

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING
November 13, 2013

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Janine Brown, Julie Hall, Donna Heist, Steven Ortiz, Scott Senn and Jeanne Williams present. Also present were: Superintendent, John Gilly III; Spragg Principal, Adrienne Shulby; Community School Principal, John Griffith; Business Administrator, Joseph Smurlo and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

SPECIAL PRESENTATIONS

Comprehensive Annual Financial Report for 2012-2013 School Year

The Comprehensive Annual Financial Report for 2012-2013 was presented by Bob Swartz and Carol A. Kiniry of Ford-Scott & Associates LLC, District Auditors. A handout was given to the board members reflecting the 2013 Audit Results. Ms. Kiniry reported that there was 1 minor finding. Mr. Smurlo commented that the corrective action plan would be discussed later as it is part of the agenda.

Ms. Kiniry thanked Mr. Smurlo and the office staff for their cooperation and patience during the week the audit was being conducted.

Presentation to Mr. Gilly

Former Egg Harbor City Mayor Kuehner and current Mayor Jiampetti presented Mr. Gilly with a plaque. A proclamation was read by Mayor Jiampetti proclaiming November 13 John Gilly Day in Egg Harbor City. Mr. Kuehner spoke about his vision for the new middle school and thanked Mr. Gilly for his assistance in making the vision a reality.

Mr. Gilly thanked everyone and read his retirement letter.

Mr. Bouchard and the board members read resolution 14-07, naming the EHCCS gymnasium after John Gilly III.

Mrs. Fiedler spoke about working with Mr. Gilly and how they've always respected each other's views. She wished Mr. Gilly the best of luck during his retirement.

Mr. Farnan thanked Mr. Gilly for all of his hard work and dedication to the community of Egg Harbor City. Mr. Farnan stated that Mr. Gilly will be missed.

Ms. Williams spoke about the many years she has known Mr. Gilly both personally and professionally. She spoke about his leadership during the building of the Egg Harbor City Community School, his determination, drive and always wanting the best for the community. She spoke of the many fun things that were done, such as graduation, dinners, wearing of crazy outfits, etc. Ms. Williams thanked Mr. Gilly for all he's accomplished. She thanked him especially for his professionalism and friendship.

2013 NJASK Results

Mr. Gilly introduced Mr. Griffith, Ms. Shulby and Ms. Forester who will be presenting the 2013 NJASK results. Ms. Shulby discussed some of the changes to testing taking place at the state level. The state is preparing a computerized test (PARCC). She reviewed the highlights of the slides presented. She reviewed the definitions of Priority Schools, Focus Schools and Rewards Schools. The Egg Harbor City School District does not meet the criteria to be included in these categories.

Ms. Forester discussed the technology that will be used to test students. Ms. Forester explained that not all the students will be testing at the same time therefore the availability of computers will not be an issue. She also spoke of ways the staff continues to address student needs.

Mr. Griffith discussed the next couple of slides dealing with comparisons in Language Arts and Math. He spoke of the district factor group in which EHCS is in group A. He spoke of the comparison results charts which compare 2 different groups of students. These charts are of the total population; specific groups are not withdrawn from the results.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments. No questions or comments were made.

COMMENTS FOR THE GOOD OF THE BOARD

No comments for the good of the board were made.

MONTHLY REPORTS

Mr. Gilly congratulated Mrs. Williams, Mr. Ortiz and Mr. Murphy in their election to the school board. He spoke about the NJQSAC monitoring and thanked the committee for their hard work and dedication. Acceptance and submission to the NJDOE will be discussed later in the agenda.

Mr. Smurlo reported that we're beginning to see some movement with the issues involving the HVAC system and EHCCS. The construction manager came in last week and completed the testing and balancing report of the system. This report was sent to the SDA. He expects to see more movement on this issue once the SDA reads the report.

Ms. Forester discussed the need for a part-time special education aide due to the increasing student numbers. The board will be asked to approve the posting and hiring for this position later in the agenda.

