

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

AGENDA

Regular Meeting

May 11, 2011

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

I. Open Regular Meeting

N.J.A.C. 5:18 Emergency Exit/No Smoking Announcement & Sunshine Law Compliance Statement as follows:

In compliance with the N.J.A.C. 5:18-3.15, in case of fire or other emergency, which should cause this facility to be evacuated, I direct your attention to the location of the exits in this facility. Also, there will be no smoking in this facility.

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the Egg Harbor City Schools, and forwarded to the Egg Harbor City Clerk within the time required by said Act.

II. Flag Salute/Roll Call

Mr. Beaulieu ('14)

Mr. Bouchard ('12)

Mrs. Brown ('14)

Mr. Dovey ('12)

Mr. Farnan ('13)

Mr. Senn ('13)

Mrs. Williams ('13)

STAFF RECOGNITION

Deborah Rollins, Teacher of the Year
Spragg Elementary School

Margaret Wharton, Teacher of the Year
Community School

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on May 11, 2011 at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
- (2) Contracts
- (3)

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent Report *Attachment*
- B. Business Administrator Report
- C. Supervisor of Special Projects Report
- D. CLS Principal Report *Attachment*
- E. EHCCS Principal Report *Attachment*
- F. Board Solicitor's Report

VII. Board Minutes

- A. **APPROVE (roll call):**
 1. April 13 2011 Regular *Attachment*
 2. April 13, 2011 First Executive *Attachment*
 3. April 13, 2011 Second Executive *Attachment*

VIII. Financial Items

A. **APPROVE (roll call):**

- 1. Board Secretary's Report – March 2011 *Attachment*
- 2. Treasurer of School Moneys Report – March 2011 *Attachment*

B. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23-2.11 The Egg Harbor City Board of Education certifies that as of 4/30/11 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **APPROVE (roll call):** April 2011 Bill List *Attachment*

- 1. General Account - \$ 243,407.07
- 2. Capital Account - \$ 0.00
- 3. Food Service Account - \$ 28,154.46
- 4. Payroll Account – \$ 547,648.49
- 5. Debt Service Account - \$ 0.00

D. **APPROVE (roll call):** Budget transfer (Resolution #11-13) for the 2010-11 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

April 30, 2011 Fund 10 - \$8,199.50 Fund 20 - \$16,875.50

E. **APPROVE (roll call):** Submission of the 2011-2012 school district budget to the voters of Egg Harbor City as approved by the Atlantic County Office of Education and after public hearing with the following resolution:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 508

BE IT RESOLVED to approve the 2011-2012 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$7,429,909.00
Special Revenue Fund	\$1,275,689.00
Debt Service Fund	<u>\$ 629,131.00</u>
	\$9,334,729.00

BE IT FURTHER RESOLVED to acknowledge that the 2011-2012 budget as described above will result in the following:

General Tax Fund Levy	\$2,255,429.00
Debt Service Tax Levy	<u>\$ 465,673.00</u>
	\$2,721,102.00

BE IT FURTHER RESOLVED that no tax levy cap adjustments will be applied to the 2011-2012 school budget.

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establish a maximum of \$20,000.00 in the general fund 2011-2012 budget, allotted for travel and travel related expenditures.

- F. **APPROVE (roll call):** Authorize the Business Administrator to requisition tax monies for the 2011-12 school year from the City of Egg Harbor as approved by the City Council at a meeting held on May 3, 2010 as follows:

General Tax Fund Levy	\$2,255,429.00
Debt Service Tax Levy	<u>\$ 465,673.00</u>
	\$2,721,102.00

And further approve the payment schedule as follows:

Debt Service: **July 1, 2011** = \$199,573.00;

September 1, 2011 = \$171,156.00 and **January 1, 2012** = \$94,944.00

Current Expense:

\$187,952.50 by July 30, 2010	\$225,543.00 by January 31, 2011
\$187,952.50 by August 31, 2010	\$225,543.00 by February 28, 2011
\$187,952.50 by September 30, 2010	\$225,543.00 by March 31, 2011
\$187,952.50 by October 29, 2010	\$225,543.00 by April 29, 2011
\$187,952.50 by November 30, 2010	\$225,542.50 by May 31, 2011
\$187,952.00 by December 31, 2010	

Total General Fund Levy: \$2,255,429.00

IX. Non-instructional Operations Items

A. Miscellaneous

1. **APPROVE (roll call):** 2011-2012 School Calendar *Attachment*

2. **APPROVE (roll call):** Anthony G. Vautrinot 2010-11 Scholarship Recipients. *Attachment*
3. **APPROVE (roll call):** Submission of the Comprehensive Equity Plan Annual Statement of Assurance for the 2011-2012 school year. *Attachment*

X. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** RESOLUTION of the Egg Harbor City School District Board of Education authorizing a Reduction in Force pursuant to NJSA 18A:28-9

Whereas; the **Egg Harbor City School District** Board of Education (“the Board”) is the duly constituted governing body of the Egg Harbor City School District (“the District”), chartered and established pursuant to the provisions of Title 18A of the Statutes of the State of New Jersey; and

Whereas; applicable law requires that the Board annually fix and determine the budget of the District for the ensuing school year; and

Whereas, as a result of a significant reduction in state funding for public schools for the 2011-2012 school year, coupled with a limitation on District spending imposed by state law, the Board finds and determines that a state of financial exigency exists in the District necessitating that the Board invoke its power and authority pursuant to NJSA 18A:28-9 to reduce staffing levels in the District,

