

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

AGENDA

Regular Meeting
June 10, 2015

Egg Harbor City Community School
Cafetorium
730 Havana Avenue
7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

II. Flag Salute/Roll Call

Mr. Bouchard ('15)
Mrs. Hall ('15)
Mrs. Williams ('16)

Mrs. Brown ('17)
Mr. Murphy ('17)

Mrs. Filippello('16)
Mr. Ortiz ('16)

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on June 10, 2015 at _____p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

SPECIAL PRESENTATION

- NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent/Principal Report *Attachment*
 - 1. Review of Board Goals for 2014-2015
 - 2. Board Goals for 2015-2016
- B. Business Administrator Report *Attachment*
- C. Supervisor of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Board Solicitor's Report

VII. Annual Appointments (Roll Call)

- A. Business Administrator/Asst. Board Secretary
Motion to appoint Joseph Smurlo
- B. Treasurer of School Moneys
Motion to appoint Ms. Susan Palaia
- C. Public School Auditor
Motion to appoint Ford, Scott & Associates, L.L.C.
- D. Board Attorney
Motion to appoint Ronald Sahli, Esquire
- E. Board Architect
Motion to appoint Becica Associates, LLC, Architect of Record
- F. Health Benefits Broker
Motion to appoint Hudson Shore Group, Derek Dailey, CEO and Janelle Parker, Managing Director
- G. Authorization to Procure Goods and Services through State Contracts

- H. Qualified Purchasing Agent N.J.S.A. 18A:18A-3a /N.J.A.C. 5:34-5 Et Seq
Motion to appoint Joseph Smurlo and sets the bid threshold at \$36,000.
- I. Affirmative Action Officer N.J.A.C. 6:4-1.3(c)
Motion to appoint the EHCCS Principal John Griffith, School & Classroom Practices
- J. Practices & Public Agency Compliance Officer.
Motion to appoint Joseph Smurlo
- K. CEPA (Conscientious Employee Protection Act) Officer N.J.S.A. 34:19-1
Motion to appoint Joseph Smurlo
- L. Safety Coordinator
Motion to appoint Joseph Smurlo
- M. Executive Safety Committee
Motion to appoint Kim Goodwin, John Griffith, Lorie Walsh, Stacy Baggstrom
Jon S. Wheeler and Joseph Smurlo
- N. Title IX Coordinator 34 CFR 106.8(c)
Motion to appoint Adrienne Shulby
- O. Custodian of School Records
Motion to appoint Joseph Smurlo
- P. Section 504 Compliance Officer – Grievance Procedure 34 CFR 104.7(a)
Motion to appoint Gina Forester
- Q. ADA Coordinator 28 CFR 35.107(a)
Motion to appoint Gina Forester
- R. Homeless Liaison per N.J.S.A. 18A:39-1 et seq.; N.J.A.C. 6:20-3.1 et seq.
Motion to appoint Gina Forester
- S. Integrated Pest Management Coordinator
Motion to appoint Jon S. Wheeler
- T. Right to Know Officer
Motion to appoint Jon S. Wheeler
- U. Chemical Hygiene Officer
Motion to appoint Jon S. Wheeler
- V. AHERA Coordinator
Motion to appoint Jon S. Wheeler

W. Bond Counsel

Motion to appoint McManimon & Scotland, LLC

X. Issuing Officer

Motion to appoint John Griffith or designee as "Issuing Officer" of certificates or permits in accordance with the provisions of the Child Labor Act N.J.S.A 34:2-21.1 et.seq. (working papers)

VIII. Annual Motions and Designations (Roll Call)

A. Motion to approve Depositories for School Funds

Depositories: Ocean City Home Bank or any GUDPA or federally approved depository in the state of New Jersey

B. Motion to approve Signatures for School Funds

Signatories – General Account (3 of 4 required)

Board President

Treasurer of School Moneys

Board Secretary

Business Administrator

Signatories – Payroll (1 of 3 required)

Board Treasurer

Board Secretary

Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator

Board Secretary

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator

Board Secretary

Signatories – Lunch Account (1 of 2 required)

Business Administrator

Board Secretary

C. Motion to approve Tax Shelter Annuity Companies

The Equitable

Siracusa Benefits Program

Lincoln Investment Planning, Inc.

Metropolitan Life

- D. Motion to approve Government Money Market Funds as permissible investments by the Egg Harbor City Board of Education, as outlined in N.J.S.A. 18A:20-37(d); and that the business administrator or the board secretary could transfer funds between the money market fund account and the general account.
- E. Motion to approve facsimile signatures on checks/contracts with at least one original signature on each.
- F. Motion to approve Newspapers/Community Sources for Notice of Public Meetings
 - 1) Egg Harbor News
 - 2) The Press of Atlantic City
 - 3) The Current
- G. Motion to approve fees to be charged individuals who request notice of Board meetings and other public information per NJSA 10:4-19.
- H. Motion to approve district curriculum for all grades pending NJ Core Curriculum Proficiency adoptions / revisions.
- I. Motion to readopt District Bylaws and Policies
- J. Motion to direct Administration to collect pupil information as permitted by N.J.A.C. 6:3-6.3.
- K. Motion to recognize the EHCEA as Official Bargaining Unit for Egg Harbor City School Professional Staff

IX. Board Minutes

- A. **APPROVE (roll call):**
 - 1. May 6, 2015 Regular *Attachment*
 - 2. May 6, 2015 Executive *Attachment*

X. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – April, 2015 *Attachment*
 - 2. Treasurer of School Moneys Report – April, 2015 *Attachment*
- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 04/30/15 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated

revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **APPROVE (roll call):** May, 2015 Bill List *Attachment*

1. General Account	\$261,727.34
2. Capital Account	\$0.00
3. Food Service Account	\$77,067.11
4. Payroll Account	\$556,382.22
5. Debt Service Account	\$0.00

D. **APPROVE (roll call):** Budget transfer (Resolution #15-19) for the 2014-15 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

June 10, 2015 Fund 10 - \$33,868.88 Fund 20 - \$3,042.03 *Attachment*

E. **APPROVE (roll call):** A tuition contract with Coastal Learning Center Atlantic Corp. to provide an educational program for the remainder of the 2015-16 school year for special education student #6128964614 in the amount of \$56,697.44 annually.

F. **APPROVE (roll call):** A tuition contract with Coastal Learning Center Atlantic Corp. to provide an educational program for the remainder of the 2014-15 school year for special education student #6128964614 in the amount of \$12,034.82 prorated to April 22, 2015.

G. **APPROVE (roll call):** A tuition contract with Mary Dobbins School to provide an educational program for the remainder of the 2014-15 school year for special education student #3851844914 in the amount of \$17,304.50 prorated to April 1, 2015.

H. **APPROVE (roll call):** The following resolution:

Whereas the district anticipates a surplus in the 2014-15 budget at June 30, 2015;

Therefore, the Board authorizes the Business Administrator to transfer an amount not to exceed \$25,000 from the 2014-15 budget to the Maintenance Reserve and an amount not to exceed \$25,000 to Capital Reserve.

XI. Non-instructional Operations Items

A. Miscellaneous

1. **APPROVE (roll call):** Contract with Milestone Physical Therapy, LLC to provide physical therapy services to district students as

required by the students' IEP for the 2015-16 school year at a cost of \$108 per initial evaluation and \$36 for each therapy session.

2. **APPROVE (roll call):** Contract with Therapeutic Learning For Children to provide occupational therapy services to district students as required by the students' IEP for the 2015-16 school year at a cost of \$120 per initial evaluation, \$45 for each individual therapy session, and \$30 per student for group therapy sessions.
3. **APPROVE (roll call):** School Bus Emergency Evacuation Drill Report. *Attachment*

XII. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** Appointment of the following substitutes for the 2014-2015 school year:
 1. **Teacher Substitutes** - Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$70.00; 2) NJ Sub Cert w/BA/BS - \$75.00; 3) NJ Teach. Cert - \$80.00
 - Carl Goepf NJ Sub. Cert. w/BA/BS
 2. **Custodial Substitutes** – Daily rate: \$70.00
 - John C. Ade, Jr.
- B. **APPROVE (roll call):** EHCCS teacher, Jim Connelly as a member of the District Evaluation Advisory Committee (DEAC).
- C. **APPROVE (roll call):** Appointment of Emily Rheaut as Grade 1 Teacher effective September 1, 2015 – June 30, 2016 at the salary of Step 2-MA 53,646.00. *Attachment*
- D. **APPROVE (roll call):** Appointment of Tara Macchione as Supervisor of Early Childhood / LDT-C effective July 1, 2015 – June 30, 2016 at the salary of 67,704.00 pending grant approval. *Attachment*
- E. **APPROVE (roll call):** Appointment of Jen Connelly, School Social Worker for up to 80 hours of summer work at the contractual rate.
- F. **APPROVE (roll call):** Appointment of Ana Cabral, School Psychologist for up to 80 hours of summer work at the contractual rate.
- G. **APPROVE (roll call):** Appointment of Laura Gentile as the Speech and Language Specialist for the 2015 Special Education Extended School Year Program at the contractual rate not to exceed a total of 90 hours.

H. **APPROVE (roll call):** The following staff for the Special Education Extended School Year Program (July 6, 2015 to July 31, 2015), at the contractual rate:

- Chrissy Bryant Special Education Instructor up to 90 hours
- Jim Connelly Special Education Instructor up to 90 hours
- Alysha Garcia Special Education Instructor up to 90 hours
- Deanna Walker Special Education Instructor up to 90 hours
- Tom D'Attilio Special Education Instructor up to 90 hours
- Carmen Schulz-Reilly Classroom Aide up to 80 hours
- Mary Jude Filep Classroom Aide up to 80 hours
- Stacey Mohr Classroom Aide up to 80 hours

I. **APPROVE (roll call):** EHCCS extracurricular, duty and coaching positions as listed for the 15-16 school year at the contractual rate as follows:

<u>ACTIVITY POSITION</u>	<u>STAFF</u>
National Junior Honor Society	Andrew Ross & Mary Dovey
Student Council	Marc Roesch
Yearbook Club	Angela Maione
Athletic Coordinator	Lorie Walsh
I&RS Coordinator	Christine Bryant
Cross Country Coach	Thomas Kresz
Girls' Basketball Coach	Kimbra Goodwin
Boys' Basketball Coach	Jordan Melchionni
Athletic Chaperones for X-Country and Basketball	James Connelly, Marc Roesch, Lorie Walsh
AM/PM Duty(10 minutes)	James Connelly (PM Only)
AM/PM Duty(20 minutes)	Gretchen Halfpenny
	Thomas Culleney
	Thomas Kresz
	Lorie Walsh
Long Detention Supervisor(90 Minutes)	Mary O'Sullivan
Office Detention Supervisor(40 Minutes)	Tina Scibilia, Marc Roesch
Substitutes & Homebound	All certificated staff
School Management Team	Gretchen Halfpenny
	Karen Porreca
	Christine Bryant
	Dan Sakers
	Kelsey Nickles
	Angela Maione

J. **APPROVE (roll call):** The following Spragg extra-curricular activity positions for the 2015-2016 school year at the contractual rate as follows:

AM/PM Duty Staff (5)

Donna Fiedler

Laura Gentile
Shannon Balsley
Betty Phelps
Tina Hennaut

Intervention and Referral Services Staff Member (1)

Laura Gentile

SMT (6)

Donna Fiedler
Betty Phelps
Michele Bauers
Pam Nandal
Heather Crosson / Debbie Rollins (split)
Deanna Walker / Marie Farnan (split)

- K. **APPROVE (roll call):** The following Harborfields staff for the 2015-2016 school year at the contractual rate funded by FY'16 NCLB Title I D Grant as follows:
- Felicia Hyman-Medley, Teacher/ Facilitator for 10 hours per week for 48 weeks
 - John Howard, Teacher for 8 hours per week for 48 weeks
 - Darryll Ramsey Jr., Social Worker / Counselor / Behavioral Specialist for 8 hours per week for 48 weeks
- L. **APPROVE (roll call):** The District Mentoring Plan for the 2015-2016 school year.
- M. **APPROVE (roll call):** Approve the District Professional Development Plan for the 2015-2016 school year.
- N. **APPROVE (roll call):** Letter of resignation from Rebecca McCourt, CLS Aide, received 05/18/15 and effective 6/30/15. *Attachment*
- O. **APPROVE (roll call):** Medical leave of absence for EHCCS Custodian, Jennifer Whisner, from 06/22/2015 – 09/18/15 in accordance with FLA/FMLA. *Attachment*
- P. **RATIFY and AFFIRM (roll call):** Medical leave of absence for Concetta Burzo from 05/15/15 – 06/30/15, in accordance with FLA/FMLA. *Attachment*
- Q. **APPROVE (roll call):** Extended unpaid child rearing leave of absence for CLS teacher Kristin DeAngelis for the 2015-2016 school year in accordance with FLA/FMLA. *Attachment*

- R. **APPROVE (roll call):** Posting of the following positions for the 2015-2016 school year at the contractual rate:
- 2 CLS Teacher Aides
 - CLS Physical Education Teacher
 - EHCCS Special Education Teacher
 - EHCCS 2 Elementary Teachers
 - Long Term Sub – First Grade 1 year maternity leave

XIII. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*
- B. **APPROVE (roll call):** The following 21st Century Community Learning Center Program field trips funded by the FY '15 21st CCLC Grant:

<i>DATE</i>	<i>DESTINATION</i>
July 7 th	IMAX Theatre, Atlantic City, NJ
July 8 th	177 th NJANG Fighter Jets, Pomona NJ
July 10 th	Egg Harbor City Lake, EHC, NJ
July 17 th	Egg Harbor City Lake, EHC, NJ
July 20 th	Airborne Gymnastics, Vineland, NJ
July 22 nd	Stockton College PAC, Galloway, NJ
July 24 th	Young's Skating Rink, Mays Landing, NJ
July 31 st	AC Aquarium, Atlantic City, NJ

- C. **APPROVE (roll call):** The following student enrichment trips. All admissions and transportation funded by students and the EHC PTO:

<i>DATE</i>	<i>DESTINATION</i>
June 12 th	Gr. PK - Children's Museum, Hamilton Mall, Mays Landing, NJ

XIV. Program Items

- A. **RATIFY and AFFIRM (roll call):** Source 4 Teachers Substitute List for June. *Attachment*
- B. **APPROVE (roll call):** Board Goals Action Plan for the 2015-2016 school year. *Attachment*
- C. **APPROVE (roll call):** The Charlotte Danielson Framework for Teaching 2011 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ) for the 2015-2016 school year.

D. **APPROVE (roll call):** The Multidimensional Principal Performance Rubric Ltd. As the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ) for the 2015-2016 school year.

E. **APPROVE (roll call):** Submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights to the New Jersey Department of Education. *Attachment*

F. **APPROVE (roll call):** The grant submittal of the Community School's Sustainable Jersey for Schools Small Grants Program for a total amount of \$4000.

G. **APPROVE (roll call):** District record of textbooks for the 2015-2016 school year. *Attachment*

H. **APPROVE (roll call):** Five-year curriculum evaluation schedule. *Attachment*

I. **APPROVE (roll call):** Resolution #15-20 as follows:

In accordance with the requirements of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20);

Be it resolved that the Egg Harbor City Board of Education does not require the Archway Schools to charge district students for "paid and/or reduce meals" provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations for the school year beginning **July 1, 2015** and ending **June 30, 2016**.

J. **APPROVE (roll call):** Resolution #15-21 as follows:

In accordance with the requirements of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20);

Be it resolved that the Egg Harbor City Board of Education does not require the Coastal Learning Center Atlantic Corp. to charge district students for "paid and/or reduce meals" provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations for the school year beginning **July 1, 2015** and ending **June 30, 2016**.

XV. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB),

local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2014-2015 school year. *Handout*

XVI. Policies / Regulations Items

XVII. New Business

XVIII. Informational Items

- A. Workshop 2015 / NJSBA Board Member Academy

XIX. Open to Public

XX. Calendar Dates

June 18	Staff Development (12:50 dismiss)
June 18	8 th Grade Graduation
June 19	Last Day Students (12:20 dismiss)
July 8	Regular BOE Meeting

XXI. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on June 10, 2015, at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

XXII. Adjournment

Time: _____