Mrs. Shulby presented Mr. Gilly with a scrapbook on behalf of the administrators. Former and current staff members, family and friends provided the information for the scrapbook.

BOARD MINUTES

Upon a motion by Mrs. Hall seconded by Mrs. Williams, the Board approved the following sets of minutes:

1. October 9, 2013 Regular
2. October 9, 2013 First Executive
3. October 9, 2013 Second Executive
4. October 30, 2013 Special Meeting
5. October 30, 2013 Executive

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Mrs. Hall seconded by Mrs. Williams, the Board approved the Board Secretary's Report and the Treasurer's Report for September, 2013. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall seconded by Mrs. Williams, the Board approved the board certification Pursuant to N.J.A.C. 6A:23-2.11 The Egg Harbor City Board of Education certifies that as of 10/31/13 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall seconded by Mrs. Williams, the Board approved the October 2013 bill list as follows:

1. General Account	\$210,935.72
2. Capital Account	\$ 0.00
3. Food Service Account	\$ 39,030.94
4. Payroll Account	\$533,325.26
5. Debt Service Account	\$ 0.00

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall seconded by Mrs. Williams, the Board approved the budget transfer (Resolution #14-05) for the 2013-14 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

November 13, 2013 Fund 10 - \$3,578.25 Fund 20 - \$1,172.91

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Hall, the Board approved to table acceptance of the 2012-13 school audit and corrective action plan until the December board meeting. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Transportation

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed transportation jointures and aid in lieu of transportation with the Atlantic County Special Services School District for the 2013-14 school year as follows:

Route#	Host District	# Stu.	Amount	Destination
272B	ACSSSD	4	\$3,536.00	Assumption School
298	ACSSSD	8	\$7,072.00	Pilgrim Academy
ARCH3	ACSSSD	1	\$21,178.80	Archway
AIL	ACSSSD	1	\$884.00	Highland Academy
AIL	ACSSSD	3	\$2,652.00	St. Vincent DePaul

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed Aid in lieu of transportation to Choice Schools for the 2013-14 school year as follows:

Route#	Host District	# Stu.	Amount	Destination
AIL	Washington Twp	4	\$3,536.00	Green Bank
AIL	Port Republic	2	\$1,768.00	Port Republic School

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-recuse; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed Aid in lieu of transportation to Charter Schools for the 2013-14 school year as follows:

Route#	Host District	# Stu.	Amount	Destination
AIL	Parent Direct Reimb	1	\$884.00	Galloway Charter

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Miscellaneous

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved submission of the 2013-14 Comprehensive Maintenance Plan to the Atlantic County Office of Education. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved appointment of the following substitutes for the 2013-2014 school year:

1. Teacher Substitutes - Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00;
2) NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00
 - Tanya Hancock NJ Sub. Cert.

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved motion to appoint Joseph Smurlo as Qualified Purchasing Agent pursuant to N.J.S.A. 18A:18A-3a /N.J.A.C. 5:34-5 Et Seq, and set the bid threshold at \$36,000.00.(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved posting of the following position for the 2013-2014 school year:

- Part-time Middle School Special Education Aide

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall, seconded by Mrs. Williams, the Board approved authorization for the Superintendent to fill the following positions for the 2013-2014 school year subject to Board ratification on December 11, 2013: Part-time Middle School Special Education Aide. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

STUDENT ITEMS

Upon a motion by Mrs. Brown, seconded by Mrs. Heist, the Board approved a motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Brown, seconded by Mrs. Heist, the Board approved the following field trip:

- 12/10/13 1st Grade and Ms. Garcia Special Education Self-Contained to visit
ACCC. All costs paid for by ACCC.