NOW, THEREFORE, it is hereby Resolved by the Board, with the recommendation of the Superintendent of Schools, that the following positions of employment in the District be and the same are hereby eliminated:

1. One FTE (35 hours) General Education Teaching Position
2. One FTE (35 hours) Middle School Physical Education Teaching Position
3. One FTE (35 hours) Middle School Music Teaching Position to .71 FTE (24.9 hours)
4. One .6 FTE (21 hours) Elementary School Music Teaching Position to .43 FTE (15 hours)

5. One .6 FTE (21 hours) Elementary School Art Teaching Position to .43 FTE (15 hours)
6. Five FTE (35 hours) Classroom Aide Positions to .71 FTE (24.9 hours)
7. One FTE (35 hours) Nurse Aide Position to .71 FTE (24.9 hours)

It is further Resolved that the Superintendent of Schools is hereby directed to implement this Reduction In Force, to determine the employees impacted by this action after taking into consideration any seniority rights which may exist, to serve such written notices to employees as may be required by law, to report such actions to this Board, and to recommend to this Board any further Board action that may be required in order to implement the Reduction In Force declared in this resolution.

- B. **APPROVE (roll call):** Renewal of staff contracts for the 2011-2012 school year pending EHCEA/BOE 2011-2012 Agreement. *Attachment*
- C. **APPROVE (roll call):** Appointment of Corine Lenzi as CLS aide for the 2010-2011 school year, at the salary of Step 1- Aide Certified .71 FTE (24.9 hours per week) \$16,132.00, pending EHCEA/BOE 2011-2012 Agreement, prorated to the start date of 5/12/11.
- D. **APPROVE (roll call):** 21st Century Community Learning Center Summer Camp staff from 7/5/11 until 7/29/11 at the contractual rate funded by the FY'11 21st CCLC Grant, pending EHCEA/BOE 2011-2012 Agreement.
 - 4 Teachers at 95 hours each
 - 1 nurse at 28.5 hours
- E. **APPROVE (roll call):** Posting of the following positions for the Special Education Extended School Year Program (July 5, 2011 to July 29, 2011), at the contractual rate, pending EHCEA/BOE 2011-2012 Agreement:

Special Education Instructors	6	up to 86 hours each
Classroom Aides	2	up to 76 hours each.
Nurse	1	up to 86 hours
- F. **APPROVE (roll call):** Appointment of Stacey Mohr as homebound instructor for the 2010-2011 school year, at the contractual rate pending EHCEA/BOE 2010-2011 Agreement.
- G. **APPROVE (roll call):** Posting for Community School science teacher for the 2011-2012 school year.

- H. **APPROVE (roll call):** Posting of 14 School Management Team Members (7 CLS and 7 EHCCS) for the summer of 2011 not to exceed 10 hours each at the contractual rate funded by the FY 11 NCLB Grant, Title I funds, pending EHCEA/BOE 2011-2012 Agreement.
- I. **APPROVE (roll call):** Posting for a Speech and Language Specialist for the Special Education Extended School Year Program (July 5, 2011 to July 29, 2011), for up to 76 hours at the contractual rate, pending EHCEA/BOE 2011-2012 Agreement.
- J. **APPROVE (roll call):** Posting for substitute teachers, custodians, teachers' aides and secretaries for the 2011-2012 school year.

XI. Student Items

XII. Program Items

- A. **RATIFY and AFFIRM (roll call):** Submission of the 2011-2012 District Professional Development Plan.
- B. **RATIFY and AFFIRM (roll call):** Submission of the FY 2011 21st Century Community Learning Center Grant budget modification.
- C. **APPROVE (roll call):** Source4Teachers substitute list for May. *Attachment*
- D. **APPROVE (roll call):** Operation of the Special Education Extended School Year Program from 7/5/11 to 7/29/11.
- E. **APPROVE (roll call):** Submission of the FY 2012 21st Century Community Learning Center Grant application for the amount of \$425,000
- F. **APPROVE (roll call):** Operation of the 21st Century Community Learning Center summer program from 7/5/11 to 7/29/11.
- G. **APPROVE (roll call):** 90-hour LDT-C endorsement field placement practicum for Sue Savino from 7/1/11 through 8/31/11, supervised by Gina Forester, Supervisor of Special Projects.
- H. **APPROVE (roll call):** Acceptance of the Fresh Fruit & Vegetable Grant Program for the 2011-2012 school year in the amount of \$11,415.24
- I. **APPROVE (roll call):** Acceptance of the NJ Coordinated School Health Grant for the 2011-2012 school year in the amount of \$5000.

- J. **APPROVE (roll call):** Submission of the FY 10-11 No Child Left Behind Carryover Amendment.

XIII. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2010-2011 school year. *Handout*

XIV. Policies / Regulations Items

- A. **APPROVE (roll call):** First Reading of New / Revised Policies as follows:
 - 1. Policy 4340 Certification *Attachment*
 - 2. Policy 5050 Attendance *Attachment*
 - 3. Policy 6410 Early Childhood Education/Preschool *Attach.*

XV. New Business

XVI. Informational Items

XVII. Open to Public

XVIII. Calendar Dates

May	30	Memorial Day (bldgs. closed)
June	8	Regular Board Meeting
June	3	8 th Grade Dinner Dance
June	14	8 th Grade Commencement Ceremony
June	15	Last School Day for Students and Staff

XIX. Executive Session

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RESOLVED: At a public meeting of the Board of Education held on May 11, 2011, at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
- (2) Contracts
- (3) Negotiations
- (4)

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

XX. Adjournment

Time: _____