

**BOARD OF EDUCATION  
EGG HARBOR CITY PUBLIC SCHOOLS  
Egg Harbor City, New Jersey 08215**

**AGENDA**

Regular Meeting

June 13, 2012

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

**I. Open Regular Meeting**

N.J.A.C. 5:18 Emergency Exit/No Smoking Announcement & Sunshine Law Compliance Statement as follows:

In compliance with the N.J.A.C. 5:18-3.15, in case of fire or other emergency, which should cause this facility to be evacuated, I direct your attention to the location of the exits in this facility. Also, there will be no smoking in this facility.

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the Egg Harbor City Schools, and forwarded to the Egg Harbor City Clerk within the time required by said Act.

**II. Flag Salute/Roll Call**

Mr. Beaulieu ('14)

Mr. Bouchard ('12)

Mrs. Brown ('14)

Mr. Dovey ('12)

Mr. Farnan ('13)

Mr. Senn ('13)

Mrs. Williams ('13)

Special Presentation

The 2011-2012 EVVRS, HIB and Discipline Report presented by the Superintendent and Principals.

### **III. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on May 9, 2012 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
- (2) Litigation
- (3)

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

### **IV. Open Floor To Public**

The public is invited to comment on or question any topic related to the Board of Education agenda items.

### **V. Comments for the Good of the Board**

### **VI. Monthly Reports**

- A. Superintendent Report *Attachment*
  1. Review of Board Goals for 2011-2012
  2. Board Goals for 2012-2013
- B. Business Administrator Report
- C. Supervisor of Special Projects Report
- D. CLS Principal Report *Attachment*
- E. EHCCS Principal Report *Attachment*
- F. Board Solicitor's Report

### **VII. Board Minutes**

- A. **APPROVE (roll call):**
  1. May 9, 2012 Regular *Attachment*
  2. May 9, 2012 First Executive *Attachment*
  3. May 9, 2012 Second Executive *Attachment*

4. May 9, 2012 Third Executive *Attachment*

### VIII. Financial Items

- A. **APPROVE (roll call):**
1. Board Secretary's Report – April 2011 *Attachment*
  2. Treasurer of School Moneys Report – April 2011 *Attachment*
- B. **APPROVE (roll call):** Board Certification  
Pursuant to N.J.A.C. 6A:23-2.11 The Egg Harbor City Board of Education certifies that as of 05/31/12 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. **APPROVE (roll call):** May 2012 Bill List *Attachment*
1. General Account - \$ 207,646.67
  2. Capital Account - \$ 0.00
  3. Food Service Account - \$ 29,427.92
  4. Payroll Account – \$ 542,521.97
  5. Debt Service Account - \$ 0.00
- D. **APPROVE (roll call):** Budget transfer (Resolution #12-19) for the 2011-12 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:  
May 31, 2012 Fund 10 - \$34,725.89 Fund 20 - \$13,634.52  
*Attachment*
- E. **APPROVE (roll call):** Resolution #12-20 applying the 2012 distribution of the statutory surplus, from the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, for fiscal years 1997-98, 1998-99, and 1999-2000, totaling \$8,499.00 to the Fund's Aggregate Excess Loss Contingency Fund. (The Egg Harbor City Board of Education will have a combined surplus, including previous years, of \$36,828.00, that could be applied to future years' JIF billings for insurance purposes.) *Attachment*

## **IX. Non-instructional Operations Items**

### A. Facilities

1. **APPROVE (roll call):** Use of facilities by the the Girl Scouts of Central & Southern NJ, Troop #11300, for the 2012-13 school year.
2. **APPROVE (roll call):** Use of facilities by the Latino Club of Egg Harbor City, for the 2012-13 school year.

### B. Miscellaneous

1. **APPROVE (roll call):** In accordance with the requirements of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20);

Be it resolved that the Egg Harbor City Board of Education does not require the Archway Schools to charge district students for “paid and/or reduce meals” provided as part of their educational program for the school year beginning July 1, 2012 and ending June 30, 2013.

2. **APPROVE (roll call):** School Bus Emergency Evacuation Drill Report. *Attachment*

## **X. Personnel Items – as recommended by the Superintendent of Schools:**

- A. **APPROVE (roll call):** Daily rate change for the following substitutes:  
Lorna Hofstetter from NJ Sub. Cert. (\$65) to NJ Teach. Cert. (\$75)  
Meghan Hood from NJ Sub. Cert. (\$65) to NJ Teach. Cert. (\$75)
- B. **APPROVE (roll call):** Letter of retirement from EHCCS teacher Jocelyn Murphy-Stout dated 5/29/12 and effective 7/1/12. *Attachment*
- C. **APPROVE (roll call):** Unpaid leave of absence for Shannon Balsley from 10/2/12 through 12/31/12.
- D. **APPROVE (roll call):** Appointment of Deanna Walker as 1<sup>st</sup> grade teacher for the 2012-2013 school year at the salary of \$ 55,711.00 Step 5 Teacher MA+30
- E. **APPROVE (roll call):** Appointment of district custodian Jarid Seyler for the 2012-2013 school year at the salary of Step 1 \$32,213.