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

PROGRAM ITEMS

Upon a motion by Mrs. Williams seconded by Mrs. Heist, the Board ratified and affirmed the Source 4 Teachers Substitute List for November, 2013. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Heist, the Board approved the information in the NJQSAC DPR files and the submission of the files to the NJDOE pursuant to N.J.S.A. 18A:7A and N.J.A.C. 6A:30. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Heist, the Board approved the partnership between the Charles L. Spragg School and Atlantic Prevention Resources to provide Forest Friend social skills programs to first grade classes during the 2013-2014 school year, paid for by the EHC Municipal Alliance. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Heist, the Board approved the following School Choice Resolution #14-06:

WHEREAS, N.J.S.A. 18A:36B-21 allows the Egg Harbor City Board of Education to restrict enrollments in a choice district, and

WHEREAS, the Egg Harbor City Board of Education has determined that it is in the best interest of the Egg Harbor City Board of Education to adopt a resolution to restrict enrollment of its students in a choice district,

NOW THEREFORE BE IT RESOLVED, that the Egg Harbor City Board of Education restricts enrollment of its students in a choice district to a maximum of 10% of the number of students per grade level per year and 15% of the total number of students enrolled in the Egg Harbor City school district per year, and

BE IT FURTHER RESOLVED that this resolution be subject to approval by the commissioner upon determination that the resolution is in the best interest of the district's students and that it will not adversely affect the district's programs, services, operations, or fiscal conditions, and that the resolution will not adversely affect or limit the diversity of the remainder of the student population in the district who do not participate in the choice program.

Mrs. Williams had questions on the outgoing student enrollment percentage. Mr. Gilly explained how the process works and stated that the state has put a cap on choice schools. Currently we have 6 students in choice schools and 1 student at a charter school. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Heist, the Board approved the District School Nursing Plans for the 2013-2014 school year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Heist, the Board approved the following Grand Canyon University student for an ESL fieldwork placement in the Special Projects Department for a 10-hour practicum in a Title I school (CLS and EHCCS) during the 2013-2014 school year.

➤ Dina DeMarco – assigned to Debra Damask-Leon

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Heist, the Board approved the following Clinical Practice Request, Elementary K-5, Music Education: Instrumental, General Music Placement for the Spring 2014 semester (1/21/14-3/14/14).

- James Newcomb – assigned to Lacey Lake

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

PROFESSIONAL DEVELOPMENT

Upon a motion by Mrs. Heist, seconded by Mrs. Hall, the Board approved Professional Development Workshops for the 2013-2014 school year. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

POLICIES/REGULATIONS ITEMS

Upon a motion by Mrs. Heist, seconded by Mr. Ortiz, the Board approved first reading of Revised Policies / Regulations as follows:

1. Policy 2170 Principal Evaluation
2. Regulation 2170 Principal Evaluation
3. Policy 4180 Evaluation of Teaching Staff Members
4. Regulation 4180 Evaluation of Teaching Staff Members

(Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

NEW BUSINESS

Upon a motion by Mr. Senn, seconded by Mrs. Heist, the Board approved resolution #14-07 naming the gymnasium at EHCCS as the “John Gilly III Gymnasium”. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried unanimously.

INFORMATIONAL ITEMS

None

OPEN TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments. No questions or comments were made.

CALENDAR DATES

District dates of interest for the upcoming month:

November 7 & 8	NJEA Convention (bldgs. closed)
November 11	Veterans' Day (bldgs. closed)
November 13	Regular Board Meeting
November 28 & 29	Thanksgiving Recess (bldgs. closed)

EXECUTIVE SESSION

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, and carried, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on November 13, 2013 at 8:25p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 8:32 p.m.

Upon a motion by Mrs. Williams, seconded by Mrs. Heist, the Board ratified and affirmed the final contract for the 2013 through 2016 school years between the EHCBOE and the EHCEA subject to final approval of the board solicitor. (Roll call: Mrs. Brown-yes; Mrs. Hall-yes; Mrs. Heist-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

ADJOURNMENT

There being no further business, upon a motion by Mrs. Hall, seconded by Mrs. Brown and carried unanimously, the Board adjourned the meeting at 8:36p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary