

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING  
August 14, 2013

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Steven Ortiz, Scott Senn and Jeanne Williams present. Also present were: Superintendent, John Gilly III; Spragg Principal, Adrienne Shulby; Community School Principal, John Griffith; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments. No public questions or comments were made.

COMMENTS FOR THE GOOD OF THE BOARD

No comments for the good of the board were made.

MONTHLY REPORTS

Mr. Gilly spoke about the upcoming QSAC review. He will need one board member to be on the committee. Projected meeting dates will be scheduled for Thursdays at 1:15pm. There will be approximately 5-6 meetings with the first meeting tentatively scheduled for September 19<sup>th</sup>.

Mrs. Shulby, CLS Principal, discussed the "Please Let Us Eat" summer program. The final date of distribution will be next Tuesday, 8/20. She also discussed Board Goal #3 – transition into the CSA/Principal position, which is currently being implemented.

Mr. Griffith, EHCCS Principal, discussed the success of the summer REACH program. The program is for students in grades 4-8. Parents had an opportunity to enroll students for the program during the barbecue held at the end of the year. The students participated in projects, trips and demonstrations during the program. He stated that student attendance was good.

BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the following sets of minutes:

- |    |               |           |
|----|---------------|-----------|
| 1. | July 10, 2013 | Regular   |
| 2. | July 10, 2013 | Executive |

(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Mrs. Williams seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for June, 2013. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23-2.11 The Egg Harbor City Board of Education certifies that as of 07/31/13 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the July bill list as follows:

1.	General Account	\$374,286.43
2.	Capital Account	\$ 0.00
3.	Food Service Account	\$ 5,806.04
4.	Payroll Account	\$142,785.41
5.	Debt Service Account	\$202,262.97

(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mr. Ortiz, the board approved the transfer (Resolution #14-02) for the 2013-14 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

August 14, 2013 Fund 10 - \$20,829.70 Fund 20 - \$12,399.44

(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mr. Ortiz, the board approved The following resolution:

Whereas the Egg Harbor City Board of Education is planning a roof and HVAC alterations project at the Charles L. Spragg Elementary School, and

Whereas the Board has raised \$241,000 in local share in its Capital Reserve Account, and

Whereas the Board intends to raise an additional \$100,000 in local share to be allocated to its Capital Reserve Account through unused surplus in the 2013-14 and appropriations in the 2014-15 budget, and

Whereas, the district's current District Aid Percentage is 70.51%, and the Board intends to apply for a ROD Grant with the NJ Department of Education in the amount of \$1,156,000., and

Whereas, the NJ Department of Education requires that the district updates its Long Range Facilities Plan as part of the ROD Grant application process, and

Whereas, Becica Associates, LLC is the district's Architect of Record,

Therefore, the Egg Harbor City Board of Education authorizes the Business Administrator to contract with Becica Associates, LLC to update the district's Long Range Facilities Plan and prepare preliminary drawings. The Egg Harbor City Board of Education approves the submission of the Roofing and HVAC Alterations Project at the Charles L. Spragg Elementary School to NJDOE.

(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

#### NON-INSTRUCTIONAL OPERATIONS ITEMS

##### Facilities

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the District Emergency Operations Plan for the 2013-2014 school year.(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed a contract with Becica Associates, LLC in the amount of \$2,209.25 to provide Gas Investigation Services at the Egg Harbor City Community School to determine scope of work for repairs and/or replacement of existing primary gas regulator. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

##### Food Services

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved to renew the contract with Contini Caterers of Margate, Inc. as the district's food service management company for the 2013-14 school year. Contract terms and conditions are in accordance with the specifications and proposals as follows:

- Management fee: \$12,120 annually (an increase of \$120 in accordance with U.S. Dept. of Commerce Current "Index Rate" of 1%).
- Guarantee breakeven contract; not to exceed total management fee.

(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

##### Transportation

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed a contract with the Greater Egg Harbor Regional High School District to provide transportation for students to the 2013 Spragg and Egg Harbor City Community School Extended School Year programs at a cost of \$7,021.60.(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved a contract with the Greater Egg Harbor Regional High School District to provide transportation for Field/Athletic Trips during the 2013-14 school year at a cost of \$300 for the 1<sup>st</sup> four hours and \$50.00 for each additional hour.(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved a contract with the Greater Egg Harbor Regional High School District in the amount of \$27,720.00 to provide transportation for students to and from school during the 2013-14 school year. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved a contract with the Greater Egg Harbor Regional High School District in the amount of \$50,220.00 to provide transportation for students to and from Atlantic County Special Services School District during the 2013-14 school year. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Miscellaneous

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved a contract with the Above and Beyond Learning Group in the amount of \$185 per hour (\$11,000 annually) for Autism Consultation services for the 2013-14 school year. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed a contract with the Bolt Courier Service in the amount of \$20 per delivery (\$1,040.00 annually) to provide pickup and delivery of bank deposits for the 2013-14 school year. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved a tuition contract with the Atlantic County Special Services School District to provide an ESY educational program during the 2013-14 school year for 8 students, #58221601489, 5157046940, 7278462643, 7010268920, 2627129709, 7446180589, 9482105339, and 6975807376 in the amount of \$2,100.00 each. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved posting for Community School extra-curricular activity positions for the 2013-2014 school year at the contractual rate as follows:

- Cross Country Coach
- Girls' Basketball Coach
- Boys' Basketball Coach
- Athletic Coordinator
- EHCCS Athletic Chaperones