F. **APPROVE (roll call):** Appointment of district custodian Roger Arlan for the 2012-2013 school year at the salary of Step 1 \$32,213.

G. **APPROVE (roll call):** Appointment of the following staff for the Special Education Extended School Year Program (July 5, 2012 to July 31, 2012), at the contractual rate:

Shawn Sullivan	Special Education Instructor	up to 86 hours
Chrissy Bryant	Special Education Instructor	up to 86 hours
Jim Connelly	Special Education Instructor	up to 86 hours
Barb Ellis	Special Education Instructor	up to 86 hours
Veronica Warrakah	Special Education Instructor	up to 86 hours
Tom D'Attilio	Special Education Instructor	up to 86 hours
Stacey Mohr	Classroom Aide	up to 76 hours
Mary Jude Filep	Classroom Aide	up to 76 hours
Lauren Smith	1:1 Aide	up to 76 hours
Lorie Walsh	Nurse	up to 86 hours

H. **APPROVE (roll call):** Appointment of all staff as substitutes for the Special Education Extended School Year Program (July 5, 2012 to July 31, 2012), at the contractual rate

I. **APPROVE (roll call):** Appointment of the following Harborfields staff for the 2012-2013 school year at the contractual rate funded by FY13 NCLB Title I D Grant as follows:

Felicia Hyman-Medley, Teacher/ Facilitator for 10 hours per week for 48 weeks

John Howard, Teacher for 8 hours per week for 48 weeks

Rayna Hendricks, Teacher for 8 hours per week for 48 weeks

Kathy Smith, Instructor, Social Worker / Counselor / Behavioral Specialist for 4 hours per week for 48 weeks.

J. **APPROVE (roll call):** Appointment of the following staff to participate in curriculum writing for 12 hours each during the months of July and August 2012 at the contractual rate, funded by the FY12' NCLB Title I grant.

Heather Crosson	Math
Marie Farnan	Science
Kimbra Goodwin	Health and Physical Education
Renee Ahern	Social Studies
Lacey Lake	Visual and Performing Arts
Karen Porreca	Visual and Performing Arts

Heather Camillo Visual and Performing Arts

- K. **APPROVE (roll call):** Appointment of the following staff for the 21<sup>st</sup> Century Community Learning Center 2012 Summer Camp at the contractual rate, funded by the FY'12 21<sup>st</sup> CCLC grant.

4 Teachers at 100 hours each:

Andrew Ross

Tom Culleney

Angela Maione

Jason Vander Ryk

1 nurse at 28.5 hours:

Lorie Walsh

- L. **APPROVE (roll call):** Appointment of the following Spragg School SMT members for summer work at the contractual rate not to exceed 10 hours to be completed July/August 2012:

SMT (6)

Marie Farnan / Lauren Gunther (split)

Donna Fiedler

Betty Phelps / Kristin DeAngelis (split)

Heather Crosson / Debbie Rollins (split)

Ellen Sullivan / Tara Macchione (split)

Michele Bauers

- M. **APPROVE (roll call):** Appointment of the following Community School SMT members for summer work at the contractual rate not to exceed 10 hours each to be completed July/August 2012:

SMT (7)

Gretchen Halfpenny

Daniel Sakers

Karen Porreca

Kimbra Goodwin

Christine Bryant

Shawn Gunther

Mary Dovey

- N. **APPROVE (roll call):** Appointment of Community School extra-curricular activity positions for the 2012-2013 school year at the contractual rate as follows:

- AM/PM Duty Staff (5)

Gretchen Halfpenny

Thomas Culleney

Renee Ahern

Regina Deman

Angela Maione / James Connelly (Split)

- Intervention and Referral Services Coordinator  
Christine Bryant
  
- School Management Team Members (7) not to exceed 20 hrs. ea.  
Gretchen Halfpenny                      Daniel Sakers  
Karen Porreca                              Kimbra Goodwin  
Christine Bryant                          Shawn Gunther  
Mary Dovey
  
- Long Detention Lead Teacher  
Mary O'Sullivan
  
- Office Detention Lead Teacher  
Thomas D'Attilio / Lauren Gunther (Split)
  
- National Junior Honor Society  
Andrew Ross / Mary Dovey (Split)
  
- EHCCS Athletic Coordinator  
Shawn Sullivan
  
- Student Council  
Jennifer Connelly / Gretchen Halfpenny (Split)
  
- Yearbook Club  
Gretchen Halfpenny
  
- Cross Country Coach  
Kimbra Goodwin
  
- Girls' Basketball Coach  
Shawn Sullivan
  
- Boys' Basketball Coach  
Jordan Melchionni
  
- Athletic Chaperones  
James Connelly                              Thomas D'Attilio  
Renee Ahern                                      Stacey Mohr

- O. **APPROVE (roll call):** Appointment of Spragg School extra-curricular activity positions for the 2012-2013 school year at the contractual rate as follows:
- AM/PM Duty Staff (5)  
Donna Fiedler                      Tina Hennaut  
Kristin DeAngelis                Betty Phelps  
Laura Giacolone
  
  - Intervention and Referral Services Coordinator  
Kristin DeAngelis
  
  - School Management Team Members (7) not to exceed 20 hrs. ea.  
Marie Farnan / Lauren Gunther (split)  
Donna Fiedler  
Betty Phelps / Kristin DeAngelis (split)  
Heather Crosson / Debbie Rollins (split)  
Ellen Sullivan / Tara Macchione (split)  
Michele Bauers
- P. **APPROVE (roll call):** Posting for Summer Nursing Hours at CLS, not to exceed \$1,000.
- Q. **APPROVE (roll call):** Posting for the following positions for the 2012-2013 school year:
- Elementary School Special Education Teacher
  - Middle School Social Studies Teacher
  - District Administrative Assistant/Asst. Board Secretary
- R. **APPROVE (roll call):** Posting for staff to participate in curriculum writing for 12 hours during the month of July 2012 at the contractual rate funded by the FY 12 NCLB grant, as follows: ESL
- S. **APPROVE (roll call):** Authorization for the Superintendent to hire the ESL curriculum writer prior to the July Board of Education meeting subject to ratification at the July meeting.

## **XI. Student Items**

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee.     *Handout*



## **XII. Program Items**

- A. **RATIFY and AFFIRM (roll call):** Source 4 Teachers Substitute List for April. *Attachment*
- B. **RATIFY and AFFIRM (roll call):** Tuition contract with Atlantic County Special Services School District to provide an educational program during the 2011-12 school year for an autistic special education student, #2854036603 in the amount of \$40,140 annually, prorated to 12-7-2011, total tuition cost is \$27,206 for the 2011-12 school year.
- C. **APPROVE (roll call):** Vicky Dorsey, a student at Nova Southeastern University to complete her Speech and Language clinical hours in the Special Projects Department under the direction of Laura Giacolone from August to December 2012.
- D. **APPROVE (roll call):** Stockton College Intermediate fieldwork student (80 hours) placements for the fall 2012 semester. 9/17/12-12/11/12:  
Christine Bucca  
Laura Kane
- E. **APPROVE (roll call):** Stockton College educational psychology student (40 hours) fieldwork placement for the fall 2012 semester. 9/17/12-12/11/12:  
Jennifer Merlock
- F. **APPROVE (roll call):** Contract with Milestone Physical Therapy, LLC to provide physical therapy services to district students as required by the students' IEP for the 2012-13 school year at a cost of \$108 per initial evaluation and \$36 for each therapy session.
- G. **APPROVE (roll call):** Contract with Therapeutic Learning For Children to provide occupational therapy services to district students as required by the students' IEP for the 2012-13 school year at a cost of \$120 per initial evaluation, \$45 for each individual therapy session, and \$60 for each paired therapy session.
- H. **APPROVE (roll call):** Extension of a contract with School Fusion, an Edline Solution to provide web hosting services to the district during the 2012-13 school year at a cost of \$3,600 annually.

### **XIII. Professional Development**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2011-2012 school year. *Handout*

### **XIV. Policies / Regulations Items**

- A. **APPROVE (roll call):** First Reading of Revised Policies / Regulations as follows:
  - 1. Policy 6130 Acceptable Use of Computers

### **XV. New Business**

### **XVI. Informational Items**

- A. Letter from Chief John McColgan regarding new stop signs dated 5/8/12  
*Attachment*
- B. Jacob & Chiarello letter dated 5/17/12 *Attachment*

### **XVII. Open to Public**

### **XVIII. Calendar Dates**

July	4	Buildings Closed
July	11	Regular Board Meeting

## **XIX. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on June 13, 2012, at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
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It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

## **XX. Adjournment**

Time: \_\_\_\_\_