

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING

July 9, 2014

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Julie Hall, Stephen Murphy and Jeanne Williams present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

EXECUTIVE SESSION

Upon a motion by Mrs. Hall seconded by Mrs. Williams, and carried the Board resolved to enter into executive session as follows:

**RESOLVED:** At a public meeting of the Board of Education held on July 9, 2014 at 7:05 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 7:25 p.m.

SPECIAL PRESENTATIONS

A power point presentation of the 2013-2014 NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights was presented by Mrs. Shulby. She discussed the 8 core elements and scores, grade assignment scoring and

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the overall scoring for Year 2. The overall scoring for Year 2 will be given by the state once the Self-Assessment is submitted.

A power point presentation of the NJQSAC results was presented by Mrs. Shulby. The district scored 100% in the following areas: Governance, Operations and Personnel. In the area of Fiscal Management the district scored 96%. In the area of Instruction and Program the district scored 73%. Due to not meeting the 80% requirement in this area, the QSAC Committee is required to develop a District Improvement Plan (DIP) to address the non-compliant indicators. The plan was presented to the board and the public. Approval by the board to submit the plan is being requested.

### OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments on agenda items. There were no public questions or comments.

### COMMENTS FOR THE GOOD OF THE BOARD

Mr. Bouchard discussed a letter received from school boards. County officers would like to attend a board meeting. Board members present agreed to invite them to the August 13<sup>th</sup> meeting.

### MONTHLY REPORTS

Mrs. Shulby discussed agenda item X.P. The district will need to hire 3 part time kindergarten aides due to the high poverty numbers in the district. This is required so that we are in compliance with state regulations.

Mrs. Shulby read a thank you card received from Nicholas Lenzi for the Fanny D. Rittenberg scholarship he received.

Mr. Smurlo, Business Administrator, discussed the buildings and grounds committee meeting. He has been in contact with the builder but does not have a start date for the roof/HVAC project at CLS. The builder has submitted plans to the architect for their review. The builder plans to complete the roof and the majority of the HVAC before the beginning of the school year. There is a contingency plan in place for completion of the project once school is in session. Students will be moved out of the areas that need to be completed with as little disruption to their educational needs as possible.

Mr. Griffith, EHCCS Principal, discussed the summer REACH program. The program began on July 7th and is at full capacity with attendance. The students will be going on various field trips and many different activities are planned. He also discussed the Extended School Year program (ESY) which is being held at EHCCS this year instead of CLS due to the building project.

The food distribution for the Let US Eat Please program has begun. Food is distributed to needy families in the district every other Tuesday from 10-12. We had many volunteers for the first distribution and the program will continue through Labor Day.

Mr. Griffith advised those present that he will be arrested and will need to make bail through donations. This is being done to raise funds for muscular dystrophy.

BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the following sets of minutes:

1. June 4, 2014 Regular
2. June 4, 2014 First Executive
3. June 4, 2014 Second Executive

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Motion carried

FINANCIAL ITEMS

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the Board Secretary's Report and the Treasurer's Report for May, 2014. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the board certification pursuant to N.J.A.C. 6A:23-2.11. The Egg Harbor City Board of Education certifies that as of 05/30/14 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the June bill list as follows:

1. General Account	\$861,059.45
2. Capital Account	\$ 0.00
3. Food Service Account	\$ 42,275.40
4. Payroll Account	\$554,464.46
5. Debt Service Account	\$ 0.00

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the board approved the transfer (Resolution #15-01) for the 2014-15 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

July 9, 2014 Fund 10 - \$32,018.88 Fund 20 - \$0.00

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Motion carried

NON-INSTRUCTIONAL OPERATIONS ITEMS

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved a new base year contract with Contini Caterers of Margate Inc. as the district's food service management company for the 2014-15 school year. Contract terms and conditions are in accordance with the specifications and proposal as follows:

- Management fee: \$13,800 annually.
- Guarantee breakeven contract; not to exceed total management fee.

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the board ratified and affirmed a contract with the Greater Egg Harbor Regional High School District to provide transportation for students to the 2014 Atlantic County Special Services School District Extended School Year program at a cost of \$6,144.00. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall the board ratified and affirmed a contract with the Greater Egg Harbor Regional High School District to provide transportation for students to the 2014 Egg Harbor City Community School Extended School Year program at a cost of \$7,140.00. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the board approved a tuition contract with the Egg Harbor Township School District to provide an educational program during the 2013-14 school year for 29 days October 8, 2013 to November 22, 2013 for homeless student # 8644391436 in the amount of \$1,682.00. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the board approved resolution #15-02 appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2014-2015 school year, and approval of an agreement authorizing compensation at an assessment not to exceed 3% total of the Atlantic and Cape May Counties School Business Officials Joint Insurance Fund's assessment for the Egg Harbor City School District. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved appointment of the following EHCCS staff as School Management Team for the 14-15 school year, not to exceed 20 hours each at the contracted rate.

