

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING  
October 9, 2013

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Charles L. Spragg School located at 601 Buffalo Avenue, Egg Harbor City, New Jersey, with Board Secretary, Laura E. Quiñones opening the meeting, and board members, Janine Brown, Julie Hall, Steven Ortiz, Scott Senn and Jeanne Williams present. Also present were: Superintendent, John Gilly III; Spragg Principal, Adrienne Shulby; Community School Principal, John Griffith; Business Administrator, Joseph Smurlo and Board Solicitor, Ron Sahli.

Mrs. Quiñones called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mrs. Quiñones called for the flag salute and roll call, which is reflected in the opening paragraph.

EXECUTIVE SESSION

Upon a motion by Mrs. Williams, seconded by Mrs. Hall and carried, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on October 9, 2013 at 7:02 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations
- (5) Student Items

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

Mr. Bouchard arrived at 7:05pm and assumed the chair.

The Board returned from executive session at 7:20 p.m.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments. No questions or comments were made.

COMMENTS FOR THE GOOD OF THE BOARD

No comments for the good of the board were made.

MONTHLY REPORTS

Mr. Gilly discussed item F under Program Items. The board is requested to approve the submission of the Statement of Assurance (SOA) for NJQSAC. Mr. Gilly met with Mr. Bouchard and Ms. Shulby to discuss and fill out the SOA. They scored the district at 100%.

Mr. Gilly discussed the progress of the NJQSAC Committee meetings. He expects the DPRs will be completed for discussion at the November board meeting. The QSAC review is scheduled for January 24, 2014.

Mr. Smurlo informed the board that the auditors are here this week and next week. He expects to report the findings of the audit at the December board meeting. He updated the board on the ROD Grant. Mr. Smurlo stated notification of grant recipients should be completed by December.

Mr. Smurlo stated he contacted SDA and there is some movement on the problems with the HVAC. The SDA will meet with the contractor to discuss pieces of equipment that weren't installed correctly and the quality of equipment installed. They will need to replace the defective equipment and install the missing equipment. The contractor will also need to test and balance the system once the work is completed to ensure it is working correctly. Mrs. Williams asked if the installation process would be disruptive to the school. Mr. Smurlo stated he will request the contractor install/replace equipment either during holidays, nights, weekends or the summer.

Mrs. Shulby discussed item G under Program Items. Stockton College is requesting the Spragg School participate in piloting a dyslexia program. The kindergarten team met with Amy Hadley from Stockton to discuss the program. Research has found that the screening process is more effective with students in kindergarten. The students would be screened at no cost to the parents or the district. Permission slips would be sent home for students to participate. The results of the screening would be reported to the parents. If a student is identified through the screening process then the Child Study Team would become involved.

Mr. Griffith discussed the article in the paper in which the district was recognized for the breakfast program. The program involves serving the student's breakfast during homeroom. Our district went from being one of the worst in the state as underachievers to being the 2<sup>nd</sup> most improved in New Jersey. Ms. Williams wanted to know where the district gets the funding for this program. Mr. Smurlo explained that we receive federal funds for free/reduced students which pay for the program. He also stated that we've seen an increase in the cafeteria account since the beginning of the program.

Mr. Sahli informed the board that negotiations continue with regards to the salary guides. Information has been going back and forth. He expects to meet with the EHCEA negotiations team next week.

BOARD MINUTES

Upon a motion by Mrs. Williams seconded by Mrs. Brown, the Board approved the following sets of minutes:

1. September 11, 2013 Regular
2. September 11, 2013 Executive

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Mrs. Williams seconded by Mrs. Hall, the Board approved the Board Secretary's Report and the Treasurer's Report for August, 2013. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Hall, the Board approved the board certification Pursuant to N.J.A.C. 6A:23-2.11 The Egg Harbor City Board of Education certifies that as of 09/30/13 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Hall, the Board approved the September 2013 bill list as follows:

1.	General Account	\$320,836.25
2.	Capital Account	\$ 0.00
3.	Food Service Account	\$ 559.86
4.	Payroll Account	\$524,331.32
5.	Debt Service Account	\$168,062.50

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Hall, the Board approved the budget transfer (Resolution #14-04) for the 2013-14 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

October 9, 2013 Fund 10 - \$74,243.11 Fund 20 - \$5,898.26

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Hall, the Board approved the following resolution:

Whereas, the board has authorized the submission of a Roofing and HVAC Alterations Project at the Charles L. Spragg Elementary School to NJDOE.

Whereas, the board authorizes the Business Administrator to contract with Becica Associates, LLC to update the district's Long Range Facilities Plan and prepare preliminary drawings for the submission of this project.

Therefore, the Board authorizes the Business Administrator to transfer \$15,038.35 from Capital Reserve to the Capital Outlay account to fund the pre-development or other pre-application costs associated with this project.

Mr. Smurlo explained that this is payment for the first phase of the application for the ROD grant. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

#### NON-INSTRUCTIONAL OPERATIONS ITEMS

##### Facilities

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved use of facilities by the Crusaders Youth Athletic Association, for the 2013-14 school year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved use of facilities by the Atlantic United Soccer Club for the 2013-14 school year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved use of facilities by Harbor Athletics Adult Recreational Basketball League for the 2013-14 school year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

##### Miscellaneous

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved the School Bus Emergency Evacuation Drill Report. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved a tuition contract for a Second Grade homeless student #5683118155, received from Linwood School District, to provide an educational program during the 2013-14 school year in the amount of \$78.31 per diem from September 23, 2013 to June 30, 2014. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

##### PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed revised military leave of absence extension for Brian Konowitz dated 10/01/13 through 9/30/14.

Mr. Senn and Mrs. Williams wanted to know how long Mr. Konowitz will be allowed to extend his military leave of absence. Mr. Gilly explained that by law he may extend his leave up to 1085 work days. Mr. Konowitz is entitled to be reemployed once this time limit expires. He will also continue to move on the salary guide and receive credit towards his pension. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-no; Ms. Williams-no; Mr. Bouchard-yes). Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved appointment of the following substitutes for the 2013-2014 school year:

1. Teacher Substitutes - Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00;  
2) NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00
  - Lauren Erbacher NJ Sub. Cert. w/BA
  - Travis Rodgers NJ Sub. Cert. w/BA

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed an unpaid leave of absence for Carmelo Hernandez, EHCCS custodian from 9/12/13 through 10/30/13. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the contract for Adrienne K. Shulby, Chief School Administrator/Principal, for a term of January 1, 2014 to June 30, 2017 as approved by the NJDOE, Interim Atlantic County Executive Superintendent. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

#### STUDENT ITEMS

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz, the Board approved submission of 2013-14 EHCCS School Safety Plan to the New Jersey Department of Education. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

#### PROGRAM ITEMS

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board ratified and affirmed the Source 4 Teachers Substitute List for October, 2013. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved Student Teacher Fieldwork Agreement with Richard Stockton College of New Jersey for the 2013-2014 school year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved the following Stockton College students, Rachel Copare and Auronny De La Cruz for a Speech and Language Fieldwork Placement at the Charles L. Spragg School for the 2013-2014 school year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved partnership between the Egg Harbor City Public Schools and the New Jersey Child Assault Prevention (NJCAP) to provide Elementary and Teen CAP program instruction to all students. This program is funded by a grant from NJCAP and the EHC Municipal Alliance. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved Richard Stockton College literacy volunteers at CLS, as follows:

- Kelly Purcell
- Marina Marchese
- Kristina Sabado
- Melissa Sherrer
- Taryn Bouer
- Danielle Oesterle
- Jennifer McIlvaine
- Jamie Kelly
- Danielle Aaron
- Fatima Rubi
- Margaret Cecchini

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved submission of the 2013-2014 NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance to the New Jersey Department of Education. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the Board approved the Charles L. Spragg School to participate in piloting a Dyslexia Screening with the Speech Pathology and Audiology Department at The Richard Stockton College of New Jersey. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

#### PROFESSIONAL DEVELOPMENT

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved Professional Development Workshops for the 2013-2014 school year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

#### POLICIES/REGULATIONS ITEMS

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved second reading of Revised Policies / Regulations as follows:

1. Policy 4210 Staff Development; Inservice Education/  
Visitations/Conferences
2. Policy 4340 Certification
3. Policy 6130 Acceptable Use Of Computer Network/Computers  
and Resources
4. Bylaw 9340 Qualifications and Requirements of Board Members

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

NEW BUSINESS

No new business

INFORMATIONAL ITEMS

None

OPEN TO THE PUBLIC

Mrs. Williams commented on a workshop she and Mr. Ortiz attended in reference to special education and legal issues. She felt this was an excellent program to which Mr. Ortiz agreed.

CALENDAR DATES

District dates of interest for the upcoming month:

November 7 & 8	NJEA Convention (bldgs. closed)
November 11	Veterans' Day (bldgs. closed)
November 13	Regular Board Meeting
November 28 & 29	Thanksgiving Recess (bldgs. closed)

EXECUTIVE SESSION

Upon a motion by Mrs. Hall, seconded by Mr. Ortiz and carried, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on October 9, 2013 at 7:43 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 8:09 p.m.

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz seconded by Mr. Senn and carried unanimously, the Board adjourned the meeting at 8:12 p.m.

Respectfully submitted,

Laura E. Quiñones  
Board Secretary