

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

AGENDA

Regular Meeting

August 14, 2013

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

II. Flag Salute/Roll Call

Mr. Bouchard ('15)

Mrs. Brown ('14)

Mrs. Hall ('15)

Mrs. Heist ('13)

Mr. Ortiz ('13)

Mr. Senn ('13)

Mrs. Williams ('13)

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on August 14, 2013 at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent Report *Handout*
- B. Business Administrator Report *Attachment*
- C. Supervisor of Special Projects Report
- D. CLS Principal Report
- E. EHCCS Principal Report
- F. Board Solicitor's Report

VII. Board Minutes

- A. **APPROVE (roll call):**
 - 1. July 10, 2013 Regular *Attachment*
 - 2. July 10, 2013 Executive *Attachment*

VIII. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – June 2013 *Attachment*
 - 2. Treasurer of School Moneys Report – June 2013 *Attachment*
- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23-2.11 The Egg Harbor City Board of Education certifies that as of 07/31/13 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. **APPROVE (roll call):** July, 2013 Bill List *Attachment*

1. General Account	\$374,286.43
2. Capital Account	\$ 0.00
3. Food Service Account	\$ 5,806.04
4. Payroll Account	\$142,785.41
5. Debt Service Account	\$202,262.97

- D. **APPROVE (roll call):** Budget transfer (Resolution #14-02) for the 2013-14 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

August 14, 2013 Fund 10 - \$20,829.70 Fund 20 - \$12,399.44 *Attachment*

- E. **APPROVE (roll call):** The following resolution:

Whereas the Egg Harbor City Board of Education is planning a roof and HVAC alterations project at the Charles L. Spragg Elementary School, and

Whereas the Board has raised \$241,000 in local share in its Capital Reserve Account, and

Whereas the Board intends to raise an additional \$100,000 in local share to be allocated to its Capital Reserve Account through unused surplus in the 2013-14 and appropriations in the 2014-15 budget, and

Whereas, the district's current District Aid Percentage is 70.51%, and the Board intends to apply for a ROD Grant with the NJ Department of Education in the amount of \$1,156,000., and

Whereas, the NJ Department of Education requires that the district updates its Long Range Facilities Plan as part of the ROD Grant application process, and

Whereas, Becica Associates, LLC is the district's Architect of Record,

Therefore, the Egg Harbor City Board of Education authorizes the Business Administrator to contract with Becica Associates, LLC to update the district's Long Range Facilities Plan and prepare preliminary drawings. The Egg Harbor City Board of Education approves the submission of the Roofing and HVAC Alterations Project at the Charles L. Spragg Elementary School to NJDOE.

IX. Non-instructional Operations Items

A. Facilities

1. **APPROVE (roll call):** District Emergency Operations Plan for the 2013-2014 school year.
2. **RATIFY AND AFFIRM (roll call):** Contract with Becica Associates, LLC in the amount of \$2,209.25 to provide Gas Investigation Services at the Egg Harbor City Community School to

determine scope of work for repairs and/or replacement of existing primary gas regulator.

B. Food Service

1. **APPROVE (roll call):** Renew contract with Contini Caterers of Margate, Inc. as the district's food service management company for the 2013-14 school year. Contract terms and conditions are in accordance with the specifications and proposals as follows:

- Management fee: \$12,120 annually (an increase of \$120 in accordance with U.S. Dept. of Commerce Current "Index Rate" of 1%).
- Guarantee breakeven contract; not to exceed total management fee.

C. Transportation

1. **RATIFY AND AFFIRM (roll call):** Contract with the Greater Egg Harbor Regional High School District to provide transportation for students to the 2013 Spragg and Egg Harbor City Community School Extended School Year programs at a cost of \$7,021.60.
2. **APPROVE (roll call):** Contract with the Greater Egg Harbor Regional High School District to provide transportation for Field/Athletic Trips during the 2013-14 school year at a cost of \$300 for the 1st four hours and \$50.00 for each additional hour.
3. **APPROVE (roll call):** Contract with the Greater Egg Harbor Regional High School District in the amount of \$27,720.00 to provide transportation for students to and from school during the 2013-14 school year.
4. **APPROVE (roll call):** Contract with the Greater Egg Harbor Regional High School District in the amount of \$50,220.00 to provide transportation for students to and from Atlantic County Special Services School District during the 2013-14 school year.

D. Miscellaneous

1. **APPROVE (roll call):** Contract with the Above and Beyond Learning Group in the amount of \$185 per hour (\$11,000 annually) for Autism Consultation services for the 2013-14 school year.
2. **RATIFY AND AFFIRM (roll call):** Contract with the Bolt Courier Service in the amount of \$20 per delivery (\$1,040.00 annually) to provide pickup and delivery of bank deposits for the 2013-14 school year.

3. **APPROVE (roll call):** Approve a tuition contract with the Atlantic County Special Services School District to provide an ESY educational program during the 2013-14 school year for 8 students, #58221601489, 5157046940, 7278462643, 7010268920, 2627129709, 7446180589, 9482105339, and 6975807376 in the amount of \$2,100.00 each.

X. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** Posting for Community School extra-curricular activity positions for the 2013-2014 school year at the contractual rate as follows:
 - Cross Country Coach
 - Girls' Basketball Coach
 - Boys' Basketball Coach
 - Athletic Coordinator
 - EHCCS Athletic Chaperones
- B. **APPROVE (roll call):** Appointment of Jennifer Whisner as EHCCS day custodian at the salary of Step-1 32,213 – prorated (*Salary pending BOE/EHCEA 2013-2014 Agreement*). Start date pending approval of all necessary documentation. *Attachment*
- C. **APPROVE (roll call):** Appointment of the following substitutes for the 2013-2014 school year:
 1. Teacher Substitutes (*Daily rate: 1) NJ Sub. Cert. w/60 credits + = \$65.00; 2) NJ Sub Cert w/BA = \$70.00; 3) NJ Teach. Cert = \$75.00*)
 - Robin Buehler NJ Sub. Cert. +BA
 - Robyn Evangelist NJ Teach. Cert.
 - Carmen Filippello NJ Sub. Cert. w/60 credits +
 - Lauren Kaefer NJ Teach. Cert.
 - Jessica A. Kempton NJ Teach.. Cert.
 - Theresa M. King NJ Sub. Cert. w/60 credits +
 - Kevin J. Schairer NJ Sub. Cert. w/60 credits +
 2. Nurse Substitutes (*Daily rate: \$100.00*)
 - Jessica L. Mallon
 3. Custodian Substitutes (*Daily rate: \$60.00*)
 - Caroline Roman
- D. **RATIFY AND AFFIRM (roll call):** Charlotte Zacker as a substitute school nurse at the contractual rate funded by the FY13 21st CCLC grant – supplemental funds.

- E. **RATIFY AND AFFIRM (roll call):** Letter of resignation from Aaron Bullock, EHCCS Teacher, received 07/17/13. *Attachment*
- F. **RATIFY AND AFFIRM (roll call):** Posting of the following position for the 2013-2014 school year:
➤ 4th Grade / Special Education Teacher
- G. **APPROVE (roll call):** Authorization for the Superintendent to fill the following positions for the 2013-2014 school year subject to Board ratification on September 11, 2013: 4th Grade / Special Education Teacher
- H. **APPROVE (roll call):** Appointment of Carol Sicurella as the district free and reduced lunch applications coordinator for the 2013-2014 school year, at the contractual rate.
- I. **APPROVE (roll call):** Appointment of Carol Sicurella as district substitute call person for the 2013-2014 school year, at the contractual rate.
- J. **APPROVE (roll call):** Appointment of Darlene Hagel as district registrar for the 2013-2014 school year, at the contractual rate.
- K. **APPROVE (roll call):** Annual Attendance Incentive payment, for the 2012-2013 school year at the contractual amount as follows:
➤ Donna Fiedler \$250.00 0 days used
➤ Alysha Garcia \$250.00 0 days used *Attachment*
- L. **APPROVE (roll call):** All staff to participate in the 21st CCLC before and after school program for the 2013-2014 school year at the contractual rate, funded by the FY'14 21st CCLC Grant.
- M. **APPROVE (roll call):** Appointment of the following 21st CCLC Staff for the 2013-2014 school year as written, budgeted for, and funded by the FY'14, 21st CCLC Grant.
- | | | |
|---------------------------------------|---------------------|------------------|
| ➤ Katie Sementa, Project Director | Full Time | \$ 51,538 |
| ➤ Lisa Jiampetti, Program Coordinator | Full Time | \$ 43,621 |
| ➤ Dana Hare, Site Coordinator | 17.5 hours per week | Contractual Rate |

XI. Student Items

XII. Program Items

- A. **APPROVE (roll call):** Fieldwork placement for Stockton College student from 9/16/13-12/11/13:
 - Meghan Hooper-Jackson assigned to Andrew Ross

- B. **APPROVE (roll call):** Clinical Practice Request, Combined Special Education Program from Rowan University, fall 2013.
 - Erin Hartman assigned to Denise DiGerolamo / Pam Nandal (grades 2&3)

XIII. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2013-2014 school year. *Handout*

XIV. Policies / Regulations Items

XV. New Business

XVI. Informational Items

- 1. Mandated Training At Workshop 2013

XVII. Open to Public

XVIII. Calendar Dates

September 5	First Day for Students (12:20 dismiss)
September 11	Regular Board Meeting
September 18	CLS Back To School Night (7:00pm – 8:30pm)
September 25	EHCCS Back To School Night (7:00pm – 8:30pm)

XIX. Executive Session

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XX. Adjournment

Time: _____