

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING

July 10, 2013

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Julie Hall, Steven Ortiz and Jeanne Williams present. Also present were: Superintendent, John Gilly III; Business Administrator, Joseph Smurlo; Spragg Principal, Adrienne Shulby; Community School Principal, John Griffith; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

Mrs. Brown is out of town and requested to participate via telephone. Mr. Sahli explained that she may listen but is not permitted to vote on any agenda items.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments. No public questions or comments were made.

COMMENTS FOR THE GOOD OF THE BOARD

Mrs. Williams commented on the 8<sup>th</sup> grade graduation.

MONTHLY REPORTS

Mr. Gilly handed out the board goals for the 2013-2014 school year and reviewed them.

Mr. Smurlo, Business Administrator discussed the ROD grant. The architect has come out and is working on estimates. The application has been submitted as two separate projects so the funding could be acquired. Mrs. Williams asked about the deadline for the grants. Mr. Smurlo stated they are due by September 4<sup>th</sup>.

Mr. Smurlo also spoke about the problems with the HVAC which are being discussed with SDA. He stated he would need to purchase at least 5 dehumidifiers to place throughout the building. He will ask SDA to refund the school for this purchase. Three monitors were purchased for the offices and the humidity levels are being documented by the office staff.

Mrs. Shulby, CLS Principal, discussed the "Please Let Us Eat" summer program. This is the second time for distribution and the program has been a success. Many volunteers have come forth to help with the distribution which occurs every other Tuesday from 10am – 12pm at CLS.

Mr. Griffith, EHCCS Principal, discussed the 8<sup>th</sup> Grade Graduation. He stated the graduation went well and he receive a lot of positive feedback. Mrs. Williams noted how well behaved the students were and thanked those that helped to make this a success.

BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the following sets of minutes:

- |    |               |                  |
|----|---------------|------------------|
| 1. | June 12, 2013 | Regular          |
| 2. | June 12, 2013 | First Executive  |
| 3. | June 12, 2013 | Second Executive |

(Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for May, 2013. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23-2.11. The Egg Harbor City Board of Education certifies that as of 06/30/13 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board approved the June bill list as follows:

- |    |                      |              |
|----|----------------------|--------------|
| 1. | General Account      | \$746,417.56 |
| 2. | Capital Account      | \$ 0.00      |
| 3. | Food Service Account | \$ 70,255.71 |
| 4. | Payroll Account      | \$587,208.89 |
| 5. | Debt Service Account | \$ 0.00      |

(Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the board approved the transfer (Resolution #14-01) for the 2013-14 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

July 10, 2013 Fund 10 - \$19,230.00 Fund 20 - \$3,940.05

(Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz the Board approved the lunch prices for the 2013-14 school year as follows:

	<u>CLS</u>		<u>EHCCS</u>	
	<u>Full</u>	<u>Reduced</u>	<u>Full</u>	<u>Reduced</u>
Lunch		\$2.50	\$2.60	\$2.40
Breakfast		Free	Free	Free
Adult Lunch		\$3.50	\$3.50	
Adult Breakfast		\$1.65	\$1.65	

Prices will be increased by \$.10 cents from the previous year in accordance USDA Paid Lunch Equity requirements for the National School Lunch Program. Breakfast will be free of charge for all students.

Mrs. Williams asked about the percentage of free and reduced lunch for the district. The total from last year equals 76%. She also had questions about the free breakfast. Mr. Griffith stated the breakfast is delivered to the classrooms. Mr. Smurlo stated the school gets reimbursed by the state for this program. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz the Board approved a contract with Management and Evaluation Associates to provide external evaluation of the district's 21<sup>st</sup> CCLC Program Administrator and staff during the 2013-14 school year at a cost of \$19,500 annually.

Mrs. Williams had questions as to why the evaluations are being completed by a company and not by the administrators. Mr. Smurlo explained that this is part of the 21<sup>st</sup> CCLC grant and the monies paid for the evaluations will be covered by the grant. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved a change in teacher training level for Deanna Walker from Teacher-Step 5-MA+30, \$55,711.00 to Teacher-Step 5-MA+45, \$56,549.00 (*Salary and Step pending BOE/EHCEA 2013-2014 Agreement*). (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved appointment of EHCCS staff for two (2) hours each to participate in the 4<sup>th</sup> Grade Academic Orientation on 8/28/13 at the contractual rate, pending results of negotiations, funded by the FY'13 NJCSH Grant carryover funds.

- Aaron Bullock
- Renee Ahern
- Dan Sakers
- Gretchen Halfpenny
- Kimbra Goodwin

(Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved appointment of all certificated staff as members of the school wellness team and eligible for compensation through the and FY 13 Carryover NJ Coordinated School Health Grant. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved appointment of all district certificated staff as detention, AM/PM duty and SMT substitutes for the 2013-2014 school year at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the appointment of the following substitutes for the 2013-2014 school year:

1. Teacher Substitutes (Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00; 2) NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00)

Denise Bass	NJ Teach. Cert.
Lori A. Betar	NJ Sub Cert.
Christopher Black	NJ Sub. Cert.
Jeanette DePiero	NJ Teach. Cert.
Lorna Hofstetter	NJ Teach. Cert.
Sandra Hopkins	NJ Sub. Cert. +BA
Joyce Howell	NJ Teach. Cert.
Carole Kessler	NJ Teach. Cert.
Walter Kienzle	NJ Sub. Cert.
Susan Lorenzini	NJ Teach. Cert.
Jennifer L. McKenna	NJ Sub. Cert. +BA
Maria Morales	NJ Sub. Cert.
Iris Noland	NJ Sub. Cert. +BA
David Spoltore	NJ Sub. Cert.
Kaitlyn Williams	NJ Sub. Cert.

2. Nurse Substitutes (Daily rate: \$100.00)

Kimberly M. Davis  
Stacy Baggstrom

3. Secretary Substitutes (Daily rate: \$60.00)

Rachelle Cruse  
Nanette Galloway  
Alice L. MacKinnon  
Cheri Spragan

4. Custodian Substitutes (Daily rate: \$60.00)

Eva C. Dallas  
Stanley Grandson

(Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-recuse on 1 – 2-4 yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the following Harborfields staff for the 2013-2014 school year at the contractual rate funded by FY14 NCLB Title I D Grant as follows:

- Felicia Hyman-Medley, Teacher/ Facilitator for 10 hours per week for 48 weeks
- John Howard, Teacher for 8 hours per week for 48 weeks
- Rayna Hendricks, Teacher for 8 hours per week for 48 weeks
- Kathy Smith, Instructor, Social Worker / Counselor / Behavioral Specialist for 4 hours per week for 48 weeks.

(Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the transfer of Regina Deman from EHCCS BSI teacher to CLS BSI teacher for the 2013-2014 school year. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved Matthew F. Wira as Community School Special Education Teacher at BA+15, Step 2 - \$51,485 (*Salary pending BOE/EHCEA 2013-2014 Agreement*). (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved Thomas M. Kresz as Community School Special Education Teacher at BA, Step 1 - \$50,527 (*Salary pending BOE/EHCEA 2013-2014 Agreement*). (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the hiring of Joann Constantine as a full-time 1:1 Aide, for the 2013-2014 school year at step 1- \$21,721 (*Salary pending BOE/EHCEA 2013-2014 Agreement*). (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved, with regret, the letter of resignation from Roger Arlan, custodian, received 07/01/13. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved posting of the following position for the 2013-2014 school year:

- District Custodian – internal posting; have resumes from last month

(Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved posting for teacher mentors for the 2013-2014 school year. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved posting for district free and reduced lunch applications coordinator for the 2013-2014 school year, at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Regular Meeting

July 10, 2013

Page 6

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved posting for district substitute call person for the 2013-2014 school year, at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved posting for anticipated district registrar for the 2013-2014 school year, at the contractual rate. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

#### STUDENT ITEMS

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the board approved the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act as presented to the public for comment at the June 12, 2013 regular BOE meeting. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the board approved on-going walking field trips to various institutions, businesses, parks, schools located within Egg Harbor City for all District students throughout the 2013-2014 school year. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

#### PROGRAM ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved Board Goals Action Plan for the 2013-2014 school year. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved tuition contract with Archway Programs, Atco Campus to provide an educational program during the 2013-14 school year for special education student #5063765312 in the amount of \$42,828 annually, plus a one-to-one aide in the amount of \$30,100 annually, total cost \$72,928. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved submission of the NCLB application for Fiscal Year 2013-14, in the amount of \$407,651 and accept the grant award of these funds upon subsequent approval of the FY 2013-14 NCLB Application. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved submission of the IDEA application for Fiscal Year 2013-14, in the amount of \$8,060 for Preschool and \$158,836 for Basic, and accept the grant award of these funds upon subsequent approval of the FY 2013-14 IDEA Application. (Roll call: Mrs. Hall-yes; Mr. Ortiz-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

POLICIES/REGULATIONS ITEMS

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the board approved the second reading of Revised Policies as follows:

1. Policy 6260 Special Education

NEW BUSINESS

No new business

INFORMATIONAL ITEMS

No informational items

OPEN TO THE PUBLIC

No public questions or comments were made

CALENDAR DATES

District dates of interest for the upcoming month:

August 14 BOE meeting 7:00pm

EXECUTIVE SESSION

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz and carried, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on July 10, 2013, at 7:25 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 7:32 p.m.

ADJOURNMENT

There being no further business, upon a motion by Mrs. Williams seconded by Mrs. Hall, and carried unanimously, the Board adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Laura E. Quiñones  
Board Secretary