- Kimbra Goodwin
- Shawn Sullivan
- Gretchen Halfpenny
- Karen Porreca
- Christine Bryant
- Dan Sakers

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(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved appointment of Mary O’Sullivan as the EHCCS Summer School Lead Teacher, not to exceed 25 hours at the contracted rate. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved acceptance of the NJ Department of Health’s grant, Improving School Health to Enhance Student Learning, in the amount of \$4,000. The grant will be used to fund a community health carnival in 2015. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved acceptance of AtlantiCare’s grant, Turning Health into Wealth, in the amount of \$300. The funds will be used to sustain the EHCCS Wellness Team. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the board approved the following EHCCS extracurricular/coaching positions for the 2014-2015 school year

<b>ACTIVITY POSITION</b>	<b>STAFF</b>
National Junior Honor Society	Andrew Ross & Mary Dovey
Student Council	Marc Roesch
Yearbook Club	Angela Maione
Athletic Coordinator	Shawn Sullivan
I&RS Coordinator	Christine Bryant
Cross Country Coach	Thomas Kresz
Girls’ Basketball Coach	Shawn Sullivan
Boys’ Basketball Coach	Jordan Melchionni
Athletic Chaperones for X-Country and Basketball	James Connelly Lori Walsh
AM/PM Duty(20 minutes)	James Connelly Gretchen Halfpenny Thomas Culleny Renee Ahern Lorie Walsh
Long Detention Supervisor(90 Minutes)	Mary O’Sullivan
Office Detention Supervisor(40 Minutes)	Tina Scibilia & Marc Roesch

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved appointment of all certificated staff as members of the school wellness team and eligible for compensation through the FY'14 carryover NJ Coordinated School Health Grant and the NJ Department of Health's Improving School Health to enhance Student Learning grant. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved appointment of all district certificated staff as detention, AM/PM duty, athletic chaperones, and SMT substitutes for the 2014-2015 school year at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved appointment of EHCCS staff for two (2) hours each to participate in the 4<sup>th</sup> Grade Academic Orientation on Wednesday, 8/27/14 at the contractual rate funded by the FY'14 carryover NJCSH grant funds.

- Renee Ahern
- James Connelly
- Kelsey Nickles
- Gretchen Halfpenny
- Kimbra Goodwin

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved appointment of the following substitutes for the 2014-2015 school year:

1. Teacher Substitute(s)  
Daily rate: 1) NJ Sub. Cert. w/60 credits + = \$70.00; 2) NJ Sub Cert w/BA = \$75.00; 3) NJ Teach. Cert = \$80.00
  - Robin Buehler NJ Sub Cert. +BA
  - Linda M. Falzani NJ Teach. Cert.
  - Tanya M. Hancock NJ Sub Cert.
  - Sandra Hopkins NJ Sub. Cert. +BA
  - Angela S. Iannello NJ Teach. Cert.
  - Jessica Kempton NJ Teach. Cert.
  - Walter Kienzle NJ Sub. Cert.
  - Heidi Mathis NJ Sub. Cert. +BA
  - Jennifer L. McKenna NJ Sub. Cert. +BA
  - Kevin Schairer NJ Sub. Cert.
2. Nurse Substitutes (Daily rate: \$100.00)  
Stacy Baggstrom
3. Secretary Substitutes (Daily rate: \$70.00)  
Alice L. MacKinnon

4. Custodian Substitutes (*Daily rate: \$70.00*)

Eva C. Dallas

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes)  
Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved posting for teacher mentors for the 2014-2015 school year. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved posting for district free and reduced lunch applications coordinator for the 2014-2015 school year, at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the board approved posting for district substitute call person for the 2014-2015 school year, at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes)  
Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the board approved posting for district registrar for the 2014-2015 school year, at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the board approved child birth disability leave of absence for CLS teacher Heather Crosson to commence approximately on September 2, 2014 through October 3, 2014 in accordance with FLA/FMLA. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the board approved unpaid child rearing leave of absence for CLS teacher Kristin DeAngelis for the 2014-2015 school year in accordance with FLA/FMLA. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the board approved posting of the following positions for the 2014-2015 school year:

- 3 Part-time Kindergarten Aides
- Teacher/Nurse/Custodial Substitutes
- Long Term Sub – First grade 1 year maternity leave

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes)  
Motion carried

STUDENT ITEMS

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator,

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or designee. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved on-going walking field trips to various institutions, businesses, parks, and schools located within Egg Harbor City for all District students throughout the 2014-2015 school year. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

#### PROGRAM ITEMS

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights to the New Jersey Department of Education. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved submission of the NJQSAC District Improvement Plan. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved Stockton College fieldwork placement for a Speech and Language Internship at the Charles L. Spragg and Egg Harbor City Community Schools for the 2014-2015 school year:

- Amanda R. Copes – assigned to Laura Gentile

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved Intermediate Fieldwork (80 hours) placement for Richard Stockton College student:

- Alyssa Rossi from 9/3/14-12/10/14 assigned to Deanna Walker

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

#### PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the board approved Professional Development Workshops for the 2013-2014 school year. (Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried



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POLICIES/REGULATIONS ITEMS

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the board approved the second reading of New/Revised Policies/Regulations as follows:

1. Policy 4119.26 Electronic Communication by School Staff
2. Policy 4219.26 Electronic Communication by School Staff
3. Policy 5210 Drugs, Alcohol, Steroids, Tobacco (substance abuse)

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the board approved the first Reading of New/Revised Policies/Regulations as follows:

1. Policy 5050 Attendance, Absences, and Excuses
2. Policy 5170 Dress and Grooming

(Roll call: Mrs. Hall-yes; Mr. Murphy-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Motion carried

NEW BUSINESS

No new business

INFORMATIONAL ITEMS

No informational items

OPEN TO THE PUBLIC

Mrs. Williams commented on how well the 8<sup>th</sup> grade graduation was run. She commended Mrs. Shulby for her speech.

CALENDAR DATES

District dates of interest for the upcoming month:

August 13 Board Meeting

ADJOURNMENT

There being no further business, upon a motion by Mrs. Hall seconded by Mrs. Williams and carried unanimously, the Board adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Laura E. Quiñones  
Board Secretary