

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

MINUTES

Reorganization / Regular Meeting

January 4, 2023

Charles L. Spragg School

Multi-Purpose Room

601 Buffalo Avenue

7:00 PM

I. Open Reorganization / Regular Meeting

Mrs. Gibney called the meeting to order at 7:00 PM with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. New/Re-elected Board Members Sworn In – Board Secretary

A. Info: 11/8/22 Election Results:

Full three (3) year term:

Stephen V. Bouchard 535 votes

Kiomy Fuentes 458 votes

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B. Swearing In

Mrs. Gibney swore in Mr. Bouchard, Ms. Fuentes and Ms. Rogers.

IV. Roll Call

Mr. Bouchard ('25)- P	Ms. Caudo ('23)- P	Ms. Cramer ('24)- P
Mrs. DiGiacomo ('23)- P	Ms. Fuentes ('25)- P	Ms. Leeds-Smith ('24)- P
Ms. Rogers ('25)- P		

V. Election and Appointment of Officers**A. President**

Mrs. Gibney called for a motion to open the floor for nominations for President.

Motion: Ms. Leeds-Smith

Second: Ms. Rogers

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

Mrs. Gibney called for nominations for President.

Motion by Mr. Bouchard to appoint Ms. Caudo for President (Jan. 2023 – Jan. 2024).

Motion by Ms. Leeds-Smith to appoint Mrs. DiGiacomo for President (Jan. 2023 – Jan. 2024).

Mrs. Gibney called for a motion to close nominations for President.

Motion: Mr. Bouchard

Second: Ms. Rogers

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

Roll Call for those in favor of Ms. Caudo for President:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- N
Mrs. DiGiacomo ('23)- N	Ms. Fuentes ('25)- N	Ms. Leeds-Smith ('24)- N
Ms. Rogers ('25)- Y		

Roll Call for those in favor of Mrs. DiGiacomo for President:

Mr. Bouchard ('25)- N	Ms. Caudo ('23)- N	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)-Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- N		

Roll call results for President:

Ms. Caudo	3 Yes, 4 No
Mrs. DiGiacomo	4 Yes, 3 No

Mrs. DiGiGiacomo was declared elected to the office of President and took the chair.

B. Vice President

Mrs. DiGiacomo called for a motion to open the floor for nominations for Vice President.

Motion: Ms. Rogers

Second: Mr. Bouchard

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

Mrs. DiGiacomo called for nominations for Vice President.

Motion by Ms. Caudo to appoint Mr. Bouchard for Vice President (Jan. 2023 – Jan. 2024).

Motion by Ms. Leeds-Smith to appoint Ms. Cramer for Vice President (Jan. 2023 – Jan. 2024).

Mrs. DiGiacomo called for a motion to close nominations for Vice President.

Motion: Ms. Cramer

Second: Ms. Caudo

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

Roll Call for those in favor of Mr. Bouchard for Vice President:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- N
Mrs. DiGiacomo ('23)- N	Ms. Fuentes ('25)-N	Ms. Leeds-Smith ('24)- N
Ms. Rogers ('25)- Y		

Roll Call for those in favor of Ms. Cramer for Vice President:

Mr. Bouchard ('25)- N	Ms. Caudo ('23)- N	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)-Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- N		

Roll call results for Vice President:

Mr. Bouchard	3 Yes, 4 No
Ms. Cramer	4 Yes, 3 No

Ms. Cramer was declared elected to the office of Vice President.

C. Committees

Mrs. DiGiacomo has the sign-up sheet and instructed Board members to sign up at the end of the meeting in order for committees to be approved at the February 8, 2023 BOE meeting.

VI. **Annual Appointments (Roll Call)**

A. Board Secretary

Motion by Ms. Rogers, second by Mr. Bouchard to appoint Angela Gibney to Board Secretary.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

B. NJSBA and ACSBA Delegates

Motion by Ms. Cramer, second by Ms. Leeds-Smith to appoint the following delegates.

Mrs. DiGiacomo, NJSBA Delegate for 2023.

Ms. Rogers, alternate NJSBA Delegate 2023.

Mr. Bouchard, ACSBA Delegate for 2023.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

VII. **Motions and Designations (Roll Call)**

A. Motion by Ms. Cramer, second by Mr. Bouchard to readopt NJSBA Code of Ethics

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

VIII. Annual Motions and Designations (Roll Call)

Motion: Ms. Rogers

Second: Mr. Bouchard

A. Motion to approve Depositories for School Funds

Depositories: OceanFirst Bank or any GUDPA or federally approved depository in the state of New Jersey

B. Motion to approve Signatures for School Funds

Signatories – General Account (3 of 3 required)

Board President

Treasurer of School Moneys

Business Administrator

Signatories – Payroll (1 of 2 required)

Treasurer of School Moneys

Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator

Treasurer of School Moneys

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator

Treasurer of School Moneys

Signatories – Lunch Account (1 of 2 required)

Business Administrator

Treasurer of School Moneys

Signatories – Capital Reserve (1 of 2 required)

Business Administrator

Treasurer of School Moneys

Signatories – Debt Service (1 of 2 required)

Business Administrator

Treasurer of School Moneys

Signatories – Medical Plan (1 of 2 required)

Business Administrator

Treasurer of School Moneys

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

**IX. Presentation of 2022 Holiday Card Art Contest Winner by Cooper Levenson
Carmen Brown (7th grade) - Ms. Kelly Robert's class**

Rescheduled for February 8, 2023 Regular Meeting.

X. Open Floor to Public

No comments

XI. Comments for the Good of the Board

None

XII. Monthly Reports

- A. Superintendent / Principal Report *Attachment*
Mrs. Shulby informed all that January is School Boards Recognition Month. Board members have a certificate and a copy of the Governor's Proclamation in their packets and there is a motion at the end of the agenda in recognition as well. Mr. Bouchard and Ms. Seaver were recognized as returning Board members who had never received their gifts at the end of their prior terms and presented them with those gifts and welcomed them back. On the agenda, is the 2023-2024 calendar that was completed with input from our constituent schools so the student start date is coordinated with the other schools.
- B. Business Administrator Report
Ms. Milazzo congratulated both schools on their Atlanticare awards as detailed in the motions to accept the grants and mentioned in the informational items on the agenda. The draft of the audit is complete and the final report will be presented in February or March.
- C. Director of Special Projects Report *Attachment*
Ms. Garcia spoke about the REACH partnership with Stockton's Maple Project.
- D. EHCCS Principal Report *Attachment*
Dr. Forester commented on our collaboration with Cedar Creek and the Star Club assembly as well as future assemblies about World Language and Dance. We are also now in the process of completing the second set of staff evaluations.
- E. Supervisor of Early Childhood/LDTC Report
Mrs. Macchione stated the PreK event held before break went very well. She also wanted to thank Mrs. Bauers for coordinating the 12 Days of Christmas events.

C. Board Solicitor's Report

XIII. **Board Minutes**

Motion: Ms. Leeds-Smith

Second: Mr. Bouchard

A. **APPROVE (roll call):**

1. December 14, 2022

Regular

Attachment

Roll Call:

Mr. Bouchard ('25)- Y

Ms. Caudo ('23)- Y

Ms. Cramer ('24)- Y

Mrs. DiGiacomo ('23)- Y

Ms. Fuentes ('25)- Y

Ms. Leeds-Smith ('24)- Y

Ms. Rogers ('25)- Y

XIV. **Financial Items**

Motion: Ms. Rogers

Second: Mr. Bouchard

A. **APPROVE (roll call):**

1. Board Secretary's Report – November 2022

Attachment

2. Treasurer of School Moneys Report – November 2022

Attachment

B. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 11/30/22 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **APPROVE (roll call):** December 2022 Bill's List

Handout

1. General Account	\$298,903.25
2. Capital Account	\$ 0.00
3. Food Service Account	\$41,773.03
4. Payroll Account	\$695,932.39
5. Debt Service Account	\$ 0.00

D. **APPROVE (roll call):** Budget transfer (Resolution #23-14) for the 2022-23 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

January 4, 2023 Fund 10 - 7,382.00

Attachment

- E. **APPROVE (roll call):** Acceptance of the Charles L. Spragg School AtlantiCare Healthy Schools, Healthy Children 2022-2023 Special Request Grant Funding Opportunity in the amount of \$1000 for physical activity enhancement and the AtlantiCare AED Heart Heroes Grant.
- F. **APPROVE (roll call):** Acceptance of the Egg Harbor City Community School AtlantiCare Healthy Schools, Healthy Children 2022-2023 Resiliency Grant Funding Opportunity in the amount of \$1500 for a Resiliency Room/"Zen Den".
- G. **APPROVE (roll call):** The acceptance of the amended ARP Safe Return Plan 2022-2023 application.
- H. **APPROVE (roll call):** The Letter of Support and Memorandum of Understanding for Atlantic Prevention Resources. *Attachment*

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

XV. Non-instructional Operations Items

Motion: Ms. Rogers

Second: Mr. Bouchard

A. Miscellaneous

- 1. **APPROVE (roll call):** School calendar for the 2023-2024 school year. *Attachment*
- 2. **APPROVE (roll call):** Motion to re-adopt all current job descriptions. *Attachment*

Mrs. Shulby explained that the job descriptions are being re-approved in preparation for our QSAC visit. There were no changes just re-approving all. Ms. Leeds-Smith asked why job descriptions do not mention 10 or 12 month terms. Mrs. Shulby explained job terms are on the staff's actual contracts.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

XVI. Personnel Items – as recommended by the Superintendent of Schools:

Motion: Mr. Bouchard

Second: Ms. Rogers

- A. **RATIFY & AFFIRM (roll call):** Spragg extra-curricular activity assignments for the 2022-2023 school year at the contractual rate:
 - 1. Intervention and Referral Services Coordinator - Cindi Craig
- B. **RATIFY & AFFIRM (roll call):** To accept, with regret, the resignation letter of Yvonne Flyn, Community School Aide, dated December 20, 2022 and effective December 23, 2022. *Attachment*
- C. **APPROVE (roll call):** Family Medical Leave of Absence for Charles L. Spragg School Teacher, Michele Bauers, effective January 26, 2023 and anticipated end date March 1, 2023.
- D. **APPROVE (roll call):** To accept, with regret, the resignation letter of James Connelly, Community School Teacher, dated December 23, 2022 and effective February 20, 2023. *Attachment*
- E. **APPROVE (roll call):** The posting of the following anticipated full-time EHCCS position for the remainder of the 2022-2023 school year.
 - 1. 1 Middle School Teacher
- F. **APPROVE (roll call):** Posting for 1 Data Coach up to 100 hours prorated for the remainder of the 2022-2023 school year at the contractual rate funded by the Title I SIA Grant FY 23.

Ms. Rogers asked about the Data Coach position? Dr. Forester explained that as a school needing improvement, this position is part of the Title I SIA Grant.

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

XVII. Student Items

Motion: Ms. Leeds-Smith

Second: Ms. Rogers

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by

the building Principal, HIB Coordinator, or designee.

Handout

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

XVIII. Program Items

Motion: Ms. Rogers

Second: Ms. Cramer

- A. **APPROVE (roll call):** The Charlotte Danielson Framework for Teaching 2007 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- B. **APPROVE (roll call):** The Multidimensional Principal Performance Rubric Ltd. as the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- C. **APPROVE (roll call):** All current Egg Harbor City School District curricula for all grades.
- D. **RATIFY & AFFIRM (roll call):** To accept the donation of wrestling mats from the EHC Coalition (\$5,000 value).
- E. **APPROVE (roll call):** The Stockton Maple Project partnership with the REACH program.

Attachment

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

XIX. Professional Development

Motion: Ms. Cramer

Second: Mr. Bouchard

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA),

local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2022-2023 school year. *Attachment*

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		

XX. **Policies / Regulations Items**

XXI. **New Business**

No new business

XXII. **Informational Items**

2022-2023 Atlanticare Healthy Schools Grant Award Recipients
Charles L. Spragg School
Egg Harbor City Community School

School Board Recognition Month - January 2023

WHEREAS, The New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Egg Harbor City Public Schools Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Egg Harbor City Public Schools Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Egg Harbor City Public Schools Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2023 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Egg Harbor City Public Schools Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children’s education.

XXIII. Open to Public

No comments

XXIV. Calendar Dates

January	16	Martin Luther King Birthday (Buildings Closed)
February	8	Regular Board Meeting

XXV. Adjournment

Motion: Ms. Leeds-Smith

Second: Ms. Rogers

Time: 7:32 PM

Roll Call:

Mr. Bouchard ('25)- Y	Ms. Caudo ('23)- Y	Ms. Cramer ('24)- Y
Mrs. DiGiacomo ('23)- Y	Ms. Fuentes ('25)- Y	Ms. Leeds-Smith ('24)- Y
Ms. Rogers ('25)- Y		