(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved the appointment of Jennifer Whisner as EHCCS day custodian at the salary of Step-1 32,213 – prorated (*Salary pending BOE/EHCEA 2013-2014 Agreement*). Start date pending approval of all necessary documentation. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams the Board approved appointment of the following substitutes for the 2013-2014 school year:

1 . Teacher Substitutes (Daily rate: 1) NJ Sub. Cert. w/60 credits + = \$65.00; 2) NJ Sub Cert w/BA = \$70.00; 3) NJ Teach. Cert = \$75.00)

- Robin Buehler NJ Sub. Cert. +BA
- Robyn Evangelist NJ Teach. Cert.
- Carmen Filippello NJ Sub. Cert. w/60 credits +
- Lauren Kaefer NJ Teach. Cert.
- Jessica A. Kempton NJ Teach.. Cert.
- Theresa M. King NJ Sub. Cert. w/60 credits +
- Kevin J. Schairer NJ Sub. Cert. w/60 credits +

2. Nurse Substitutes (Daily rate: \$100.00)

- Jessica L. Mallon

3. Custodian Substitutes (Daily rate: \$60.00)

- Caroline Roman

(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board ratified and affirmed Charlotte Zacker as a substitute school nurse at the contractual rate funded by the FY13 21<sup>st</sup> CCLC grant – supplemental funds. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board ratified and affirmed the letter of resignation from Aaron Bullock, EHCCS Teacher, received 07/17/13. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board ratified and affirmed posting of the following position for the 2013-2014 school year:

- 4<sup>th</sup> Grade / Special Education Teacher

(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved authorization for the Superintendent to fill the following positions for the 2013-2014 school year subject to Board ratification on September 11, 2013: 4<sup>th</sup> Grade / Special Education Teacher (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved appointment of Carol Sicurella as the district free and reduced lunch applications coordinator for the 2013-2014 school year, at the contractual rate. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved appointment of Carol Sicurella as district substitute call person for the 2013-2014 school year, at the contractual rate. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved appointment of Darlene Hagel as district registrar for the 2013-2014 school year, at the contractual rate. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved the Annual Attendance Incentive payment, for the 2012-2013 school year at the contractual amount as follows:

- Donna Fiedler \$250.00 0 days used
- Alysha Garcia \$250.00 0 days used

(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved all staff to participate in the 21<sup>st</sup> CCLC before and after school program for the 2013-2014 school year at the contractual rate, funded by the FY'14 21<sup>st</sup> CCLC Grant. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved appointment of the following 21<sup>st</sup> CCLC Staff for the 2013-2014 school year as written, budgeted for, and funded by the FY'14, 21<sup>st</sup> CCLC Grant.

- Katie Sementa, Project Director Full Time \$ 51,538
- Lisa Jiampetti, Program Coordinator Full Time \$ 43,621
- Dana Hare, Site Coordinator 17.5 hours per week Contractual Rate

(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved to rescind the appointment of Concetta Burzo as member of the EHCCS SMT for the 2013-2014 school year (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved posting for one member of the EHCCS SMT for up to 20 hours for the 2013-2014 school year at the contractual rate. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved all certified staff as homebound instructors for the 2013-2014 school year at the contractual rate.(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved appointment of the following teacher substitute for the 2013-2014 school year at the daily rate of NJ Sub. Cert. w/BA \$70.00: Heidi Mathis (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

#### STUDENT ITEMS

None

#### PROGRAM ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved fieldwork placement for Stockton College student from 9/16/13-12/11/13:

➤ Meghan Hooper-Jackson assigned to Andrew Ross  
(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved Clinical Practice Request, Combined Special Education Program from Rowan University, fall 2013.

➤ Erin Hartman assigned to Denise DiGerolamo / Pam Nandal  
(grades 2&3)  
(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved the Source 4 Teachers Master Substitute List for 2013-2014 school year.  
(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved fieldwork placement for Stockton College students from 9/16/13-12/11/13:

➤ Baldassare Fiorentino - assigned to Mr. Roesch (gr. 7)  
➤ Cory Widmaier – assigned to E. Sullivan (gr. 2)  
➤ Angela Iannello – assigned to H. Crosson (gr. 3)  
(Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

#### PROFESSIONAL DEVELOPMENT

Upon a motion by Mr. Senn, seconded by Mr. Ortiz the Board approved Professional Development Workshops for the 2013-2014 school year. (Roll call: Mr. Ortiz-yes; Mr. Senn, Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried

#### POLICIES/REGULATIONS ITEMS

None

#### NEW BUSINESS

No new business

#### INFORMATIONAL ITEMS

1. Mandated Training At Workshop 2013 – flyer given to Board members

#### OPEN TO THE PUBLIC

No public questions or comments were made

#### CALENDAR DATES

District dates of interest for the upcoming month:

September 5	First Day for Students (12:20 dismiss)
September 11	Regular Board Meeting
September 18	CLS Back To School Night (7:00pm – 8:30pm)

September 25            EHCCS Back To School Night (7:00pm – 8:30pm)  
Mr. Griffith stated that the 4<sup>th</sup> grade orientation is scheduled for August 28<sup>th</sup> at 7:00pm.

EXECUTIVE SESSION

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams and carried, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on August 14, 2013, at 7:25 p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 7:28 p.m.

ADJOURNMENT

There being no further business, upon a motion by Mrs. Williams seconded by Mr. Ortiz and carried unanimously, the Board adjourned the meeting at 7:30 p.m.

Respectfully submitted,

Laura E. Quiñones  
Board Secretary