

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

February 12, 2014

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board President, Stephen Bouchard opening the meeting, and board members, Janine Brown, Carmen Filippello, Julie Hall, Stephen Murphy, Steven Ortiz and Jeanne Williams present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; School Principal, John Griffith; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute.

NEW/RE-ELECTED BOARD MEMBERS SWORN IN

Mr. Sahli swore in Mrs. Filippello and Mrs. Williams.

Mr. Bouchard called for the roll call which is reflected in the opening paragraph.

SPECIAL PRESENTATIONS

Holiday Card Contest

Mr. Bouchard turned the meeting over to Mrs. Shulby who introduced Mr. Griffith, EHCCS Principal, for the holiday card presentation. Mr. Griffith spoke about the contest and introduced Mrs. Porreca the art teacher. She explained that the contest was open to 7th /8th grade students only. Mrs. Porreca then introduced the contest winner, Lesly Cruz and the representatives from Cooper Levenson, Ms. Amy Houck and Donna Vecere. Ms. Houck spoke about the contest which has been in effect for 6 years. Lesly Cruz has been the contest winner for the past 2 years. Many submissions were received and Lesly's design was the most popular amongst their clients. Cards with Lesly's design were distributed to those present at the meeting.

Ms. Houck and Ms. Vecere presented Lesly with a plaque and a \$50 gift certificate. The school was presented with a plaque and the teacher was awarded a \$100 gift certificate for use in her classroom.

Mr. Bouchard, Mr. Griffith and Mrs. Shulby thanked Ms. Houck and Ms. Vecere for their attendance and presentation. They also thanked Mrs. Porreca on behalf of the Board and the community for her outstanding work.

Presentation to Mr. Senn

Mr. Senn was honored by the Board and administrators for his years of service as a board member. Mrs. Williams thanked him for his genuine concern for the community.

Mr. Senn thanked the board and the community for allowing him to serve on the board and providing him with this experience. He stated that being on the board was difficult at times as unpopular decisions must be made. He felt that being part of the board has helped him with his perspective on education especially now that he has entered into the field of education. He has come to appreciate the aspect of being a decision maker. Mr. Senn stated he has the utmost respect for the board and wished everyone the best.

EXECUTIVE SESSION

Upon a motion by Mrs. Hall, seconded by Mrs. Williams and carried unanimously, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on February 12, 2014 at 7:18 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The board returned from executive session at 7:21pm

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items.

Ms. DaGrosa had questions on the AtlantiCare wellness grant part B under Program Items. Mr. Griffith explained those are 2 grants that the schools applied for. Both schools have been very active in regards to wellness. The grant was written for several healthy options to be implemented. Some of those options are already on

the lunch menu. The Community School will hold a family fun educational night in April with a healthy dinner and fitness activities provided.

Mrs. Shulby stated that the Spragg School will hold a similar activity. Flyers will be sent home to inform the parents of the dates and times of these activities.

Ms. DaGrosa also commented on the daily sub rate part B under Personnel Items. Ms. Shulby explained that in order to be in compliance with NJ Department of Labor Laws minimum wage, the rates must be increased. The increase would also help the district be competitive with other districts in the area. Ms. DaGrosa stated that she is happy to see that the rates will be raised.

COMMENTS FOR THE GOOD OF THE BOARD

Mr. Bouchard thanked Ms. Post from the Press of Atlantic City for her coverage of the Olympic Story and the Recycling Contest story.

MONTHLY REPORTS

Mrs. Shulby reviewed the adjustments to the school calendar due to snow days. Thus far we've had to close school for 4 days which moves the last day of school tentatively to June 19th. A new calendar will be adopted at a later date since we do not know if we'll have any more school closings due to the weather.

Mrs. Shulby also discussed item B under Non-Instructional Operations. For budget meeting purposes the board will be requested to approve changing the May meeting date to the first Wednesday of the month. Mrs. Shulby reminded the board members that they need to complete their disclosure statements and also their HIB training. Fact sheets for Greater Egg referendum were distributed by Mrs. Shulby. She also informed the board that the school has created a Facebook page so the community can follow school events.

Mr. Smurlo reported that the school has received the final education cost for the ROD grant. He will be in touch with SDA. The project should begin in July. He will keep the board posted on the progress of this project.

Mr. Smurlo stated that the finance committee will need to meet one more time before presenting the budget to the county.

Mr. Griffith reported on the Academic Excellence Breakfast which was held today. There was great attendance and this program has been well received by the community. He reports that the school is applying for another wellness grant through the NJ Department of Health.

BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the following sets of minutes:

- January 7, 2014 Regular

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for December 2013. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23-2.11. The Egg Harbor City Board of Education certifies that as of 01/31/14 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the January bill list as follows:

1. General Account	\$264,874.71
2. Capital Account	\$ 0.00
3. Food Service Account	\$ 67,980.78
4. Payroll Account	\$536,472.19
5. Debt Service Account	\$ 0.00

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the budget transfer (Resolution #14-11) for the 2013-14 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

February 12, 2014 Fund 10 - \$40,543.80 Fund 20 - \$12,088.00

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Facilities

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the board approved a contract with Broad U.S.A., Inc. to provide service and maintenance to the Broad heating/air conditioning unit located in the Egg Harbor City Community School for

the period from April 1, 2014 to June 30, 2014 in the amount of \$2,801.50. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the board approved a contract with Broad U.S.A., Inc. to provide service and maintenance to the Broad heating/air conditioning unit located in the Egg Harbor City Community School for a 3-year period from July 1, 2014 to June 30, 2017 in the amount of \$37,094.00. Mrs. Williams asked where the company is located. Mr. Smurlo replied that they are based in New York. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Miscellaneous

