year to review objectives and assignments for a graduate level course that will be offered to teachers in the Egg Harbor City School District.

## **X. Personnel Items – as recommended by the Superintendent of Schools:**

- A. **APPROVE (roll call):** Appointment of the following substitutes for the 2014-2015 school year:
  - 1. Custodian (Daily rate: \$70)
    - S. Jelesnianski

- B. **APPROVE (roll call):** The creation of the Supervisor of Early Childhood / LDT-C job description. *Attachment*
- C. **APPROVE (roll call):** The creation of the Director of Special Projects job description. *Attachment*
- D. **APPROVE (roll call):** The title change of Dr. Gina Forester, Supervisor of Special Projects to Director of Special Projects.
- E. **APPROVE (roll call):** Renewal of staff contracts for the 2015-2016 school year. *Attachment*
- F. **APPROVE (roll call):** Contract for Joseph Smurlo, School Business Administrator, for a term of July 1, 2015 to June 30, 2016 as approved by the NJDOE, Interim Atlantic County Executive Superintendent. *Attachment*
- G. **RATIFY and AFFIRM (roll call):** Intermittent leave of absence for CLS teacher, Veronica Warrakah from 4/14/15 – 6/30/15 in accordance with FLA/FMLA. *Attachment*
- H. **RATIFY and AFFIRM (roll call):** Extended medical leave of absence for Lee LaRosa from 05/04/2015 – to end of school year per doctor’s note.
- I. **APPROVE (roll call):** Posting of the following EHCCS extracurricular/coaching positions for the 2015-2016 school year at the contractual rate:
- Cross Country Coach
  - Boys Basketball Coach
  - Girls Basketball Coach
  - Athletic Coordinator
  - Athletic Chaperones (Fall & Winter)
  - National Junior Honor Society Advisor (1 session)
  - Yearbook Advisor (2 sessions)
  - Student Council Advisor (2 sessions)
  - Five (5) AM/PM Duty Teachers
  - Intervention and Referral Services Coordinator
  - Long Detention Lead Teacher
  - Office Detention Lead Teacher
- J. **APPROVE (roll call):** Posting of the following positions for the Special Education Extended School Year Program (July 6, 2015 to July 31, 2015), at the contractual rate:
- |    |                               |                         |
|----|-------------------------------|-------------------------|
| 1. | Special Education Instructors | 5 - up to 90 hours each |
| 2. | Classroom Aides               | 3 - up to 80 hours each |

- K. **APPROVE (roll call):** Posting of an EHCCS Summer School Remediation Lead Teacher for up to 36 hours at the contractual rate. Funded by the General Fund.
- L. **APPROVE (roll call):** Internal posting for an elementary school teacher for the 2015-16 school year to replace retiring teacher at CLS.
- M. **APPROVE (roll call):** Internal posting for an Early Childhood Supervisor/LDTC.
- N. **APPROVE (roll call):** Posting for six (6) CLS staff as School Management Team members for the 2015-2016 school year not to exceed 20 hours each (including summer) at the contracted rate.
- O. **APPROVE (roll call):** Posting for six (6) EHCCS staff as School Management Team members for the 2015-2016 school year not to exceed 20 hours each (including summer) at the contracted rate.
- P. **APPROVE (roll call):** Posting for Spragg extra-curricular activity positions for the 2015-2016 school year at the contractual rate as follows:
  - AM/PM Duty Staff (5)
  - Intervention and Referral Services Staff Member (1)
- Q. **APPROVE (roll call):** Posting for substitute nurses, teachers, custodians and teachers' aides for the 2015-2016 school year.
- R. **APPROVE (roll call):** Posting for the following Harborfields positions for the 2015-2016 school year at the contractual rate pending funding by the Title I N & D FY'16 NCLB Grant as follows:
  - 2 Teachers as tutors for 8 hours per week for 48 weeks
  - 1 Teacher / Facilitator for 10 hours per week for 48 weeks at the contractual rate
  - 1 Social Worker / Counselor / Behavioral Specialist for 8 hours per week for 48 weeks.
- S. **APPROVE (roll call):** The following staff for the 21<sup>st</sup> Century Community Learning Center 2015 STEM Summer Camp (July 6, 2015 to July 31, 2015) at the contractual rate, funded by the FY'15 21<sup>st</sup> CCLC grant.
  - Andrew Ross                      Science Teacher                      up to 80 hours
  - Kimbra Goodwin                  Health Science Teacher              up to 80 hours
  - Maggie Wharton                  Math Teacher                          up to 80 hours
  - Angela Maione                    Technology Teacher                  up to 80 hours
  - Matt Wira                            Special Education Teacher          up to 80 hours
  - Stacy Baggstrom                  Nurse                                      up to 80 hours
  - Marc Roesch                        Project Director                        up to 120 hours
  - Tom Culleney                        Substitute

**XI. Student Items**

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*
- B. **APPROVE (roll call):** The following field trips:

Date	Grade	Destination/Details
6/3/15 <i>Revised Date</i>	6	Cape May Zoo, Cape May Court House, NJ. All admissions and transportation funded by students and the EHC PTO.
6/2/15	3	Cape May Zoo, Cape May Court House, NJ
6/12/15	PK	Children’s Museum, Hamilton Mall

**XII. Program Items**

- A. **RATIFY and AFFIRM (roll call):** Source 4 Teachers Substitute List for May. *Attachment*
- B. **APPROVE (roll call):** Submission of the FY’15 Continuation 21<sup>st</sup> Century Community Learning Centers Grant application to a total allocation of \$350,000.
- C. **APPROVE (roll call):** The operation of the General Education Summer School Program from 6/22/15 to 7/1/15.
- D. **APPROVE (roll call):** The operation of the Special Education Extended School Year summer program from 7/6/15 to 7/31/15.
- E. **APPROVE (roll call):** The operation of the 21<sup>st</sup> Century Community Learning Center summer program from 7/6/15 to 7/31/15.
- F. **APPROVE (roll call):** To participate in the Summer Food Service Program sponsored by the NJ Department of Agriculture, Division of Child Nutrition during the 15-16 summer Reach Program and the Extended School Year Program at no cost to the district.
- G. **RATIFY and AFFIRM (roll call):** Submission of the Fresh Fruit & Vegetable Grant for the 2015-2016 school year. Award amount based on student enrollment, TBD.
- H. **APPROVE (roll call):** The submission of the 2015-16 NCLB and IDEA applications and the acceptance of the allocated funds.
- I. **APPROVE (roll call):** The contract between Harborfields and the Egg Harbor City Public School District for the 2015-2016 school year pending Title I N & D FY’16 NCLB Grant funds.

- J. **APPROVE (roll call):** The following Stockton College student, Kristina Sabado for a Speech and Language Clinical Placement at the Charles L. Spragg and Egg Harbor City Community Schools for the remainder of the 2014-2015 school year and the 2015-2016 school year.
  
- K. **APPROVE (roll call):** The following Stockton College student, Caitlyn McIntyre for a Speech and Language Clinical Placement at the Charles L. Spragg and Egg Harbor City Community Schools for the 2015-2016 school year.

### **XIII. Professional Development**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2014-2015 school year. *Handout*

### **XIV. Policies / Regulations Items**

### **XV. New Business**

### **XVI. Informational Items**

### **XVII. Open to Public**

### **XVIII. Calendar Dates**

May 25	Memorial Day (bldgs. closed)
June 10	Regular Board Meeting
June 18	Staff Development (12:50 dismiss)
June 18	8 <sup>th</sup> Grade Graduation
June 19	Last Day



**XIX. Executive Session**

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It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

**XX. Adjournment**

Time: \_\_\_\_\_