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the board approved to change the Board of Education meeting schedule to move the regularly scheduled meeting for the month of May to May 7, 2014. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved the appointment of the following substitutes for the 2013-2014 school year:

1. Teacher Substitute(s)
 - Joseph Hinsley NJ Teach.Cert.
 - Kylene Farnan NJ Teach Cert.
 - Shannon Kaplan NJ Teach Cert.
 - Shawna Snyder NJ Sub Cert. w/BA

2. Custodial Substitute(s)
 - Joseph A. Nicolosi

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board approved an increase in the daily sub rates as follows:

- Substitute Classroom Aide = \$70
- Substitute Custodian = \$70
- Substitute Teacher-Substitute Certificate = \$70
- Substitute Teacher-Bachelor's Degree = \$75
- Substitute Teacher-Teaching Certificate = \$80

Mrs. Williams asked about the new law which requires that districts offer benefits to substitutes working more than 30 hours a week. Mr. Smurlo said that it is under discussion as to when this new law will take effect. The substitute call person is

aware that substitutes cannot work more than 4 days per week once this law goes into effect. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board ratified and affirmed the appointment of Stacy Snavelly as the District Substitute Call Person for the remainder of the 2013-2014 school year at the salary of \$2,500 (prorated). (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board ratified and affirmed an unpaid leave of absence for Cecilia Rizzi from 01/27/14 through 02/28/14 in accordance with FMLA. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved an unpaid intermittent leave of absence for Debra Damask-Leon effective 01/27/14 in accordance with FMLA. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

STUDENT ITEMS

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the board approved the following field trips:

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| Feb. 19, 2014 | Knights Code of Honor Students to Tilton Movie Theatre, Northfield, NJ, trip funded by EHC Municipal Alliance. |
| May 23, 2014 | Kindergarten to Cape May County Zoo, No admission cost, Bus paid for by EHCPTO |
| June 3, 2014 | 2 nd Grade to The Academy of Natural Science, Admission paid for by students, Bus paid for by EHCPTO |

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz, the board approved the following 21st Century Community Learning Center Program field trips funded by the FY'14 21st CCLC Grant.

Feb. 14, 2014	Blue Mountain, Palmerton, PA
March 12, 2014	Flyers Skate Zone, Atlantic City, NJ
May 2, 2014	IMAX, Atlantic City, NJ
May 21, 2014	Duke O'Fluke, Somers Point, NJ

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

PROGRAMS

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board ratified and affirmed the Source4Teachers Master Substitute List for February 2014. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved acceptance of AtlantiCare's mini-grant - School Staff, Student and Family Wellness Grant for the Community School and the Spragg School in the amount of \$800 each. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved submission of an amendment to the NCLB application for Fiscal Year 2013-14 to accept and reallocate 2012-13 Carryover funds, in the amount of \$11,089 for Title 1A and \$5,470 for Title 1D, upon subsequent approval of the amendment. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved submission of an Application for Funds to Support Implementation of the Anti-Bullying Bill of Rights Act in the amount of \$46,591. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the following literacy volunteers from Richard Stockton College of New Jersey at Charles L. Spragg School:

➤ Mara Katz

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the following Stockton College student, for a Speech and Language Fieldwork Placement at the Charles L. Spragg and Egg Harbor City Community Schools for the remainder of the 2013-2014 school year.

- Sarah Thomas- placed with Laura Gentile-Giacolone
- Molly Coyne – placed with Laura Gentile-Giacolone

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the following Stockton College student for an Occupational Therapy Fieldwork Placement at the Charles L. Spragg and Egg Harbor City Community Schools for the remainder of the 2013-2014 school year.

- Gianna Russomanno

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the following Rowan University student teacher placement at CLS and EHCCS from 3/17/14 – 5/9/14:

- James Newcomb – placed with Lacey Lake

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved The following ACCC Psychology student placement at CLS to observe a special education class for 5 hours:

- Jennifer D'Asaro, - placed with Alysha Garcia

Mrs. Shulby introduced Ms. D'Asaro who was seated in the audience.

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz the Board approved Professional Development Workshops for the 2013-2014 school year. (Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

POLICIES/REGULATIONS

Upon a motion by Mrs. Hall seconded by Mr. Ortiz, the Board approved the second reading of the following policies/regulations:

1. Policy 2050 Chief School Administrator
2. Bylaw 9010 Identification

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall seconded by Mr. Ortiz, the Board approved first reading of the following policies/regulations:

1. Policy 2030 Employment of the Chief School Administrator
2. Policy 2010 EHCBOE Organizational Chart

(Roll call: Mrs. Brown-yes; Mrs. Filippello-yes; Mrs. Hall-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

NEW BUSINESS

None

INFORMATIONAL ITEMS

No informational items

OPEN TO THE PUBLIC

No public comments were made.

CALENDAR DATES

District dates of interest for the upcoming month:

February	14	Staff Development (no school)
February	17	Presidents' Day – (buildings closed)
March	12	Regular Board Meeting
March	12	Staff Development (12:50 dismiss)
March	28	Staff Development (no school)

EXECUTIVE SESSION

Upon a motion by Mrs. Brown, seconded by Mr. Ortiz and carried unanimously, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on February 12, 2014 at 7:44 p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The board returned from executive session at 7:49pm

ADJOURNMENT

There being no further business, upon a motion by Mrs. Hall seconded by Mrs. Brown, and carried unanimously, the Board adjourned the meeting at 7:50p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary